Putting the Cart After the Horse: Project Scope Definition and Schedule Development

November 10, 2008

Putting the Cart After the Horse: Project Scope Definition and Schedule Development is a seminar designed to help project management practitioners incorporate better practices in defining and developing timelines for projects.

What you will learn
The root cause for many project problems can be attributed to inadequate planning (or, in some cases, no planning at all). More specifically, these organizations do not sufficiently define the scope (the “what?”) and the activities (the “how?”) required to successfully deliver the project. Struggling project teams often drift into the execution phase without a well-defined plan. This one-day seminar is designed to not only introduce better practices for scope definition and schedule development; it is also structured to facilitate hands-on learning through individual and team application. Participants will leave the seminar with a better understanding of project planning techniques such as: Work Breakdown Structures, Activity Breakdown, and Network Diagramming.

Goals and Objectives:
- To learn useful "take-aways" designed to facilitate proper project scope and schedule planning
- To learn relevant and applicable work breakdown techniques
- To better understand techniques for identifying and articulating project activities
- To properly define dependencies between activities in order to optimize the project schedule
- To identify a project’s critical path using network diagramming techniques
- To gain insight into useful lessons learned for project planning from other seminar participants

Who should attend
The course will benefit project managers, sponsors, team members, resource managers responsible for defining project scope and developing project schedules.

What Previous Attendees Have Said:
"Great seminar! I learned a lot and enjoyed the learning as well, thanks!"
"Instructor kept my attention, hands-on activities were very helpful."
"Fun class; very engaging. Facilitators did a good job explaining the concepts."

For more info, contact:

ELON ExecEd
2075 Campus Box
Elon, NC 27244
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E-mail: ExecEd@Elon.edu
Web: www.Elon.edu/ExecEd

Recommended Prerequisites:
- An introductory understanding of project management terminology and processes

Recommended Follow-Up Courses:
- Leadership Skills for the Project Professional
- Project Portfolio Management
- The PMO: Leading the Project Delivery Organization

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All Tanden LLC instructors are certified Project Management Professionals (PMP®) with hands-on project leadership experience in a multitude of industries. Tanden LLC is a PMI Global Registered Education Provider.
I look forward to attending “Putting the Cart After the Horse” (November 10, 2008)

Name: ________________________________________________________________

Firm: ___________________________ Code: __________________________

Address: __________________________________________________________________

Phone Number: __________________________________________________________________

Email Address: __________________________________________________________________

The deadline to register is November 27, 2008.

Please make checks payable to Elon University - ExecEd.

To Register
• Register online at www.Elon.edu/ExecEd
• Call 336-278-6091 or e-mail: execed@elon.edu
• Fax the form to 336-278-5952
• Mail the form with your check to the following address:
  Elon Executive Education
  Love School of Business
  2075 Campus Box
  Elon, NC  27244

Register for: Putting the Cart After the Horse:
Project Scope Definition and Schedule Development
Date: November 10, 2008, 8:30 a.m. - 4:30 p.m.
Registration Fee: $495  |  Team: $445 for each additional registration - same organization
Early Bird Discount: Register for only $445 on or before October 13, 2008 - SAVE $50

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