

Dear School Administrator:

Elon Career Services invites you to attend the **Elon University Teacher Fair** to interview prospective teachers on **Thursday, March 19, 2009**. Elon will graduate teachers in the following fields: History, Social Studies, Physical Education, Special Education, Music, Math, English, Biology, Elementary Education, and Middle Grades-Math, Social Studies, Science, and Language Arts.

Our Teacher Fair is unique in that it allows school representatives to interview prospective teachers. When you agree to come to the 2009 Elon University Teacher Fair, you commit to at least one interview schedule with 10 thirty-minute interview slots. In addition, we have added an Information Session from 9 - 10 am to give you the opportunity to meet other candidates who are not on your schedule.

A schedule for the day is outlined below:

8:00 - 9:00 a.m.	Arrival and set up
9:00 - 10:00 a.m.	Open Information Session
10:00 a.m.	First interviews begin
12:00 - 1:00 p.m.	LUNCH (on 2nd floor, Moseley 215)
1:00 - 4:00 p.m.	Interviews continue

The registration fee is **\$60.00** for the first representative and **\$25.00** for each additional representative. The fee will cover the cost of interview space, lunch, refreshments, and a 6-foot long table. Please make sure that any displays do not exceed the amount of table space allotted.

To register, please go [www.elon.edu/careers](http://www.elon.edu/careers) and select the Elon Job Network icon. If you are registered on the Elon Job Network, just log into the system and find the **Elon Teacher Fair** under Career Events to sign up. If not, please follow the directions to register – once you are registered, you can sign up for the fair.

To ensure your opportunity to interview these excellent new teachers, please register by **February 16, 2009**.

A confirmation will be e-mailed to you upon receipt of your registration. If you have any questions, please call (336) 278-6538 or our toll free number (877) 356-3566 or email [rkosusko@elon.edu](mailto:rkosusko@elon.edu). We look forward to your participation!

Sincerely,

*Rhonda Kosusko*

Rhonda Kosusko  
Associate Director, Elon Career Services