ELON UNIVERSITY OFFICE OF GREEK LIFE

Philanthropy Report Form

In order to be included in the annual Greek Philanthropic Report and to be considered for the Philanthropy Award, complete this form listing your philanthropy activities.

VERIFICATION FORMS MUST BE TURNED IN or events/donations will not be included in the Report or considered for the awards. You only need to submit the number of participants, or donors (no names needed – that’s for the service forms), as well as other verification such as a copy of your canceled check, receipt, and/or letters from the agency you worked with as verification. If you do not have verification yet, please attach a note to this form indicating when verification should be expected.

Groups raising funds for philanthropic events must also complete the Community Service form for members who donated time to volunteer to raise the money (e.g., sat at tables, walked/ran in a 5K, coordinated a letter writing campaign, etc.). Community Service forms must be attached to this form and submitted within two weeks of the event. Forms should be returned to the Office of Greek Life. Early forms appreciated.

Chapter: ____________________________ Today’s Date: ____________________________
Chapter Contact Person: ____________________________ Phone Number: ____________________________
Date of Project: ____________________________ Semester: ____________________________ Year: ____________________________
Description of activity: ________________________________________________________________

What were the goals of this program? (Example: funds or goods raised on a per member basis)
____________________________________________________________________________________

How effectively did this program meet these goals? ___________________________________________
____________________________________________________________________________________

What could have been better about this program? ___________________________________________
____________________________________________________________________________________

Name of Agency/Charity: ____________________________
Agency/Charity Contact Person: ____________________________ Phone Number: ____________________________
Signature: ____________________________

Number of initiated participants: ______ / ______ ______%  
Number of new member participants: ______ / ______ ______%  

READ CAREFULLY: Philanthropy is defined as a chapter organizing and participating in an activity which raises money or items for a charity or cause (i.e. car wash, party or sports event in which profits go to a charitable organization, canned food drive, etc.). Community Service is defined as a hands-on activity in which a chapter has direct interaction with the people they are helping (painting the house of an elderly person, teaching someone to read, playing with neglected children, etc.). Both are valuable contributions to the community, but will require separate forms. Simply put, Philanthropy is donating money; Community Service is donating time.

Complete for fund raising (philanthropy) efforts only:
Total gross proceeds of event: ____________________________
Total expenses of event: ____________________________
Total monetary donation to charity: ____________________________
Total items donated to charity:

Date Received: ___________ Received by: ___________ Verification: ___________

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