Testing Accommodations
Disabilities Services -- Duke 108 X6500

Please note: Unless there is an emergency, the student will not be allowed to leave the Advising Center once s/he begins the test without the professor’s written permission on this form. Also, the student may not use her/his own lap top or disc for testing.

______ _______ _______ 
Professor’s name Course & section Prof’s email or phone

______ _______ 
Student’s name Student’s email or phone Test date and time

Time allotted in-class + extended time = total test time

Students are not generally allowed to leave once testing has begun. Do you wish to alter this procedure for this test? If so, how? ____________________________________________________________

How will Disabilities Services receive the exam? What materials may the student use?

a. none _______ b. book _______

c. notes _______ d. calculator _______

e. computer _______ f. dictionary _______

g. internet _______ h. other _______

i. blue book _______ … turned in _______ (#)

How do you want the test returned to you? (We do not use campus mail and we do not recommend having the student slide the completed test under your door.)

a. The professor will pick it up. _____
b. The student will return it to the professor in a sealed envelope. _____

Instructor’s signature Date

OFFICE USE

Student began test at _____________am/pm Student should stop by _____:_____

Student left at _____________am/pm

Proctor’s signature __________________ Date _________________
(to be signed by person collecting the completed test)

On my honor, I will abide by (or have abided by) the Elon University Honor Code.

Student’s signature: ________________________________