



RESIDENCY REQUIREMENT EXEMPTION

Residence Life

Elon University has a two-year residency requirement based on evidence that students who live on campus are more engaged in the community, perform better academically, and are more likely to utilize campus resources. If students wish to live off campus before their junior year, they must apply and be released from the residency requirement. Moving off campus is a privilege for students who have demonstrated responsibility as an on-campus resident. The only exceptions to this requirement are for those students who are living with their parent(s)/legal guardians or nontraditional students and transfer students who have been out of high school one year or more. In order to be exempt otherwise, the student must obtain approval from residence life.

A completed request includes:

- 1. A complete Residency Requirement Exemption Form**
- 2. A letter explaining your request.** This letter should outline specific reasons for canceling your housing agreement, how your circumstances have changed since signing the on campus housing agreement, why your needs would be better met off-campus, and you must also include all the steps you have taken to try to solve the situation (e.g., you talked with your RAC, RA, Assistant Director, etc)
- 3. Your unofficial transcript** (you can print this from Ontrack)

The above materials need to be submitted to the Office of Residence Life at Elon University in Global C 103. Once your request is submitted a committee will meet to review your request and you will be notified in writing whether or not your request is approved.

General Information Regarding Exemption Requests

1. Appeals are rarely granted, so students should not plan to move off campus unless they have received written approval from residence life.
2. Applicants who move off campus without obtaining a written exemption may not receive any refund of room and board fees and may be liable for all charges.
3. It is the responsibility of the student to inform their families or person(s) financially responsible for them that they have completed an exemption request.
4. The attached form should be thoroughly completed before submission.
5. Appeals are decided on an individual basis. Members of groups are taken into consideration, but all are not guaranteed.
6. If you have any questions, please contact residence life at residencelife@elon.edu or 336-278-7300.

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Elon University

PLEASE PRINT OR TYPE

Name: _____ Today's Date: _____
Datatel: _____ Date of Birth: _____
Building and Room No.: _____ Email: _____
Permanent Address: _____
Street City State Zip
Home Telephone: _____ Cell Phone: _____
Current Classification: First-Year
 Soph.
I am applying for an exemption from the requirement to live in University Housing:
 Fall Term 201__
 Spring Term 201__

EXEMPTION FROM THE HOUSING REQUIREMENT: I am applying for an exemption for the following reason:

- Living with parent/legal guardian at their permanent local address
- Medical Concern
- Over the age of 21 or more than 2 since high school graduation
- Financial Hardship
- Other (please explain): _____

I acknowledge that I understand all of the information above and information I have provided is accurate.

Signature of Student

Date

Please return to the Office of Residence Life • Global C 103 • Phone: 336.278.7300 • Email: residencelife@elon.edu

FOR
RESIDENCE

Approved Effective Date: _____ Student Conduct Letter Transcript

LIFE USE ONLY

Denied Signature: _____ Date: _____