ELON UNIVERSITY

JOB TITLE: Residential Learning Assistant for GST 110 (Global Neighborhood)
Semester: Fall 2015

DESCRIPTION: Residential Learning Assistants (RLAs) provide administrative support, aid in student learning, and co-facilitate co-curricular activities. (Residential Learning Assistants do not perform teaching duties that require full responsibility for a course.) They also serve the following roles:

- Serve as an academic role model.
- Assist and attend Global neighborhood events, and encourage student attendance at these events as well.
- Attend all class sessions and meetings with faculty member.
- Reside in the residence hall during the entire session. (single room rate $6,382.00*)
- Promote and attend Global Neighborhood events, and encourage student attendance at these events as well. This includes responding in a timely manner to emails from the Faculty Director and the Assistant Director of Residence Life, particularly when you are asked to complete specific promotional tasks.
- Engage in educational opportunities and possible joint collaborative projects with the other RLAs in Global Neighborhood.
- Collaborate with instructor to support student academic performance. Tasks may include providing feedback on student learning, working with individual or small groups of students, co-leading class discussions, and assisting the faculty member with administrative tasks.
- Prepare for specific lessons and daily duties by keeping up with course content, readings, and syllabus.
- Schedule and facilitate study sessions for students as needed.
- In consultation and support of the course instructor, plan, facilitate, and support the guidance of the class on any course-related co-curricular activities.
- Be aware of students’ social-emotional needs, and refer student concerns as appropriate.
- This position reports to the faculty of the particular class. In addition to meeting regularly with the faculty, the RLA will meet periodically with the Global Neighborhood Assistant Director and Faculty Director. There will be an annual evaluation process in addition to the evaluations mandated by the performance and university contracts.

COMPENSATION:

- The RLA position will generally require 4 hours of work per week in addition to an active and engaged presence on the hall as a student mentor. This position is compensated $750 and given priority for a single room in the residential neighborhood.

PRIOR EXPERIENCE: Applicants must have already taken the GST 110 course and have a good working relationship with the professor.

* Rate for 2014-2015