

Welcome to Housing Selection 2009! Please read through all the materials carefully so that you are as familiar with the process as possible. Last year housing selection was redesigned to look and feel more like class registration. I hope that, for those of you who went through the process last year, it was a smooth and easy-to-understand process. Remember to be mindful of the deadlines. It is each student's responsibility to know and follow the instructions provided.

Housing Reservation Fee:

- Housing selection is an online process. This means just like class registration you must pay special attention to the dates that the application will be available and the time your group is eligible to apply.
- In order to participate in selection you must pay the Bursar's Office a **\$200 housing reservation fee**. No receipt is needed. The only exception to paying the \$200 reservation fee is for students renewing leases in Elon owned apartments and students with certain scholarships. This fee can be paid over the phone (336-278-5300), [online](#), or a check or credit card can be brought to the Bursar's Office (Alamance 111).
 - If you are assigned a residence hall space your reservation fee will be applied to your fall tuition bill.
 - If you are assigned an apartment space your reservation fee will be transferred to a security deposit account and will be held until you move out of the apartment.
 - If you do not receive a housing assignment during selection come to Moseley 213 and complete a housing reservation fee refund form. Reservation fees will be refunded in the same manner that they were paid.

Learning Communities

- Students interested in one of our Learning Communities must apply online. Also, students who currently belong to a community and wish to return must re-apply.
- Learning Community selection occurs before housing selection.
- Attend College Coffee on Feb. 3rd and click [here](#) for more information.

Phase I: Squatting

- Phase One: Residents who choose to remain ("squat") in their current spaces may return to their assignments for next year providing they sign up with the correct number of roommates required to squat their particular type of space. (Example: A three person group cannot select a four person apartment). The application is **online from 8am on February 26th to 5pm on February 27th**. For more information on group minimums, click [here](#) for each type of housing.
- Students who choose not to squat will relinquish the right to their current spaces, and those spaces become part of the general housing pool. Students going through Phase Two may then apply for these spaces.

Phase II

- If you choose not to squat, you can apply for on-campus apartments, flats/suites, singles or doubles by filling out a Phase Two application. Phase Two will be broken down into two parts: **rising Senior/Junior Phase (March 6-7) and rising Sophomore Phase (March 16-18)**.
 - Rising seniors and juniors will apply before rising sophomores and will be informed of their final housing assignment prior to the rising sophomore phase.

Housing Priority Number & Eligibility

- To determine priority order in applying for housing all students will be given a housing priority number. This number is based on your cumulative G.P.A. and your years in housing (you received one point for every semester lived on campus). **Your individual number determines what time you are eligible to log on** to [Ontrack](#) to complete the housing application. The higher your number the earlier you are eligible to begin. To view the application schedule, click [here](#) beginning February 16th.
 - To learn what your housing priority number is, log on to Ontrack after February 16th and click the link for the eligibility page.
- As you are getting your group together (the group of people you want to live with next year) use the “Check Eligibility” link on Ontrack to determine who in your group has the highest housing priority number and therefore the earliest start time. You will want to designate this person to login at the appropriate time and complete the application for your group.

Applying

- When it is your time to apply, one member of your team will login to [Ontrack](#) (this must be a team member whose individual housing priority number makes them eligible for that time period). When you log on you will input the Datatel numbers of your entire group. Based on your group size you will be shown a complete list of all **currently available** buildings. If a building has been filled prior to your application time, it will not be shown.
- You will then select from the list shown which building you want your group to live in. Once you select the building and click submit, you are guaranteed this building for your final assignment. A specific room/suite/flat/apartment will be assigned shortly after the application period ends and posted on [Ontrack](#).
- As always, some housing options will be limited. Last year as we entered Phase Two less than 90 spaces were available in the Oaks. I strongly encourage you to examine all choices and use the housing selection planning worksheet to create **as many options for yourself as possible**. **You will want to have a double room option somewhere on your list of choices.**

Rising Juniors and Seniors Only

- Rising juniors and seniors are guaranteed their housing if they squat. If you decide to apply for different housing you have priority in the process because you will be applying before the sophomores (just as you have priority for classes because you register first). **However, there is a limit to the number of juniors and seniors who can live on campus each year.** This limit is to ensure that there is enough space for incoming freshmen and rising sophomores (Elon has a 2 year live-on requirement). You are welcome to stop by Residence Life in Moseley 213 to pick up a packet of off campus apartment information if you would like to explore options.
- There will be a limit to the number of rising sophomores who will be permitted to join groups during the senior/junior phase. **No more than two sophomores per group will be permitted on March 6 and 7.** This is so that we can accommodate as many seniors and juniors as possible in the areas of campus where upperclassmen prefer to live.

Sophomores Only

- Elon students are required to live on-campus for their first two years. If students wish to live off campus for their sophomore year, they must apply for release to the Housing Appeals Committee. Appeal applications can be picked up in Residence Life (Moseley 213) or by going to the appeals information page.

Please Note

- Four of the six floors in Colonnades A and B will house Learning Communities
- Danieley Apartments A-F are now furnished.

I encourage you to review the entire housing selection [website](#) and to pay close attention to your email account. Beginning in February, please be sure to visit the Eligibility page (on [Ontrack](#)) to check that the members of your group have met their requirements before you begin the application. Please feel free to contact Residence Life (336-278-7300) or your area office with any questions about this process.

Sincerely,

Nadia Alamo
Associate Director for Residence Life Operations
and Information Management
Elon University
336.278.7300