WELCOMES YOU!
Welcome

Welcome to Elon University. On behalf of faculty, staff and your fellow U.S. American students, it is a pleasure to welcome you to Elon University. I hope the experiences you have while you are with us will be meaningful and will contribute to your personal growth. I am looking forward to meeting you and having you on our campus.

Leo Lambert
President of Elon University

Welcome in any language can sound like music when actions accompany the words. At Elon University we will say “welcome” many times, but more importantly, we want you to feel welcome. The first time you undertake anything new there is bound to be both excitement and apprehension. As you think about coming to Elon University, look on the positive side and anticipate the meeting and discovery of new people, customs and culture.

This handbook is our first of many efforts to welcome you. It will help guide you through the last minute preparations before you leave home, your travel to the U.S., your arrival at Elon and your first few weeks on campus. Once you are on campus, The Isabella Cannon International Centre will continue to welcome you in many other ways. The Center is located on the first floor of the Carlton building. Our telephone number is 1-336-278-6700. Come see us as soon as you can, and often. Welcome to Elon!

Woody Pelton,
Dean of International Programs

Rev. 03/10
We are here to help you answer with any question you may have before your arrival and during your time at Elon. Please do not hesitate to contact us.

We will always be available to assist you with anything you may need. We encourage you to communicate with us because that is the only way we will know your needs and concerns.

Woody Pelton,
Dean of International Programs

François Masuka
Director of International Student and Faculty Scholar Services

Paul Geis
Assistant Director for Affiliates and Exchanges

Bill Burress
International Programs Advisor
TO REMEMBER…..

Important Dates for Fall Semester ........................................... 5
Fall/Winter Term Academic Calendar ................................. 6
Important Dates for Spring Semester/Academic Calendar ...... 7

Pre-departure Checklist ............................................................. 8

Before You Arrive
Medical .................................................................................. 10
Health Insurance
Immunizations
Medications
Registering for Classes ........................................................... 11
Paying Tuition and Fees ........................................................... 12
Traveling .................................................................................. 13
Packing
Buying Your Airline Ticket
Immigration and Customs
Airport Transportation

Once You’re Here—Week One
Adjusting to the United States .............................................. 19
Adjusting to Elon University ............................................... 20
Health ..................................................................................... 21
Safety ...................................................................................... 22

Orientation ................................................................................ 23
International Student Orientation
Setting up Your Room
Personal Banking
Communications
Preparing for Classes ............................................................ 26
Legal Issues .............................................................................. 27
Visas
Employment

General Information
Frequently Asked Questions .................................................. 30
Conversions ............................................................................ 32
Telephone Numbers .............................................................. 33
Helpful Websites and Resources ........................................... 34
Scholarship Search
Problem Solving
## Important Dates for Fall 2009

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 01</td>
<td>Online pre-registration submission recommended before June 1, can be submitted after this date. See page 11.</td>
</tr>
<tr>
<td>July 01</td>
<td>Physical Examination and Immunization form must be returned to Elon. See page 10</td>
</tr>
<tr>
<td>August 01</td>
<td>If pre-registering, full payment of tuition and fees must be received in the Bursar’s Office.</td>
</tr>
<tr>
<td>August 03</td>
<td>Deadline to notify Isabella Cannon International Centre of your travel information. You must notify us even if you don’t need to be picked up from the airport. See page 17</td>
</tr>
<tr>
<td>August 25</td>
<td>Early Arrival date for all new international students</td>
</tr>
<tr>
<td>August 26-27</td>
<td><strong>New International Student Orientation</strong></td>
</tr>
<tr>
<td>August 27</td>
<td>General New Student Orientation begins</td>
</tr>
<tr>
<td>August 28</td>
<td><strong>New Student Convocation</strong> Registration for students who have not pre-registered Final deadline for full payment of tuition and fees</td>
</tr>
<tr>
<td>August 30</td>
<td>Day to Drop/Add classes (adjust your class schedule).</td>
</tr>
<tr>
<td>August 31</td>
<td><strong>Classes begin</strong></td>
</tr>
</tbody>
</table>

**New International Student and Scholar Welcome Reception.**
# Fall/Winter Term Academic Calendar

## Fall Semester 2010

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 27</td>
<td>New Student Convocation</td>
</tr>
<tr>
<td>August 28</td>
<td>Orientation: Registration</td>
</tr>
<tr>
<td>August 30</td>
<td>Drop/Add Day</td>
</tr>
<tr>
<td>August 31</td>
<td>Classes Begin</td>
</tr>
<tr>
<td>September 06</td>
<td>Last Day for Late Registration</td>
</tr>
<tr>
<td>October 15</td>
<td>Fall Break Begins at 2:30 p.m.</td>
</tr>
<tr>
<td>October 20</td>
<td>Fall Break Ends at 8:00 a.m.</td>
</tr>
<tr>
<td>October 22</td>
<td>Last Day for Dropping Course with “W”</td>
</tr>
<tr>
<td>November 23</td>
<td>Thanksgiving Holiday Begins Following Evening Classes</td>
</tr>
<tr>
<td>November 29</td>
<td>Thanksgiving Holiday Ends at 8:00 AM</td>
</tr>
<tr>
<td>December 07</td>
<td>Classes End</td>
</tr>
<tr>
<td>December 08</td>
<td>Reading Day (Evening Exams Begin)</td>
</tr>
<tr>
<td>December 09-14</td>
<td>Examinations</td>
</tr>
</tbody>
</table>

## Winter Term 2011

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 03</td>
<td>Registration</td>
</tr>
<tr>
<td>January 04</td>
<td>Classes Begin</td>
</tr>
<tr>
<td>January 05</td>
<td>Last Day for Late Registration</td>
</tr>
<tr>
<td>January 13</td>
<td>Last Day Dropping Course with “W”</td>
</tr>
<tr>
<td>January 17</td>
<td>Martin Luther King Jr. Holiday</td>
</tr>
<tr>
<td>January 24</td>
<td>Classes End</td>
</tr>
<tr>
<td>January 25</td>
<td>Examinations</td>
</tr>
</tbody>
</table>
Important Dates for Spring 2011
For New International Students entering Elon in Spring 2010

January 09  Deadline to notify Isabella Cannon International Centre of your travel information. Please notify us even though you don’t need a ride from the airport. See p.17

January 15  Physical Examination and Immunization forms must be returned to Elon Health Services. Download the form from: http://www.elon.edu/e-web/students/health_services/

January 27  Early Arrival Dates for all new international students

January 28  New International Student Orientation

January 31  New Student Orientation

February 01  Registration

February 02  Classes begin.

Spring Academic Calendar

Spring Semester 2011

January 31  Registration and New Student Orientation
February 01  Classes Begin
February 07  Last Day for Late Registration
March 18  Spring Break Begins at 2:50 p.m.
March 28  Spring Break Ends at 8:00 a.m.
March 30  Last Day for Dropping Course with “W”
April 11  Pre-registration Begins for Summer and Fall 2011
April 19  Assessment Day/SURF
April 25  Easter Holiday
May 10  Classes End
May 11  Reading Day (Evening Exams Begin)
May 12-17  Examinations
May 21  Commencement and Last Day of School
Pre-Departure Checklist

Have you done the tasks below?

[ ] Notified the Isabella Cannon International Centre of your arrival schedule so you can check in when you arrive.
[ ] Sent your family contact information to Isabella Cannon International Centre
[ ] Reconfirmed your flight information 72 hours before your departure

Do you have the following items in your possession?

[ ] Valid Passport and Visa
[ ] Original I-20/DS-2019 Form (Certificate of Eligibility for Non-immigration Student Status)
[ ] Receipt for the payment of SEVIS I-901 fee, if applicable.
[ ] Acceptance letter from Elon University
[ ] Proof of Financial Capability
[ ] Airplane Ticket
[ ] Elon University’s address (page 3) needed to fill out I-94 Form on the plane.
[ ] Health Insurance Policy with English translation
[ ] Travel/ Luggage Insurance Policy if you have one.
[ ] Copy of Immunizations/Health Forms with English Translation.
[ ] Traveler’s Checks/Cash in U.S. dollars
[ ] Copy of TOEFL score if applicable
[ ] Emergency Card (see page 22).

Please read the entire booklet for more information about the above items!
Before You Arrive:
  Medical
    Health Insurance
    Immunization
    Medications
  Tuition and Fees Payment
  Classes Registration
Travel:
  Packing
  Buying You Airline Ticket
  Immigration and Customs
  Airport Pick-Up
Medical

Health Insurance

Medical services in the United States can be very expensive. Contrary to other countries where medical costs are mostly covered by the government, the health care system in the United States of America is “privatized” meaning that each individual has to cover the expenses of any medical visit or treatment personally or through an insurance company.

Elon University requires proof of health insurance with an insurance company licensed to do business in the United States. You have two options for health insurance:

- You may bring your own insurance policy from home. In this case, you will have to provide a U.S. contact address and phone number for the insurance company, as well as an English translation of your policy for it to be acceptable. You need to submit a copy of your policy to the office of Student Life upon your arrival and at the beginning of each academic year.
- If you don’t have health insurance from your home country or choose not to bring your own policy, you will be required to purchase a policy through Elon University. This may cost between $900-950 per year. The cost of health insurance will be charged automatically to your Elon Student account (regardless of whether you have your own policy). If you are planning on paying your tuition before your arrival and then bringing your own policy, the fees charged to your account for the health insurance will be refunded to you after you arrive.

Proof of Immunizations

In the state of North Carolina, all students attending colleges and universities are required to submit a proof of physical examination of wellness and a certificate of immunizations.

The required forms can be downloaded from the following link: http://www.elon.edu/e-web/students/health_services/

Ask your doctor to provide this statement in English. You must return this form to:

Elon University
R.N. Ellington Health and Counseling Center,
2040 Campus Box,
Elon, N.C. 27244, USA

The forms must be received at the Health Services Center by July 1 for Fall semester and by January 15 for Spring Semester.

Medications

The law governing the distribution and purchase of medications and other controlled substances in the United States of America are certainly different from your home country. If you are on any medications, make sure to bring the English or Latin name of the medication, as well as an English copy of the prescription. Before you can get a refill, you must take your prescription to the Health Services Center to have it rewritten. You may then get your medication at any pharmacy. If you wear eyeglasses or contact lenses, make sure to bring that prescription as well.
Registering for classes

Most courses offered at Elon University carry 4 semester hour. Normally, students will take four of these courses at a time, giving them a total of 16 semester hour per semester. F-1 and J-1 visa holders are required to maintain their legal status by taking at least 12 semester hour each term for undergraduates and 9 semester hour for Graduates.

There are two ways to register for classes. These two methods have different due dates, forms and payments. Please, read each method carefully and pay attention to “Important dates” on pages 4 & 7 for all deadlines. Here is the Registrar Office website link: http://www.elon.edu/e-web/administration/registrar/

### Fall 2010

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 1</td>
<td>Online pre-registration submission due</td>
</tr>
<tr>
<td>August 1</td>
<td>Payment due for pre-registration</td>
</tr>
<tr>
<td>August 28</td>
<td>On-site registration and payment due</td>
</tr>
</tbody>
</table>

### Spring 2011

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 4</td>
<td>Payment due for pre-registration</td>
</tr>
<tr>
<td>Jan. 31</td>
<td>On-site registration and payment due</td>
</tr>
</tbody>
</table>

Method #1: **Pre-Registration**

Academic Advising, 2251 Campus Box, Elon, NC 27244 336-278-6500
E-mail: preregistration@elon.edu
See above for payment deadlines that match your pre-registration situation.

#### Fall-Freshmen:

You should have the registration information by now. Online pre-registration is available to request your course preferences. Go to https://www.elon.edu/freshmanprereg/ to begin the process. You should select your courses online by accessing the web site above.

#### Fall-Transfer Students:

You should have received a letter from the Academic Advising Center that describes the steps to take in order to set up your schedule.
Go to http://www.elon.edu/e-web/academics/advising/transfer.xhtml, then complete and submit the “Pre-Registration form”. You will receive further information from the Academic Advising Center after this form is submitted.

#### Spring – All New Students

You should be contacted by the Academic Advising Center, otherwise contact an Academic Advisor at preregistration@elon.edu
You will have to complete the pre-registration by email correspondence. This should be complete.

Method #2: **New Student Orientation Registration**

If you do not or cannot pre-register, you will register for classes during the On-site Registration for new students. With this option, you will pay your tuition and fees during the On-site Registration. Please use the “Pay Your Tuition” information on the following page.

ALL Exchange students should contact Mr. Paul Geis for questions related to registration pgeis@elon.edu

**NOTE:**
The Advising Center assigns advisors for all international students.
Paying Tuition and Fees

Paying Your Tuition

Where:
All payments are made through the Bursar’s office. If you did not pay in advance, you will have to pay in full by the On-site registration day. Contact the Bursar’s office by phone at 336-278-5300 or by e-mail at bur-sar@elon.edu if you have any questions about payment.

How:
- To pay before you arrive, you can pay online at https://ebill.elon.edu
Send a check drawn on a U.S. bank or send a wire transfer for the tuition, room and board fees in advance with student’s name. Please fax the wire transfer confirmation to the Elon Bursar’s office at 336-278-5276 as soon as possible, and then call them at the phone number above to confirm the receipt of your wire transfer.

Elon University’s International wire number is:
Bank of America
Charlotte, North Carolina, U.S.A.
ABA # 053000196 to credit Elon University
Bank Account #: 0081066037

Elon University is also making a policy adjustment that will affect families that pay tuition, fees, room and board with credit cards. While we understand the reasons people choose this payment method, the university has borne the cost of paying transaction fees to the credit card companies, amounting to about $1.1 million annually. We believe that money would be much better spent supporting our educational mission. So effective June 1, 2010, families that pay tuition statement bills with Mastercard, Discover and American Express cards will be assessed a 2.75% convenience fee. Visa credit/debit cards will no longer be accepted as payment method for the tuition statement bills. Families that wish to avoid the fees are encouraged to use online checks/ACH or personal checks, wire transfers or other payment options. There will be no extra fees for other Elon transactions, such as online tickets or Phoenix Cash deposits. If you have questions about the new payment options, contact the Bursar's office.

When:  Full payment must be received before or after your arrival on campus.

<table>
<thead>
<tr>
<th>Item</th>
<th>Detail</th>
<th>Fall</th>
<th>Spring</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>(12-18 Sem. Hours)</td>
<td>$13,240.00</td>
<td>$13,240.00</td>
<td>$26,480.00</td>
</tr>
<tr>
<td>SGA Fees</td>
<td>(Student Government)</td>
<td>107.50</td>
<td>107.50</td>
<td>215.00</td>
</tr>
<tr>
<td>HSF Fees</td>
<td>(Health Services)</td>
<td>66.00</td>
<td>66.00</td>
<td>132.00</td>
</tr>
<tr>
<td>Main Campus Room</td>
<td>(Double)</td>
<td>2,096.00</td>
<td>2,096.00</td>
<td>4,192.00</td>
</tr>
<tr>
<td></td>
<td>(Double as Single)</td>
<td>2,928.50</td>
<td>2,928.50</td>
<td>5,857.00</td>
</tr>
<tr>
<td></td>
<td>(Single)</td>
<td>2,718.50</td>
<td>2,718.50</td>
<td>5,437.00</td>
</tr>
<tr>
<td>Danieley Center</td>
<td>(8 person flat)</td>
<td>2,424.50</td>
<td>2,424.50</td>
<td>4,849.00</td>
</tr>
<tr>
<td>Oaks *</td>
<td>(2 bedroom apt)</td>
<td>billed 7 months</td>
<td>billed 5 months</td>
<td>670.00/month</td>
</tr>
<tr>
<td>Oaks Apartment*</td>
<td>(4 bedroom apt.)</td>
<td>billed 7 months</td>
<td>billed 5 months</td>
<td>615.00/month</td>
</tr>
<tr>
<td>Danieley Center *</td>
<td>A-P</td>
<td>billed 7 months</td>
<td>billed 5 months</td>
<td>437.00/month</td>
</tr>
<tr>
<td>Danieley Center *</td>
<td>O-P</td>
<td>billed 7 months</td>
<td>billed 5 months</td>
<td>610.00/month</td>
</tr>
<tr>
<td>Colonnades</td>
<td>(Suite Single)</td>
<td>2,718.50</td>
<td>2,718.50</td>
<td>5,437.00</td>
</tr>
<tr>
<td>Colonnades</td>
<td>(Stand alone Single)</td>
<td>2,823.00</td>
<td>2,823.00</td>
<td>5,646.00</td>
</tr>
<tr>
<td>Security Deposit</td>
<td>(Year)</td>
<td>200.00</td>
<td>………..</td>
<td>200.00</td>
</tr>
<tr>
<td>Board</td>
<td>5 Meal Plan</td>
<td>1,581.00</td>
<td>1,248.00</td>
<td>2,829.00</td>
</tr>
<tr>
<td></td>
<td>10 Meal Plan</td>
<td>2,490.00</td>
<td>1,966.00</td>
<td>4,456.00</td>
</tr>
<tr>
<td></td>
<td>15 Meal Plan</td>
<td>2,842.00</td>
<td>2,245.00</td>
<td>5,087.00</td>
</tr>
<tr>
<td></td>
<td>19 Meal Plan</td>
<td>3,007.00</td>
<td>2,375.00</td>
<td>5,382.00</td>
</tr>
</tbody>
</table>

* (Asterisk) indicates the billing cycle for that type of residence hall 7 months in Fall and 5 months in Spring.
Traveling

Packing Luggage
International airline companies usually limit to two suitcases and one carry-on bag for each traveler. Check with the airline for bag and weight limitations. Make a checklist before you start packing. Remember that Isabella Cannon International Centre always take students to local shopping centers during international student orientation and during the academic year. So pack light to save some money.
List few items from your country that you may not find in the U.S. in order of priority, because you may not be able to fit everything you want to bring on your trip to the United States. Prepare an even weight in your suitcase and tag it with the following information:

Your Name:
Your Flight Number and Date:
New International Student at Elon University
C/o Mail Services
101 Moseley Center
2100 Campus Box
Elon, N.C 27244, USA

Clothing
North Carolina has a mild climate. In the summer and fall it can be hot and humid, while in winter the weather can be a little bit cold, windy and below freezing, but snow is rare. We have some occasional rain and thunderstorms. Spring and Fall offer mild seasons.
Although the dress code on campus is very informal, it is a good idea to pack few clothes for formal occasions. Also, consider bringing any specific clothes which might not be available in the U.S.
Please consider bringing national clothes to celebrate your country and your culture on special occasions at Elon University such as International Education Week, Multicultural Gala, and other school events.
Miscellaneous

Bring several personal items such as family pictures and other decorations with you to make Elon as familiar as possible. It will be beneficial to bring a bilingual dictionary with you. You might also want to bring some general text books (e.g. math, history, etc…) in your native language. Most importantly, remember to bring an extra pair of glasses and/or contact lenses along with a copy of your prescription.

If your electrical appliances such as shaver, hairdryer, curling iron and toothbrush are not dual-voltage, or do not run on 110 volts, you will need to purchase a U.S. transformer and a plug adaptor as well because voltage and electrical outlets in the United States of America may be different.

Some appliances are "dual-voltage", which means that they are designed to operate on voltage between 100-250 volts without damage to the components. These appliances do not require transformers. Many overseas appliances, however, are designed to operate only within the 220-250 volt range, which is above and beyond the U.S. electrical standards. In order to avoid dealing with this kind of inconvenience, we suggest that you buy all your electrical appliance/equipment in the United States after your arrival. A majority of students on campus own desktop or laptop computers, which may be connected to Elon University’s network from anywhere on the campus because Elon University is Wi-zone campus. Also, there are many computer labs on campus with some open 24 hours a day.

Items to leave behind at all Cost

More than ever security has become a major concern of the travel industry and all governments in the world. Since the events of September 11th, 2001, changes made to insure the safety of all passengers in the U.S catch by surprise not only new and current international students, but also U.S. citizens. Sometimes with the best or innocent intentions passengers attempt to bring items that are illegal according to the U.S. Government.

In our attempt to prevent our international students from getting into legal troubles, we strongly recommend that you do not bring any weapons, any fresh agricultural goods which are not gamma radiated, illegal drugs or prescribed medicine if you do not have any medical doctor’s prescription under your name. For further details and to avoid any confusion, we encourage you once more to visit the website of Transportation Security Administration and the U.S. Department of Agriculture. To learn more visit the two websites below:

http://www.tsa.dhs.gov/index.shtm
http://www.cbp.gov/xp/cgov/travel/clearing_goods/agri_prod_inus.xml
**TRAVELING**

**Buying your Airline Ticket**

When preparing to buy your airline ticket, remember to select one of the two airports located near Elon University: **Raleigh-Durham International and Piedmont International Airports**.

We are happy to pick you up from the airport upon your arrival, but you MUST send us your COMPLETE TRAVEL itinerary as required on page 17 four weeks before your arrival to allow us enough time to coordinate the logistics.

**Raleigh-Durham International Airport, Raleigh, NC; Airport Code: RDU**
For more details: [www.rdu.com](http://www.rdu.com)

**Piedmont International Airport, Greensboro, NC; Airport Code: GSO (PTI)**
For more details: [www.flyfrompti.com](http://www.flyfrompti.com)

**Immigration and Customs**

**Departure**

Arrive at the airport early to fulfill the security formalities. At the airport of your departure, the airline agent checking you in will ask for your passport and visa. Airlines have to follow this protocol to make sure that all the passengers going to the United States have their proper documents. The United States Department of Homeland Security will not admit anyone who doesn’t have a visa, a passport or both into the United States. If that happens, the airline will be responsible for returning that passenger who doesn’t have the required documents.

If you have a one way ticket, inform the airline agent that you are an international student admitted at an American university. Request that your bags be checked through your destination: Greensboro or Raleigh. Be as polite as you can be to the officials, this can save you time and a lot of headaches. If you are not sure of something, try to contact an airline agent or someone in uniform.

**In-Flight**

During the flight, the flight attendants will ask you to fill out two forms for immigration purpose. You will need a U.S. address to complete the I-94 card. Please write down the same address you put on your luggage tag. As for your length of stay in the US, fill out a date not beyond your maximum stay date of your I-20 form or visa. The **Customs Declaration Form** will ask if you are carrying agricultural products. If you have any in your luggage, make sure that they meet the US requirements. Also, before purchasing duty free items, ask about limitations.

**Time Change**


Elon is located in the state of North Carolina which is in the “Eastern Standard” time zone.
Immigration and Customs (…Continued)

Arrival
You will first have to go through the US-VISIT Program (www.dhs.gov/us-visit). The immigration officer has the final decision on your entry into the U.S. and your length of stay. The officer will ask you about the purpose of your visit and take your photo and fingerprints. Present the office with all your papers to avoid confusion: passport, visa, I-20, acceptance letter, financial statement and the I-94 (white card) and customs declaration you received on the plane. NOTE: Some U.S. embassies or consulates in your country would return your I-20 to students in a sealed envelope. If that is the case, DO NOT OPEN IT. The immigration officer will open it as it is stated on the envelope after you land in the United States of America.

Sometimes immigration officers may want to see proof of your financial capability and/or your ability to speak English. You can demonstrate your financial support through either a statement from your bank or a statement from a sponsor (for example, your parents). To prove English skills, your TOEFL score report will suffice, or if you do not have your TOEFL results, tell the officer that you have been unconditionally accepted at Elon University (show a copy of the acceptance letter).

The immigration officer will stamp your I-94, validate your I-20, and mark your maximum length of stay as D/S, which means Duration of Status. He or she may want to make a copy of page 1 of your I-20, but he or she should NOT keep any pages. Make sure you store all these documents carefully. Pick up your luggage and go through customs. The officer will need to see your passport and customs declaration form. The officer may ask to look inside your luggage.

Connecting Flights
As soon as you finished with the customs, find the terminal for your connecting flight, if you have one. Make sure to check in with an airline agent in uniform. A connecting ticket does not mean that you are already checked in.
If you miss your connecting flight, ask an airline agent for assistance in rescheduling your flight. Then call us at 1.336.278.6700 during our office hours (8AM – 5PM, MONDAY – FRIDAY, EASTERN STANDARD TIME). If it is after 5PM, call 1.336.278-5555 and leave a message. Pay phones are available in all airports. You may want to carry a calling card, which you can purchase in newsstands at the airport.
AIRPORT TRANSPORTATION

Pick Up
If you requested to be picked up from the airport, upon arrival at the Greensboro or Raleigh airport, please wait at the baggage claim after retrieving your luggage. Look for someone carrying the Elon University sign. If you want to ask questions, contact the Information desk or someone in uniform.

As you know, many new international students like yourself, would need transportation from the Airport to Elon University around the same time you will be arriving. This is one of our busiest periods of the year. In order for us to accommodate your needs and those of other in advance new international students, we strongly recommend that you inform us THREE WEEKS before you arrival if you need a ride from the airport. Unfortunately, we provide airport rides to new international students arriving alone only.

Email the information below to: François Masuka at fmasuka@elon.edu Email is the best way to communicate so we can reply to confirm receipt of your email. Remember that the more time we have, the better we can plan the logistics for your arrival.

FULL NAME:
ADDRESS:
COUNTRY:
TELEPHONE NUMBER: (include country and city codes)
E-MAIL ADDRESS:
DEPARTURE DATE:
ARRIVAL DATE:
DEPARTURE AIRPORT:
TRANSIT AIRPORT:
FINAL DESTINATION AIRPORT:
AIRLINES:
FLIGHT NUMBER(S):
TIME OF ARRIVAL AT FINAL DESTINATION:
ONCE YOU’RE HERE

Once You are Here – Week One
Adjusting to the United States
Adjusting to Elon University
Safety
Orientation
International Student Orientation
Setting up your Room
Personal Banking
Communications
Preparing for Classes
Legalities
Employment
Visas
Adjusting to the United States

Culture Shock
The U.S. is a country with a rich and varied culture. You will enjoy its diversity of people and cultures. However, at the beginning, it may not be easy to adjust to your new culture and new environment. Be patient and give yourself some time: adjusting is a natural and slow process. You will experience some degree of culture shock as you adjust to the different food, people, mannerisms, climate, language and music etc. This can cause some people to feel isolated and frustrated. These problems can cause anxiety, homesickness, nervousness or tiredness. Some of you may become dependent on fellow international students and become reluctant to speak English.

Coping Technique
The best way to cope with culture shock is to put the problem in perspective. Try to understand why things are the way they are, and reevaluate your expectations. Sometimes your expectations are a little bit too high; sometimes it is a matter of looking at things differently to better understand them. Keep your mind open and do not withdraw. Come talk to the International Student Advisors. Talk to other international students about their experiences. Remember, international students before you went through the same things and they survived. You will too!

Culture and Society
U.S. American society is complex and diverse. We can not attempt to fully explain American culture in this booklet, but the following comments may give you an idea about the people and the culture of your host country. Most Americans are very open and welcoming people. They often go by their first names and are usually friendly. They are often direct, inquisitive and eager to learn. They are independent, patriotic and proud. You may have heard or read many stories and stereotypes about Americans. We suggest that you keep an open mind and get to know them better before forming your own opinions. Quickly you will find out that Americans are warm and caring people. Do your best to engage them and you'll see that they will respond. Approach any interaction as a two way street that requires both parties to invest equal time and energy.
Adjusting to Elon University

The University
Elon University is a dynamic private comprehensive co-educational university in the town of Elon, located next to the small city of Burlington, North Carolina. You are close to cities such as Greensboro, Chapel Hill, Durham and Raleigh. This gives you the best of both worlds: a relatively quiet environment with larger city entertainment around the corner.

Accommodations
You will live in a Residence Hall. The residence halls have either rooms with communal bathrooms or suites that have two or more rooms that share one bathroom. In either case you will share your room with a roommate, unless you request a single room. You may have to adapt to less privacy, more activity and more companionship. For information on the different Residence Halls, please visit the Residence Life website at: http://www.elon.edu/e-web/students/residence_life/

Dining
There are sixteen different locations to eat on campus, from buffet-style dining halls to restaurants. For detailed information about the places to eat, please click on the dining services at Student Life website at http://www.campusdish.com/en-US/CSSE/Elon/Locations/

Outside the Classroom
Elon also provides many extracurricular activities on campus: The student center, a fitness center with a swimming pool, organized sports, clubs such as fraternities and sororities, service clubs, academic clubs and the Intercultural Relations Club (IRC). The IRC is a social organization created to facilitate cultural exchange between international students and U.S. American students. The IRC has regular meetings to determine events and activities that are fun, interesting and insightful. We highly recommend that you become an active member of IRC early in your time at Elon since it can be a great way to get to know other international students as well as U.S. American students.

There are also many special events, excursions and other opportunities that are offered on a regular basis around campus. It is very important that you get involved with activities that you are interested in. Only then will you feel truly at home at Elon.
R.N. Ellington Health Center
Elon’s on-campus health center offers medical and counseling services to the University’s students, faculty and staff. Physicians, nurse practitioners, nurses and a medical assistant provide services. Counseling services are also available in the Health Center. Students pay small charges for physical exams, medications, lab tests, procedures and medical supply items. Charges for off-campus referrals, x-rays, etc. may be covered by the student’s insurance plan. However, the student is responsible for the co-payment fees.

For more information about Health Services, visit their website at:
http://www.elon.edu/e-web/students/health_services/

Services:
- **Immunization:** Vaccines are administered for a fee.
- **Gynecology Clinic:** Gynecological exams and PAP smears are available. Lab fee applies.
- **Allergy Vaccine Administration:** Students may receive allergy desensitization shots at the Health Center, but there is a fee for this service.
- **Influenza Vaccines:** Vaccines are administered prior to flu season each fall to students, faculty and staff at no charge.
SAFETY

Emergency Student Card
Attached to this page should be an emergency card to carry with you. This card tells you how to call the city police, the campus police and the Isabella Cannon International Centre. It also helps identify you if you need assistance in an emergency situation.

Emergency
- If you have any problems, or an emergency, your Resident Assistant, or RA, will help you. You will meet your RA when you move into your room. She/he also lives in the dormitory and therefore you should be able to contact him/her easily.
- In the United States, you can dial 911 on any phone to get immediate access to the police, the fire department, ambulance service or any other emergency service.
- On campus, dialing 911 will connect you with the Elon police. You can also call the campus security at extension 5555 from your room or from the Emergency Call Boxes on campus. The campus police are available 24 hours and 7 days a week to help you.
From your cell/mobile phone, dial 336-278-5555 if you need assistance of any sort while on or off-campus.

Personal Safety
A part of being in a different country is being aware of safety issues that may or may not be a part of your everyday life at home. Although Elon is a very safe place, it is always good to be careful, especially at night. Elon University campus police http://org.elon.edu/safety/ can escort you after dark. Do not hesitate to contact Campus police whenever necessary.
Here are three basic ways to better ensure your safety while on Elon’s campus and in the United States.
- Stay Alert! Be aware of your surroundings. Look to see who is in front of and behind you. If you are concerned about crime, ask a friend to accompany you.
- Appear calm and confident and communicate the message that you know where you are going. Stand up straight and walk with purpose. You don’t want people to know if you are unsure of your surroundings.
- Trust your Instincts. If you feel uncomfortable with a person, place or situation, leave immediately.
- Avoid walking at night alone: always walk with someone or in group. If you have to walk alone at night, avoid all dark and not well lit paths and sidewalks.
Keep your room door locked at all times: Locking your door with your key, wherever you reside, is an effective way to reduce theft and enhance personal safety. The vast majority of thefts occur from unlocked rooms when the occupant is gone only briefly. Do not prop open exterior doors, and close any doors you find propped open. Propped doors are a high risk and greatly increase chances of your victimization. Do not open your door to someone you are not expecting and/or do not know.
- If it is too late or you feel uncomfortable walking back alone to your room at night, please call Campus Safety and Security at X5555.

Prepared with some information material from Elon University
Campus Safety & Security.
ORIENTATION

International Student Orientation
You should arrive on campus at least on August 25 to move into your residence hall. Upon your arrival, please come to the first floor of the Carlton building to pick up your room key and let us know you are here. You are required to attend a New International Student Orientation from August 26 - 27. This orientation will go over visa issues, cultural and academic adjustments which are very important. Orientation will familiarize you with academic and social life at Elon University and in the United States. You will also be required to attend the first year New Student Orientation starting Friday, August 27, 2009 starting in the evening. It is very important you attend both orientations.

Setting up your Room
During the orientation week, you will have the opportunity to purchase the necessities for your room. At this time you will need to purchase bed linens, a pillow, a blanket and an alarm clock. Your US American roommate might have some items he or she will share with you such as radio or telephone. But you can buy whatever you need on the trips organized during the New International Orientation. However, if you know that your flight will arrive late at night at Raleigh-Durham or Greensboro Airport, we encourage you to bring sheets or/ or a blanket for the first night. The school doesn’t provide bedding in the room you will be assigned.

Personal Banking
During the International Student Orientation you will have the opportunity to set up a bank account with Bank of America. The bank representative will help you get a checking and/or savings account and an ATM card to get started. You do not have to set up an account with Bank of America but they will offer you a free checking account. Not all banks can let you open a bank account if you do not have a Social Security Number (SSN), which you will probably NOT be eligible for upon your arrival. (SSN is a number issued by the U.S. government to collect Social Security benefits and receive some other government services.)

Banks offer different packages depending on your needs and the balance you are planning to maintain in your account. Most banks will charge fees for their services, usually $4- $10 per month. The ATM card is free and gives you the opportunity to withdraw money after banking hours. If you would like to get checks with your account, they may cost up to $15. You can have money wired to your bank account from home.

Phoenix Card
In order to eat in the campus dining halls, borrow books or audiovisuals from the library and use other University facilities, you will need a Phoenix card. This is a student identification card with your name and a number that is used like a debit card. You will have this card made upon your arrival or during the International Student Orientation.
ORIENTATION (continued)

COMMUNICATIONS

Mail
You will be assigned a mailbox or a campus box at Elon University. You should receive your campus box number during orientation, if not before you arrive at Elon. If you have any questions, call the Elon Mail Room at 336.278.5433. It is a combination lock box. Make sure you give your friends and relatives the correct address;

- Your Name
- Your Campus Box Number
- Elon, North Carolina 27244
- USA

Telephone
Every room has telephone hookup. You and your roommate will provide the telephone set. Local calls are free. Information on your local service will be in your campus mail when you arrive. Long-distance service is not provided on campus but information will be available on internet regarding long-distance and phone service providers options.

Calling Cards
Many international students use calling cards. Here are few websites where you can buy calling cards. Like any other goods and services, calling cards have their pro and cons. On one hand, they offer low rates, flexibility of calling anywhere from any phone in the US; they are handy specially when traveling and accessible (they are sold in grocery stores, at gas stations, in convenient stores and online). On the other, their costs are not always clear (surcharge, connection fee and any other services); discount rates often dependent on the price of the card; some of them have expiration date; the quality of voice and connection not always good; they require a credit/ check card with U.S. billing address.

Few websites for calling cards:

Cell/Mobile Phones
More and more people choose cell/mobiles phones over landlines because they are quick and easy to obtain and activate. However, we would like to point out few things to pay attention to when subscribing to a service plan:

- Unlike in your home country, in the US, mobile phones are charged both for receiving (Incoming) and for making (Outgoing) calls. Keep in mind that incoming calls are deducted from either your “anytime free minutes” when on a contract plan or your prepaid minutes.
- You will need to have a social security number or pay a deposit in order to open an account with most companies. In the U.S. the phone service is tied to one particular service provider. Few carriers can unlock your phone to use with any SIM card like you would do abroad.
- Most phone providers will charge you an early termination fee if you cancel your service before the end of the contract because it is considered to be a breach of contractual agreement. Ask the customer representative (salesperson) to explain the terms of your contract before signing any document or agreement.
- For every contract you sign, you have 30 days to return the phone and cancel the service without paying the early termination fee, but you will pay for all the long distance calls you made and for the activation fee.
- Exchange students could benefit more from “pay as you go” option because it doesn’t require any contract. The phones for this type of service can be found at the following stores: Wal-Mart, Target and Best Buy.
- All students can use SKYPE which is cheaper too.
Phone and Service Providers:

Verizon Store
Alamance Crossing Mall
1565 Glidewell Drive Suite 101
Burlington, NC  27215   336-585-0034

AT&T Store
Alamance Crossing Mall
3124 Waltham Blvd Mall
Burlington, NC 27215   336-278-0051

Radio Shack
2312 Maple Ave
Burlington, NC 27215   336-227-1233

Wal– Mart
3141 Garden Road
Burlington, NC 27215  336-584-6400

Best Buy
1465 University Drive
Burlington, NC 27215   336-524-9354

Target
1465 University Drive
Burlington, NC 27215   336-584-0297

E-Mail
You'll receive your Elon email account information (username and password) through the mail at home over the summer. E-mail is a free service provided by the University. You can access your account as well as the Internet t almost any of the many computers around campus.

Computer Labs
Elon University offers 36 PC and 17 Mac public computer lab spaces. Each lab is equipped with hardware and software to serve the Elon campus community. Our labs are located in various locations around campus, making them easily accessible to all students, faculty, and staff.

Software
Each lab is equipped with software to serve your academic needs.

Inclement Weather Procedure:
In the case of inclement weather the following computer labs will remain open and on regular schedule regardless of severe weather conditions: Belk Library, McEwen 002, McEwen 108, McEwen 205, Mooney 201, Mooney 202
PREPARING FOR CLASSES

Getting Ready

Classes
Elon is a comprehensive university. In addition to a major and a minor field you will also engage in a variety of subjects called General Studies. During the orientation we will explain this system and help you select your classes for the fall semester.

Books
Books are sold at the campus shop and are organized by area of study. You can buy them new or, to save money, you can buy them used. After the semester is over the bookstore may buy back some of your books, but for a lower price than you paid for them.

Locations
You will find the location of your classes on OnTrack, the online course registration system. Every building has an abbreviation. Every floor and room has a number. For example, POWL 212 means Powell Building, second floor, Room 212. MCE1 001 would mean McEwen Building, basement level, Room 011.

Professors
American professors may teach in a different way than what you are used to. It is good practice to introduce yourself to the teacher after the first class and tell him/her that you are an international student at Elon. This opens dialogue with your teacher and may make it easier for him/her to assist you.

In the United States, professors usually want a very high level of class participation. This means participating in class discussions, making student presentations and sharing your ideas and opinions. For some of you this will be a big change from schools you have attended before. Just be open to this new type of class and ask your professor for help.

Tutor Service
If you need help in any subject you are taking, tutoring services are available. Check with your professor first and see if he/she has any suggestions. If not, come see the advisors in the Centre and we will help you find a tutor.

Never, ever hesitate to ask for help!
LEGAL ISSUES

Visa/Employment

Maintaining Visa Status
When you arrive on campus, you will meet with the international student advisors and DSO’s (Designated School Officials). It is the responsibility of the DSOs to keep a file on all students with F-1 and J-1 visa. The DSOs will verify that each student has the necessary documentation and will keep copies. The DSOs and advisors will always be available to assistance with all the matters related to immigration.

Students with F-1 and J-1 visa are required to be enrolled full-time in school, which is a minimum of 12 credit hours each semester (with the exception of their last semester). Both F-1 and J-1 students are also required to maintain health insurance, a valid passport, a valid I-20/DS-2019 and an I-94 card while in the United States.

Students with F-1 and J-1 visa will be required to complete U.S. tax forms in the spring, even if they are not working and not earning any money. Each spring the Isabella Cannon Centre will provide a tax software program to help you meet your tax obligations. Always remember that unauthorized work is illegal and puts you out of status.

Traveling Outside of the United States
F-1 and J-1 students must obtain the signature of a DSO on the I-20/DS-2019 form before leaving the U.S. Without this signature you will not be approved for re-entry into the US. Consult with the Isabella Cannon Centre for International Studies about the specific regulations for non-U.S. nationals traveling outside the United States while on F-1 or J-1 visa.

Employment Opportunities
Employment opportunities for F-1 visa students are limited by regulations of the US-CIS. Employment is available only to students who are in good academic standing and are maintaining their non-immigrant status. F-1 students need approval from the DSO and/or USCIS, depending on the circumstances, before they may accept employment. It is very important that you do not work without authorization. You may not be self-employed as an F-1 or J-1 student.
Legal Issues (continued)

Visa/Employment

Working on Campus while attending school
F-1 and J-1 students who are maintaining status may work part-time on campus while school is in session for no more than 20 hours per week. F-1 and J-1 students do not need special authorization by the USCIS to work on campus. However, they need to notify the Isabella Cannon Centre for International Studies before accepting any job offer. At Elon University, all students who work on campus must obtain a work agreement from the Financial Planning Office. F-1 and J-1 students who receive a work agreement should see the DSO about obtaining a social security card. During vacation periods and academic breaks, you may work full-time on campus, or more than 40 hours per week, if you are returning to classes the following term. You will also need to complete a W-4 and NC-4 tax forms. Your supervisor will provide you with these forms and see someone at the Isabella Cannon Centre for International Studies to learn more about this process.

Working off campus while attending school
Off campus employment is very limited for F-1 or J-1 students in colleges or universities who are pursuing academic studies. Working off-campus requires special authorization by USCIS and can only be authorized in certain situations. Consult your international student advisors for advice. Many students take part in internships in their field of study while enrolled in classes or during a vacation period. This type of work experience qualifies as Curricular Practical Training (CPT) or Academic Training. The DSO can authorize the CPT on the I-20 while an Responsible Officer (RO) will authorize the academic training based on the offer letter of the employer and a letter from the academic advisor.

Students who have completed their course of study may be employed full-time in their field of study through Optional Practical Training (OPT). One year of full-time OPT authorization is usually available to graduating students who apply for it. The students who are interested should contact the director of international students and faculty scholar services and apply for the work authorization to USCIS 90 days prior to or 60 days after completion of their program of study at Elon University. The Academic Training is available students on J-1 visa. First, they have to secure an offer letter before applying for it at the Isabella Cannon Centre for International Studies.
GENERAL INFORMATION

Frequently Asked Questions
Conversions
Telephone Numbers
Helpful Websites and Resources
Scholarship Search
Problem Solving
Frequently Asked Questions

Q: How do I get around Elon?
A: A cheap way is bumming a ride (ask somebody to take you). However, if you want to be independent, you might buy a bicycle. If you are considering buying a car, ask for help. You should realize that if you are buying a car, you will also need to purchase car insurance and pass an examination for a driver’s license.

Q: Can I drive with an international license?
A: No. Since you are going to live here for a certain period of time while you go to school, you are required to have the North Carolina driver’s license. Your international student advisors will have information available during orientation about the regulations for a driver’s license.

Q: What if I get sick or have an emergency?
A: Call Health Services. If it is after hours and they are closed contact your Residence Assistant (RA) or Campus Security, extension 5555. If the emergency is in a parking lot, you can use one of the clearly marked emergency phones. The nationwide emergency number for ambulance police and fire is 911. See page 22 for more information.

Q: Where do I do my laundry?
A: Every residence hall has coin operated laundry machines. You can also use your Phoenix card to pay for the use of the laundry machines.

Q: Can I work and study?
A: This is a tricky subject. Generally speaking, you can work on campus for twenty hours or less per week when school is in session. Off campus employment is illegal for international students on an F-1 or J-1 without legal authorization. There are different rules for different visas. If you would like to work on campus, please check with the Isabella cannon Centre for international Studies before accepting a job offer. You need to notify the advisor and obtain a Social Security card. See pages 27-28 for more information on employment.

Q: How do I get information about international events?
A: Check both your email account, E-Net, Elon Global Village blackboard and the Schedule of Events for each semester. Attend the IRC meetings, or create an event of your own. If you decide to create your own program the Isabella Canon Centre will assist you to organize it.

Q: What does Elon offer specifically to international students?
A: We have the International Pavilion, the Intercultural Relations Club, International week Festivals, a host family program, special advising and counseling services on immigration, tax and personal matters and special trips and excursions as well as other services.

Q: What can I bring to the Elon community?
A: Bring your enthusiasm! Get involved in the IRC and/or the International Week Festival. Be ready to share your culture with other students and your professors. Your national/traditional clothes will come in handy for the international programs and events on campus.

Q: What if I do not know to whom to address the questions or concerns I have?
A: Consult the director of international student and scholar services. He will direct you to the right person that can answer your questions.
Frequently Asked Questions (continued)

Q: How does the grading system work?
A: In the United States and at Elon University, Alphabet letters (A, B, C, D and F) are used to grade student’s papers. At Elon University, you will be expected to produce a quality as well as quantity work to graduate. If you perform well, you will earn quality points and semester hours that will put you above grade D, which is a failing grade. Below find the letter grades and their conversion in quality points for each hour of credit:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>D-</td>
<td>0.7</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
</tr>
<tr>
<td>I Incomplete</td>
<td>0.0</td>
</tr>
<tr>
<td>P Passing (not counted in cumulative average)</td>
<td>0.0</td>
</tr>
<tr>
<td>S Satisfactory (not counted in cumulative average)</td>
<td>0.0</td>
</tr>
<tr>
<td>U Unsatisfactory (not counted in cumulative average)</td>
<td>0.0</td>
</tr>
<tr>
<td>WD Medical Withdrawal</td>
<td>0.0</td>
</tr>
<tr>
<td>W Withdrawal</td>
<td>0.0</td>
</tr>
<tr>
<td>NR No Report</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Each international student should familiarize her/himself with this new system of grading and realize that each grade is final unless there is an error. Each student must maintain a GPA of at least 2.0 (C average). Consult the university catalog for more details.
# CONVERSIONS

## Degrees

<table>
<thead>
<tr>
<th>Celsius</th>
<th>Fahrenheit</th>
</tr>
</thead>
<tbody>
<tr>
<td>40</td>
<td>104</td>
</tr>
<tr>
<td>36</td>
<td>96</td>
</tr>
<tr>
<td>31</td>
<td>88</td>
</tr>
<tr>
<td>27</td>
<td>80</td>
</tr>
<tr>
<td>22</td>
<td>72</td>
</tr>
<tr>
<td>18</td>
<td>64</td>
</tr>
<tr>
<td>13</td>
<td>56</td>
</tr>
<tr>
<td>9</td>
<td>48</td>
</tr>
<tr>
<td>4</td>
<td>40</td>
</tr>
<tr>
<td>0</td>
<td>32</td>
</tr>
<tr>
<td>-4</td>
<td>24</td>
</tr>
</tbody>
</table>

To convert between the two systems, use the following formulas:

\[
\begin{align*}
(9/5 \ C) + 32 &= F \\
(F-32) \times 5/9 &= C
\end{align*}
\]

http://www.csgnetwork.com/tempconvjava.html

## Fluids

- 1 gallon = 3.78 liters
- 1 quart = 0.94 liters
- 1 pint = 0.47 liters
- 1 gallon = 4 quarts
- 1 quart = 2 pints

## Length

- 1 yard = 0.914 meters
- 1 foot = 30.48 centimeters
- 1 inch = 2.54 centimeters
- 1 mile = 1.61 kilometers
- 0.62 miles = 1 kilometer
- 1 yard = 3 feet
- 1.09 yards = 1 meter
- 3.28 feet = 1 meter
- 0.39 inches = 1 centimeter

## Weight

- 1 pound (lb.) = 450 grams
- 1 ounce (oz.) = 28.35 grams
# TELEPHONE NUMBERS

**Office**

<table>
<thead>
<tr>
<th>Office</th>
<th>Phone #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elon University</td>
<td>336.278.2000</td>
</tr>
<tr>
<td>Toll Free (no charge)</td>
<td>1.800.334.8448</td>
</tr>
<tr>
<td>Isabella Cannon International Centre</td>
<td>336.278.6700</td>
</tr>
</tbody>
</table>

**After 5pm, on weekends or for emergency:** 336-278-5555

| Office of Academic Advising | 336.278.6500 |
| Office of Admissions        | 336.278.3566 |

<table>
<thead>
<tr>
<th>Moseley Center (Information Desk)</th>
<th>Phone #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of Student Life</td>
<td>336.278.7215</td>
</tr>
<tr>
<td>Office of Residence Life</td>
<td>336.278.7200</td>
</tr>
<tr>
<td>Office of Religious Life</td>
<td>336.278.7729</td>
</tr>
<tr>
<td>Mail Services</td>
<td>336.278.5433</td>
</tr>
<tr>
<td>Campus Shop</td>
<td>336.278.5400</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Library</th>
<th>Phone #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Writing Center</td>
<td>336.278.5651</td>
</tr>
<tr>
<td>HelpDesk (IT)</td>
<td>336.278.5200</td>
</tr>
</tbody>
</table>

| Health Services (infirmary)      | 336.278.7230  |
| After 5 p.m. and weekends        | 336.278.5555  |

**Campus Safety and Police** 336.278.5555

**Notes:** If dialing from campus, only dial the last four digits, e.g. 6700. If you are on campus and trying to call off campus, dial an 8 first. To call long distance in the United States from campus, dial 8, then 1, then the area code and then the phone number, e.g. 81.202.555.1212. To make international calls from campus, dial 8, then 011 then the country code, then the city code, then the phone number. Example: To call this number in the United Kingdom #0789.195.5315, dial 8.011.44.789.195.5315. You often have to drop the 0 at the beginning of an international phone number. For International country calling codes go to:

http://www.countrycallingcodes.com/
HELPFUL WEBSITES AND RESOURCES

General and Scholarship Information
Generic International Student information
www.internationalstudent.net
International Student Information in USA
www.isao.org
Financial Aid for International Students
http://www.iefa.org/
www.internationalscholarships.com
www.internationalstudent.com
www.edupass.org/finaid/databases.phtml
www.un.org/
www.wcc-coe.org/
www.soros.org/
www.who.int/en/
http://www.miusa.org/ncde/financialaid/nonus
www.unesco.org
http://www.fordfound.org/
http://www.aauw.org/index.cfm

PROBLEM SOLVING

Academic Affairs
Talk to your academic advisor, your professors or the Office of Academic Advising (First Floor Duke Building).

Visa/Immigration/Tax
Visit the International Student Advisors at the Isabella Cannon International Centre (Carlton Building, 1st floor).

Housing
Talk to your Residence Assistant (RA) or visit the Office of Residence Life (Mosley Center room 213).

Medical
Call Health Services to set up an appointment. In case of any emergency call the Campus Security at extension 5555 or 911. You may also call the Director of International Student and Faculty Scholar Services at the number listed on your Emergency Student Card.

Other Questions
Ask the Director of International Student and Faculty Scholar Services for referral (Carlton Building, 1st floor).