Academic Year

A. For Full Time Teaching Faculty

The academic year begins late in August and ends the following May, near the end of
the month, with exact dates specified each year on the annual letter of agreement.
Salaries are paid in twelve equal monthly installments on the last working day of each
month, unless otherwise specified. Any change of salary becomes effective on
September 1, and the first payment on the new schedule will be made on the last
working day of each month.

B. For Administrative Staff with Faculty Rank, and
Academic Support Staff with Faculty Rank

The majority of staff positions are 12 month appointments, with employment from
June 1 to May 31, or as specified in the employee’s annual letter of agreement.
Vacation for exempt (salaried) employees is specified in the Elon University Staff
Manual, section V-9. Any change of salary becomes effective on June 1, and the first
payment on the new schedule will be made on the last working day of each month in
twelve installments.

(8/03)