

January 31, 2009

Dear Elon Parent:

The University housing selection process for fall 2009 begins in February. As in past years, I am sending this letter so you can have informed discussions with your son or daughter as they make housing plans for next year. Updated and detailed information may be found online throughout the process at http://www.elon.edu/e-web/students/residence_life/housingselection/default.xhtml. The Residence Life staff is also happy to answer questions and provide assistance at any time.

Housing Selection will again be a LIVE, online process, similar to the class registration process. Students may view all available buildings when they logon to the system (OnTrack). Upon completion of the online application process, students will know their building assignment for 2009-2010. Final room and apartment assignments will be posted, via OnTrack, for students to view shortly after each phase is completed (see website for specific dates).

The basics

- **Guaranteed Re-assignment to Current Space.** Resident students who choose to remain in their current spaces (“squat”) are guaranteed their assignments for next year, provided they sign-up with the number of students required to squat particular type spaces. Squatting occurs in Phase One; prior to Phase One, students apply for Learning Communities and Greek Houses.
- **Priority for Application Time Slots:** Every student participating in Phase Two (applying for new housing options) will be assigned an application time slot based on years in campus housing and GPA. The student with the earliest application time slot will submit the application for their room or flat/suite/apartment mates. Applications will be processed in the order submitted online within a given application time slot. Students may logon to OnTrack after February 16 to view the application schedule/time slots.
- **Junior/Senior Day:** In Phase Two, rising seniors and juniors will have a separate day to apply for housing, with seniors going first. Juniors and seniors will be given priority in housing assignments *until we reach our junior/senior limit*. The overall number of spaces on campus for juniors and seniors will remain the same for next year. As in the past, *some juniors may not receive housing before we reach the junior/senior housing limit*. Juniors, in particular, are encouraged to contact Residence Life about planning for both on- and off-campus living options.
- **Limit of Two Sophomores in Apartments with Juniors/Seniors:** In order to accommodate as many seniors and juniors in apartments, the most popular housing option, no more than 2 sophomores may join a group of seniors and juniors applying for an apartment on Senior/Junior day in Phase Two.
- **Incoming freshmen and rising sophomores** (current freshmen) are required to reside on campus unless officially exempted by Residence Life through the appeals process in March (see website for deadlines/process). Applicants must indicate why they need to live off-campus and how they will stay involved in campus life (live close to campus, involvement in campus activities, etc.). Sophomores should not sign a lease elsewhere or plan to live off campus before receiving an official release from Residence Life.

- This process can be stressful for students who do not prepare in advance or consider multiple options. It is important for students to read the housing selection materials in advance and understand that: 1) juniors/ seniors receive priority until we reach the junior/senior limit, 2) spaces are held for freshmen and sophomores, and 3) not everyone can live in an apartment, so students should make a list of options. **Some sophomores may live in apartments, but the great majority live in suites, flats, Greek houses, and residence halls.**
- Students will receive information explaining the entire process. **Students must submit materials online by the deadlines (see timeline enclosed).** We recommend that students and parents regularly check e-net and the Residence Life website for updates on housing information.
- **Assignment priority** is given to students currently residing on campus. Off-campus students wanting to return to campus housing next year must first come to Residence Life to apply to return to campus (limited number of spaces available).

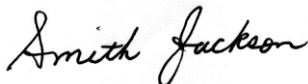
Note: The Town of Elon allows no more than three unrelated people to live together in one dwelling.

Housing payments/contracts and apartment leases

- Students must pay the Bursar's Office a \$200 housing reservation fee. This fee can be paid over the phone 336.278.5300, online, or through the Bursar's Office (Alamance 111) by check or credit card. No receipt is needed. The reservation fee for residence halls will be applied to students' fall bill. Students renewing their leases (squatting) in Elon owned apartments in Phase One are exempt from paying the \$200 reservation fee.
- Residence hall and apartment rent is paid as part of the tuition bill each semester and includes furniture, high speed internet, cable, and all utility costs. Since virtually all students use cell phones, phone lines are not provided.
- Students who cancel their residence hall assignment after June 1 are subject to significant financial penalties. Students who disenroll for the fall semester after June 1 should immediately call the Residence Life Office to avoid penalties that increase throughout the summer. Students who receive an apartment assignment and sign a lease may not cancel the lease, which is binding for the period June 1, 2009 through May 31, 2010.
- Note: University housing contracts and leases are binding legal documents. It is considered a violation of the University Honor Code to circumvent the housing selection process by knowingly signing a lease with the intent to pass the lease on to others or to knowingly accept a lease from others.

Please feel free to contact Residence Life at (336) 278-7300, if you have any questions.

Sincerely,



Smith Jackson
Vice President for Student Life and Dean of Students

Enclosure: Schedule of Fall 2009 Housing Selection Process