

# Communications with Elon University

## ***Contacting offices at Elon University***

Individuals who would like more information about Elon University should contact the offices listed below. All written correspondence should be sent to **Elon University, Elon, NC 27244**. The University's switchboard number is **(336) 278-2000**. E-mail addresses and office fax numbers may be secured through the institution's Web site, <http://www.elon.edu>.

### **President**

- General information

### **Provost/Vice President for Academic Affairs**

- Administrative and student life policies
- Long-range plans
- Academic program and special programs
- Faculty positions

### **Dean of Admissions and Financial Planning**

- Requests for undergraduate applications, catalogs or bulletins
- Scholarships, student loans and student employment

### **Director of Graduate Admissions**

- Requests for applications, catalogs or other information

### **Vice President for Student Life/Dean of Students**

- Housing
- Student life

### **Vice President for Business, Finance and Technology**

- Administrative services
- Payment of student accounts
- Inquiries concerning expenses

### **Vice President for Institutional Advancement**

- Contributions, gifts or bequests
- Estate planning
- Publications/public relations

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### **Director of Career Center**

- Career options for students and alumni
- Employment and internships for students and alumni

### **Registrar**

- Requests for transcripts
- Evaluation of transfer credits, IB and AP credits
- Student educational records
- Course registration
- Exit interviews for graduating seniors
- Pre-approval for transfer credit
- VA coordinator

**Director of Academic Advising**

- Course scheduling
- Academic advising

**Director of Alumni and Parent Relations**

- Alumni affairs
- Parent relations

**Organization of Academic Units**

The institution is organized into one college and three schools. These include areas of learning arranged as follows:

**SCHOOLS/COLLEGE/DEPARTMENTS**  
**Provost/Vice President for Academic Affairs**

**Elon College,  
 The College of Arts and Sciences**

Dean: S. House

- |   |   |
|---|---|
| <i>African/African-American Studies</i> | <i>Multimedia Authoring Music</i>       |
| <i>Anthropology</i>                     | <i>Music Education</i>                  |
| <i>Art</i>                              | <i>Music Theatre</i>                    |
| <i>Asian/Pacific Studies</i>            | <i>Non-Violence Studies</i>             |
| <i>Biology</i>                          | <i>Philosophy</i>                       |
| <i>Chemistry</i>                        | <i>Physics</i>                          |
| <i>Classical Studies</i>                | <i>Political Science</i>                |
| <i>Computer Information Systems</i>     | <i>Professional Writing Studies</i>     |
| <i>Computer Science</i>                 | <i>Psychology</i>                       |
| <i>Criminal Justice</i>                 | <i>Public Administration</i>            |
| <i>Dance</i>                            | <i>Religious Studies</i>                |
| <i>Engineering</i>                      | <i>Science Education</i>                |
| <i>English</i>                          | <i>Sociology</i>                        |
| <i>Environmental Studies</i>            | <i>Social Sciences Education</i>        |
| <i>Fine Arts</i>                        | <i>Spanish</i>                          |
| <i>French</i>                           | <i>Theatre Arts</i>                     |
| <i>Geographical Information Systems</i> | <i>Theatre Studies</i>                  |
| <i>Geography</i>                        | <i>Theatrical Design and Production</i> |
| <i>History</i>                          | <i>Women's Studies/Gender Studies</i>   |
| <i>Human Services</i>                   |   |
| <i>International Studies</i>            |   |
| <i>Latin American Studies</i>           |   |
| <i>Mathematics</i>                      |   |
| <i>Medical Technology</i>               |   |

**Dean of International and Special Programs**

- Study abroad

**Professional Schools**

**The Martha And Spencer Love School of Business**

Dean: Burbridge

- Accounting and Finance*
- Business Administration*
- Economics*
- MBA*

**School of Education**

Dean: Dillashaw

- Athletic Training*
- Education*
- Exercise Sports Science*
- Health Education*
- Leisure/Sport Management*
- Military Science*
- Physical Education*
- DPT*
- M.Ed.*

**School of Communications**

Dean: Parsons

- Communications*
- Journalism*

**Elon Web-Based Information**

The Web site listed below provides current information on Elon's programs and services that are not described in this catalog. All sites may be reached through <http://www.elon.edu/catalogresources/>.

Additional information about Elon may be found at <http://www.elon.edu>.

**Campus Facilities**

- Campus Tour
- Campus Residence Halls
- Dining Facilities
- Belk Library
- Moseley Center
- Health Services
- Counseling Services
- Athletics Facilities

- Multicultural Affairs
- Service Learning
- Organizations
- Activities
- Communications Media
- Campus Recreation

**Academic Support Services**

- Academic Advising
- Disabilities Services
- Career Center
- Peer Tutoring
- Writing Center
- El Centro de Español
- Elon 101

**Admissions**

- Admissions Requirements
- Application Forms
- Early Decision Plan
- Transfer Credit
- High School Credit Bank Program
- International Student Admission
- Advanced Placement Examination
- International Baccalaureate
- College-Level Examination Program
- Tuition Exchange

**Technology Services**

- Computer Resources
- Television Services
- Media Services

**Faculty/Staff/Student Directory**

**Traditional Events at Elon**

- Chapel
- College Coffee
- Convocation for Honors
- Family Weekend
- Graduation Celebrations
- Greek Week
- Holiday Celebration
- Homecoming
- New Student Convocation
- SURF/Assessment Day
- "Turning 21"

**Financial Aid Opportunities**

- Cost and Financial Aid
- Need-based Assistance
- Assistance not Based on Need
- Loan Options
- Applying for Financial Aid
- Payment Options
- Endowed Scholarships

**Academic Fellows Programs Student Life**

- Overview of Student Services
- Campus Housing
- New Student Orientation
- Student Government Association
- Judicial System
- Campus Safety and Police
- Cultural Life
- Religious Life

**Graduate Programs**

- MBA
- M.Ed.
- MPT/DPT

# Calendar

## Fall Semester 2004

August 27	Fri.	Orientation
August 28	Sat.	Orientation; Registration
August 30	Mon.	Drop-Add Day
August 31	Tues.	Classes Begin
September 6	Mon.	Last Day for Late Registration
October 15	Fri.	Mid-Semester Reports Due at 3:00 p.m.
October 15	Fri.	Fall Break Begins at 2:30 p.m.
October 20	Wed.	Fall Break Ends at 8:00 a.m.
October 22	Fri.	Last Day for Dropping Course with "W"
November 1	Mon.	Last Day to Remove Incomplete "I" and "NR" Grades
November 3	Wed.	Preregistration Begins for Winter Term & Spring Semester 2005
November 23	Tues.	Thanksgiving Holiday Begins Following Evening Classes
November 29	Mon.	Thanksgiving Holiday Ends at 8:00 a.m.
December 7	Tues.	Classes End
December 8	Wed.	Reading Day (Evening Exams Begin)
December 9-14	(Thurs.-Tues.)	Examinations
December 16	Thurs.	Grades Due at 10:00 a.m.

## Winter Term 2005

January 3	Mon.	Registration
January 4	Tues.	Classes Begin
January 5	Wed.	Last Day for Late Registration
January 13	Thurs.	Last Day for Dropping Course with "W"
January 17	Mon.	Martin Luther King Jr. Holiday
January 24	Mon.	Classes End

January 25	Tues.	Examinations
January 27	Thurs.	Grades Due at 10:00 a.m.

## Spring Semester 2005

January 31	Mon.	Registration
February 1	Tues.	Classes Begin
February 7	Mon.	Last Day for Late Registration
March 18	Fri.	Mid-Semester Reports Due at 3:00 p.m.
March 18	Fri.	Spring Break Begins at 2:30 p.m.
March 28	Mon.	Easter Holiday
March 29	Tues.	Easter Holiday/Spring Break Ends at 8:00 a.m.
March 30	Wed.	Last Day for Dropping Course with "W"
April 5	Tues.	Assessment Day/SURF
April 8	Fri.	Last Day to Remove Incomplete "I" and "NR" Grades
April 11	Mon.	Preregistration Begins for Summer and Fall 2005
May 10	Tues.	Classes End
May 11	Wed.	Reading Day (Evening Exams Begin)
May 12-17	(Thurs.-Tues.)	Examinations
May 18	Wed.	Senior Grades Due at 9:00 a.m.
May 20	Fri.	Grades Due at 10:00 a.m.
May 21	Sat.	Commencement; Last Day of School

## Summer School 2005

### Summer Session One

May 31	-	Registration
June 1	-	First Class Day
June 30	-	Last Class Day
July 1	-	Final Exams

### Summer Session Two

July 7	-	Registration
July 8	-	First Class Day
July 28	-	Last Class Day
July 29	-	Final Exams

# Facts About Elon

## Overview

Elon University is a premier small, private university on a campus of 575 acres in the town of Elon, North Carolina. Elon is the third largest of the 36 private colleges and universities in the state. For additional information about Elon, go to [www.elon.edu/e-net](http://www.elon.edu/e-net).

## Location

Located in the Piedmont Triad area, 20 minutes east of Greensboro and 30 minutes northwest of Durham and Chapel Hill

Exit 141 on Interstate 85/40

Accessible to airports (Raleigh/Durham and Greensboro) and Amtrak (Burlington)

Visitor Information [www.elon.edu/admissions/visit.asp](http://www.elon.edu/admissions/visit.asp)

## History

Opened in 1889 as Elon College; affiliated with United Church of Christ

Sustained a major fire in 1923 and was rebuilt 1923-1926

Recent construction includes Belk Library, Rhodes Stadium, Academic Pavilions, Belk Track and White Field

Became Elon University June 1, 2001

For Elon history, see: <http://www.elon.edu/catalogresources>

## Students

Fall 2003 enrollment totaled 4,584 students, including 153 graduate students

70 percent of students from out of state

Students are from 47 states and 36 foreign countries

## Faculty

252 Full-time faculty in 2003-04

85 percent of faculty have terminal degree

Student-to-faculty ratio is 15:1

## Programs

132 credit hours required for graduation

Most courses are 4 credit hours

50 majors available

Average class size is 23 students

Co-curricular programs in internships, study abroad, undergraduate research, leadership and community service

Primarily daytime classes with limited evening offerings

## Undergraduate Calendar

Fall semester: four months, late August to mid-December

Winter term: four-week January term

Spring semester: four months, early February to mid-May

Summer: Session 1 in June, Session 2 in July

## Accreditation

Elon University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; telephone number: 404-679-4501) to award bachelor's and master's degrees and the doctor of physical therapy degree.

Elon's teacher education program is accredited by the National Council for Accreditation of Teacher Education and by the North Carolina State Department of Public Instruction.

Elon's Martha and Spencer Love School of Business is accredited by AACSB-International.

Elon's physical therapy education program is accredited by the Council on Accreditation for Physical Therapy Education.

Elon University is included on the list of colleges and universities approved by the American Chemical Society. Students satisfying the requirements listed for the BS degree with a major in chemistry will be ACS certified upon graduation.

The university is a member of the following associations:

- The American Council of Education
- The American Association for Higher Education
- The American Association of Colleges for Teacher Education
- The Association of American Colleges
- The Commission of Accreditation of Allied Health Education Programs
- The North Carolina Association of Colleges and Universities
- North Carolina Independent Colleges and Universities
- The National Association of Independent Colleges and Universities
- The European Council of International Schools
- Association of Independent Liberal Arts Colleges for Teacher Education
- National Council for Accreditation of Teacher Education
- Independent College Fund of North Carolina
- The Council of Independent Colleges
- The Council for Higher Education of the United Church of Christ
- The International Association for Management Education
- Associated New American Colleges
- Council on Accreditation of Allied Health Education Programs