

Student - Internship Evaluation Criteria

Below is a basic outline of the web-based evaluation which you will be required to complete.
The questions below are intended to help us determine if you gained practical experience,
knowledge and/or skills from your recent internship.

The actual web-based evaluation will be sent via e-mail before the
end of your internship experience.

Scale: 5=Much stronger, 4=Strong, 3=Average, 2=Weak, 1=Much weaker

(BEFORE AND AFTER COLUMNS ARE INCLUDED)

	Before Taking Internship	After Taking Internship
1. Quality of assigned work submitted	_____	_____
2. Quality of written communication skills	_____	_____
3. Quality of oral communication skills	_____	_____
4. Quality of computer/technical skills	_____	_____
5. Ability to work with others	_____	_____
6. Attendance & punctuality	_____	_____
7. Professional demeanor	_____	_____
8. Professional appearance	_____	_____
9. Use of time management skills	_____	_____
10. Judgment/decision making skills	_____	_____
11. Overall confidence level in a business environment	_____	_____
12. Overall understanding of business functions	_____	_____
13. Career and/or future learning goals	_____	_____
14. Awareness of ethical issues	_____	_____

What are your greatest strengths?

In what areas do you need to improve?

What are your suggestions for improving the Love School of Business internship program?

Was this a paid internship? Yes No

If yes, please indicate the approximate monthly rate of pay:

__<\$500 __\$500-\$999 __ \$1000-\$1499 __\$1500-\$2499 __>\$2500

Would you recommend this internship to fellow Elon University students? Yes No

Additional comments: