

Service Sabbaticals



As part of the university's Project Pericles, which is intended to foster a heightened sense of social responsibility and civic concern within the university community, Service Sabbaticals will make it possible for university employees with at least two years of service to Elon to be relieved of their duties to the university for one month (or less) in order to work full time for a community organization. Recipients — with help of the Director of Project Pericles — will be encouraged to consider using student interns, though this is not a requirement. During the time of their sabbatical, recipients will continue to receive their university paychecks.

Service Sabbaticals are intended for full-time university employees who have a demonstrable interest in community service and a clear record of service to a community organization. Those interested in receiving a Service Sabbatical should collaborate with their organization to define the project they will work on during their sabbatical. Project Pericles will support projects and organizations whose goals and principles are consistent with the Elon University Mission Statement.

It is important to note that ***all members of the university community with two or more years of service to Elon*** are eligible for these sabbaticals. Any qualified full-time university employee who has a record of service to a community organization and who has an idea of how his or her full-time service will benefit that organization in a significant way, is welcome to apply.

Recipients of Service Sabbaticals will work with their supervisor or department chair to schedule their sabbatical at a time when their absence will be least disruptive to the university. University employees interested in applying for a Service Sabbatical should submit three copies of the attached application form to Tom Arcaro, Director of Project Pericles, in Holland House 203, Campus Box 2610. You can apply at any time during the year.

Those with questions about the program or the application are invited to contact Tom Arcaro at extension 6442 or via email at arcaro@elon.edu.

Service Sabbatical Application

Name:

Department:

Campus Address and Telephone Numbers:

Please answer each of the questions listed below. Feel free to attach additional pages if necessary.

1. What organization do you plan to work with during your sabbatical? Include one or two sentences which describe what that organization does. Please note that Project Pericles will support only those organizations and projects that are consistent with the principles outlined in the Elon University Mission Statement.
2. Briefly describe your experience with this organization. How long have you worked with the organization? What kinds of things have you done for the organization?
3. What will you do during your sabbatical? In one or two paragraphs, describe the project you will perform during the time you will work full time with the organization. What time frame will the work require (sabbaticals can be as short as one week or as long as one month)? Please work with someone at your organization in completing this part of the application.

4. Please provide the name, address, and telephone number of a contact person at the organization with whom we can talk about your proposed project.

5. If you receive this sabbatical, when would you prefer to work with your organization? Are there factors connected with your responsibilities at Elon that we need to take into account in scheduling your sabbatical? Please work with your department chair or supervisor in completing this section of the application.

A COMPLETED SERVICE SABBATICAL APPLICATION MUST INCLUDE:

1. A COMPLETED APPLICATION FORM
2. A LETTER AND/OR EMAIL FROM YOUR SUPERVISOR
3. A LETTER AND/OR EMAIL FROM THE KEY CONTACT PERSON FROM THE ORGANIZATION WITH WHICH YOU WILL WORK

6. Please provide the name and contact information for your department chair or supervisor at Elon University.

Signatures:

Applicant

Date

Supervisor or Department Chair

Date

Contact Person at Cooperating Organization

Date