

REGULATIONS FOR HUMAN SERVICES PRACTICUM STUDENTS
ELON UNIVERSITY

1. No class cuts are permitted during the field placement period. Students are expected to be present every day unless sick or providentially hindered. You should make no plans or appointments that will interfere with your presence at the agency. Absences will cause you to be withdrawn from the Practicum with a grade of WF (withdrawal/failure). If the student must be absent, he/she must call both his/her field supervisor and his/her college supervisor prior to the absence.
2. A student must not have a job which interferes with field placement. If you must be employed in order to remain in college, weekend (Friday evening, Saturday, and Sunday) jobs are preferred. A student whose job interferes with the field placement will be expected to adjust or resign his/her job, or he/she will be withdrawn from the Practicum with a grade of WF.
3. Students must abide by all agency policies governing confidentiality. Students must not reveal client identities in written assignments, class discussions, or in any other communication, written or oral, with faculty members, college officials, friends, acquaintances, family members, or any other persons. Failure to abide by all agency policies will cause the student to be withdrawn from the Practicum with a grade of WF.
4. There must be no drinking alcoholic beverages or use of illegal drugs while on the job. The use of alcohol or illegal drugs on the job will cause the student to be withdrawn from the Practicum with a grade of WF.
5. There must be no exhibition of behavior which is inappropriate professionally (e.g., there will be no fraternization with, or dating of, or social activities of any kind with clients during the field placement). An infraction of this regulation will result in the student being withdrawn from the Practicum with a grade of WF.
6. There must be no use of abusive language while on the job in the presence of clients and/or other professionals. An infraction of this regulation will result in the student being withdrawn from the Practicum with a grade of WF.
7. Students are responsible for their own transportation to and from the agency to which they are assigned. Students who fail to make reliable arrangements for transportation will be withdrawn from the Practicum with a grade of WF.

Signature of Practicum Student

Date