REQUEST FOR **ELON UNIVERSITY** OFFICIAL TRANSCRIPT

Please send _____ copy(ies)

(**PRINT CLEARLY FOR MAILING IN WINDOW ENVELOPE**)

Mail to:

Type of transcript: MBA_____ MED_____ MPT_____ DPT_____ UNDERGRAD_____

STUDENT'S NAME _____
(Please print) LAST FIRST MIDDLE (MAIDEN)

Social Security Number _____ Current Contact Number _____
(Area Code)

Currently enrolled at Elon? _____ If not, give last year of attendance_____

TRANSCRIPT SHOULD BE SENT: NOW_____ END OF SEMESTER/TERM _____

_____
Student's Signature **Date**
(Required by Federal Law)

Transcripts will be issued in turn as requests are received. OFFICIAL or FAXED copies are issued at the cost of $5.00 each. UNOFFICIAL mailed copies are $1.00 each. Check, cash or money order only.

No transcript will be issued for a student who is indebted to Elon University until the debt has been paid or satisfactorily adjusted. The Registrar's Office does not issue or reproduce transcripts from other institutions. Requests for coursework completed at another institution should be directed to that institution.

For office use only:

Transcript fee of _____ received by _____ on _____
Registrar's Office Date

Date sent: _____ Initial: _____