

Elon University Study Abroad/Internship Housing Information

Will you need housing on Elon's campus upon your return from your study abroad or internship? If so, the first step is to pay the \$200 room reservation fee to the bursar's office (Alamance 111). This payment needs to be made prior to your application for housing. Sophomores are required to live on campus upon their return.

Housing for students returning FALL:

It is very important that you check your email, check the residence life website, and check with residence life while you are away from Elon. HOUSING SELECTION IS IN FEBRUARY & MARCH!

- ❑ If you are planning to live on campus for the academic school year, please assign someone (a responsible friend) to be a proxy and fill out the online application for you.
- ❑ Housing selection information will be sent out in January and February. The housing selection timeline, forms, and information will be on the residence life website.
- ❑ You will need to pay your \$200 housing reservation fee before you submit your housing selection application. The housing reservation fee can be paid by phone at x5300, by check, or online.
- ❑ If you do not want to utilize a proxy or are unable to find a proxy, you may submit your application online on your own.

Housing for students returning for SPRING or WINTER terms:

It is very important that you check your email, check the residence life website, and check with residence life while you are away from Elon.

- ❑ If you will be abroad during the fall semester, you may not participate in the online housing selection process. It is an honor code violation to participate in housing selection in order to hold a space for yourself while you are gone or in order to pass the space to a student who will pass it back when you return.
- ❑ There is a separate housing application that will be available by mid November. Please check the residence life website or call to have one sent to you.
- ❑ Room assignments will be made in late November and early December based on your class year and the availability of open space.
- ❑ Specific residence hall/apartment and roommate requests will be honored whenever possible. Roommate requests must be mutual.
- ❑ The application is required to receive a housing assignment for winter or spring.

Meal plans: All resident students are required to purchase a meal plan. If no choice is indicated on your application, 10 meals will be assigned. If you have coordinated to live in an apartment and signed a lease, you may select the 5-meal plan. ****If you are returning winter term, you will automatically be given the meal plan assigned for the fall semester.**

Students who live in university owned apartments (Oaks A-F, Danieley A-F & O-P):

Students who have signed a yearlong lease (11.5 month) agreement with the university are in a legally binding contract for the entire year. As stated in the lease agreement:

- ❑ The agreement may not be terminated prior to the end of the initial term for reason of studying abroad, whether optional or mandatory. For the lease to be cancelled for this reason you the tenant, will have to find another tenant to fill the vacant spot or you will be obliged to pay the entire period of the lease and board, if applicable, during your time abroad.
- ❑ If you do not find a student to take over your lease, you will be charged for your space while you are away, per your signed lease agreement.
- ❑ If you are thinking about signing a lease in the future, you are advised to consider your study abroad plans. If you have plans to go abroad within the next 12 months, it is not advisable that you sign a lease for a university owned apartment

Frequently Asked Questions

- 1) What is the registration process for students studying abroad or participating in an internship?
 - ❖ A \$200 room reservation fee must be paid to the bursar's office. You do not need to save the receipt for residence life or study abroad offices. Only for your own records.
 - ❖ Sophomores are required to live on campus.
 - ❖ Students returning in the FALL → you will need to have someone enter your information and preferences online or use the online selection process yourself.
 - ❖ Students returning in the SPRING → There is a mid-year application that must be filled out. It will be made available on residence life's website by mid-November.
 - ❖ Rooms will be assigned based on class standing and space availability.
 - ❖ This application is not an online process. You must download the application and either email, fax, or mail to residence life.
 - ❖ Assignments are made two weeks before the semester begins.
 - ❖ Students absent only during the WINTER term do not need to do anything and your room will be held for you.
- 2) How do I notify residence life about my absence?
 - ❖ The study abroad office will notify residence life of your planned absence. If you have any questions about the process you can directly contact residence life.
- 3) Can I select my housing online?
 - ❖ Only students who are returning in the fall may participate in online housing selection. Students planning to return in the fall will be able to complete their housing selection through our online system. Selection will take place in February and March. The timeline will be posted in January/February on the residence life webpage. This is the only way to get housing in the fall.
 - ❖ If you will be abroad during the fall semester, you may not participate in the online housing selection process. There is a separate application that will be made available to you in November, prior to your return. It is an honor code violation to participate in housing selection in order to hold a space for yourself while you are gone or in order to pass the space to a student who will pass it back when you return.
- 4) Can I choose my roommate?
 - ❖ Yes. Roommate requests will be honored if an open room is available. Roommate requests must be mutual or we will place you with someone else.
- 5) How much is the room reservation fee? To whom do I write the check?
 - ❖ A room reservation fee is due prior to the submission of your application. The Fee is \$200 and paid to the bursar's office. The fee can also be paid by phone or online (during certain times of the year).
- 6) Is it possible to "hold" a room while away?
 - ❖ No. Space on campus is limited and we cannot hold a room.
- 7) How will I find out about my housing assignment?
 - ❖ You will be contacted by email about your assignment a few weeks prior to your return to campus. So please be sure to check your email while you are away!

Remember: check your Elon email account & the res life website while you are away!

<p>Contact Information for Residence Life: 336-278-7300 or residencelife@elon.edu</p>
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