

# Catalog

2008-2009 Academic Year

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Also available at law.elon.edu

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# **INTRODUCTION**

#### **Contact Information**

# **Law School Inquiries**

Elon University School of Law 201 North Greene Street Greensboro, NC 27401

Phone: (336) 279-9200

Toll Free: (888) ELON-LAW

Fax: (336) 279-8199

E-mail: <u>law@elon.edu</u>

## To Arrange a Visit to the School of Law

Prospective students may contact Admissions at (336) 279-9200 or <u>law@elon.edu</u> to schedule a visit to the school. Admissions Ambassadors (current students) are available to provide tours of the law school facilities and answer questions about the law school and their experiences. Admissions professionals are also available to meet with prospective students. Class visits may also be scheduled.

#### News media inquiries

Dan Anderson - assistant vice president (University Relations Office) (336) 278-7415; andersd@elon.edu

#### **Degree**

Graduates of Elon University School of Law will be awarded the J.D. (Juris Doctor) degree.

#### **Mission Statement**

Elon University School of Law is building on the University's national reputation for excellence in engaged learning and leadership education. Graduates of the school will not only attain the knowledge and skills they need to be effective lawyers, they will also be thoroughly prepared in leadership skills. They will become exceptional lawyer-leaders working for the betterment of their profession and society.

#### Mission Statement

#### Elon's law school will:

- Complement and strengthen the University's existing programs, particularly those that relate to the arts and sciences, experiential education, technology and its application, international studies and programs, business, leadership and public service
- Be a national leader in examining and addressing opportunities and problems in the legal profession and legal education through research, public service and innovation
- Provide a distinctive program of legal education that will develop exceptionally educated, well-motivated, technologically savvy, internationally aware, and effective lawyerleaders for whom there will be a continuing need
- Help meet the national and regional demand for legal education in times of great demand, and compete successfully for excellent, well-motivated law students in times of diminished demand
- Be positioned qualitatively within the University as a synergistic center of excellence that helps generate resources of talent, energy, commitment, information, credibility and capital that will assist Elon in implementing stable, continuous improvements to each and every one of the University's integral components.

The School of Law will demonstrate the following hallmarks of an Elon education:

- Students engaged in participatory and experiential learning activities
- An emphasis on leadership skills that are used in the service of others
- A perspective that reflects an awareness of global issues and their impact
- Close mentoring relationships with faculty and membership in a community of learners
- Strong ethical base and awareness of personal responsibility and opportunity

# **Elon's Program of Legal Education**

Elon's law program fully engages students throughout all three years of instruction, using the best practices of leadership education to enhance legal education. The program is distinguished by:

- Emphases on total student development, exceptional legal knowledge and skills, engaged learning, leadership and civic involvement
- Small school, emphasizing close relationships among students and faculty
- Constant, constructive feedback
- Outstanding faculty members recruited nationwide for their exceptional abilities, values and commitment to the vision of this school
- Top students recruited for their demonstrated aptitude, achievement and interest in civic engagement and leadership
- Access to learning opportunities in the area's leading law firms, federal and state courts, businesses, government agencies and nonprofit organizations
- January Term opportunities for innovative skills and perspectives courses, exploration of international study opportunities and community involvement

#### Student Engagement

Elon's legal program focuses its curriculum and other experiences on pedagogies that promote active and engaged learning. The three-year degree program prepares students to successfully complete the bar examination and to continue into leadership positions in their profession and their communities. Constant, constructive feedback and extensive assessment for development are hallmarks of the program.

The Elon law program also maintains engagement in part by what we teach. Students will have required courses in the upper level curriculum and will also elect at least one of four concentrations: litigation, business, public interest, or general practice. Students will not be able to elect out of a good legal education.

The program also maintains engagement by how we encourage and facilitate learning. Instruction begins in the first half of August with an orientation of approximately seven days, incorporating several assessment for development components pioneered at the Center for Creative Leadership. These components will make Elon law students better students and lawyers.

A primary goal of orientation is to equip Elon's law students to receive and utilize extensive feedback during the first year and throughout their professional careers. Students review their classroom performances with observers, many of whom will be practicing lawyers. These volunteer Preceptors observe and provide feedback to our law students and are encouraged to invite students to observe them in initial client interviews, depositions and mediations.

Written examinations at Elon are utilized as assessment for development instruments. Elon students review practice, mid-term and final examinations with faculty and receive feedback on their examinations. With this feedback, students will be better prepared for later law school exams, the bar exam and the practice of law.

# **Program Format**

Consistent with Elon's undergraduate program, the law school operates on a 4-1-4 semester model, with both the fall and spring semesters lasting approximately 4 months and the Winter Term spanning the month of January. Elon's curriculum includes a substantial number of required courses in the second and third years, whereas a typical law school's second and third years consist almost entirely of electives. In addition to providing students with the knowledge and skills necessary to pass the bar examination and to practice successfully, these required courses in the second and third years will serve to keep students engaged throughout their law school careers.

The School of Law's academic program is enhanced by the proximity of the law school to Greensboro's legal and judicial offices and through the program's close relationships with the American Judicature Society's Institute of Forensic Science and Public Policy, the North Carolina Business Court, the Center for Creative Leadership and similar organizations. Instruction takes place in a technology-enriched environment and is complemented with frequent interactions with local professionals.

# Winter Term Opportunities

During the January Winter Term, first-year students receive feedback on their fall exams. They also participate in professionalism simulations and take an intensive professional responsibility course. In the second year, students take a Public Law and Leadership course, which engages them in advising non-profit clients on legal issues important to them, their clients and their communities. In the third year, students may use Winter Term to take special legal perspectives courses.

#### Orientation

Law students begin their first year with a unique orientation lasting for approximately seven days in mid-August, incorporating several assessment for development components. Similar programs have been pioneered by the Center for Creative Leadership, a Greensboro-based international training and research organization devoted to leading and leadership, by the Center for Application of Psychological Type and by professors at other law schools. The purpose of this orientation is to make Elon law students better students and lawyers by equipping them to receive and use feedback effectively. Students will also participate in a law school "boot camp." The boot camp is intended to introduce students to the rigors of law school and the differences between legal education and undergraduate learning. Its goals are to: (1) Acquaint students to the law school class, individual courses and the law school examination in a supportive but challenging setting; (2) Challenge students to perform to their potential in a rigorous learning environment; and (3) Introduce students to the professors, second-year students and the culture of Elon School of Law.

#### Concentrations

In addition to having several required courses in the upper level curriculum, the law school also requires that each student select at least one of four concentrations:

- Litigation
- Business

- Public interest
- General practice

By allowing students to focus in the area that interests them most, these concentrations should help students maintain focus and direction in their second and third years and prepare them for their most likely career path.

#### **Leadership Emphasis**

During the first year, students take a course entitled Lawyering, Leadership and Professionalism. During the second year, students take a Public Law and Leadership course, which engages them in advising non-profit clients on legal issues important to them, their clients and their communities. During the third year, students will have the opportunity to complete a captone leadership project that they design, implement and evaluate. Student creativity in choosing the project is encouraged. The project might take the form of a field-placement experience that allows the student to demonstrate leadership capabilities. Many of them will likely be *pro bono* projects. Other projects might include founding a student organization or publication, winning a competition for the school of law, or initiating civic engagement projects. At the end of the project, students will evaluate their work on their own and with a faculty member.

The Joseph M. Bryan Distinguished Leadership Lecture Series is an integral part of Elon University School of Law's commitment to develop lawyers who are also leaders. Endowed through a generous gift from the Joseph M. Bryan Foundation of Greensboro, N.C., the Distinguished Leadership Lecture Series brings accomplished leaders from a variety of disciplines to Elon to share their experiences and perspectives with students and faculty.

During the series' 2007-2008 inaugural year, six noteworthy leaders from politics, business and the judiciary discussed their thoughts on leadership during programs moderated by John Alexander, the Isabella Cannon Distinguished Visiting Professor of Leadership at Elon. Each program included a one-on-one conversation between Alexander and the featured guest and time for questions from the audience.

The Bryan Lecture Series will continue with outstanding programs in 2008-09. CNN legal analyst and acclaimed author Jeffrey Toobin will be the featured guest Sept. 22, while noted historian and Pulitzer Prize-winning author David McCullough will visit Greensboro on Oct. 22. In addition, distinguished legal professor A.E. Dick Howard will give the Sandra Day O'Connor Lecture on Nov. 6.

#### **Engaging in Skill Enhancement**

Elon Law students are asked to become more engaged in classroom and examination experiences than students at most other law schools. Students will often demonstrate mastery by completing drafting and other simulated law practice assignments that require them to apply what they have learned through classroom discussion and reading.

#### Feedback to Students

Feedback to students in the program is frequent and extensive. In addition to their interactions with the faculty teaching their substantive courses, students also receive feedback from a team of

"executive coaches." These coaches work individually with students to improve their interpersonal and communication skills, as well as their study and other cognitive skills and habits. In addition to working with executive coaches, students will review their classroom performances with the Preceptors described in the next section.

### Preceptor Program

During the 2006-07 and 2007-08 academic years, over 50 volunteer attorneys served as Preceptors. These Preceptors observe and provide feedback to law students about their classroom performances during the fall semester of their first year. During the Winter Term and spring semester, Preceptors are encouraged to have students accompany them to observe a trial and to invite students to observe them in initial client interviews, depositions and mediations.

### Global Perspective

Recognizing that legal services in the 21st century are being provided in a marketplace that is increasingly global in scope, the law school offers coursework that helps prepare graduates for this environment. Each student must fulfill an International Law Requirement before they graduate by taking at least one International Law elective. The law school is currently exploring international study opportunities, and Elon Law students have studied internationally during the summer through other law schools' study abroad programs.

# **Program Learning Objectives**

The principal objective of the Elon University School of Law academic program is to produce excellent lawyers and civic leaders. Theory and practice are stressed throughout the program.

Elon Law students will:

- Attain the knowledge and skills needed to be effective lawyers.
- Develop leadership skills and perspectives that will equip them for leadership roles in the legal profession, their communities and the greater society.
- Enhance communication skills, organizational and other generic skills and personal attributes to improve their professional effectiveness.
- Become oriented to fundamental concepts of globalization and international law.

# **About Elon University**

Elon University is a dynamic private comprehensive university known for excellent arts and sciences along with outstanding professional programs. Elon is located in the Piedmont region of North Carolina, east of Greensboro and northwest of Raleigh/Durham. Founded by the Christian Church (now the United Church of Christ) in 1889, Elon is situated on a beautiful and historic 575-acre campus.

Elon's 4,939 undergraduate and 517 graduate students come from 46 states, the District of Columbia and 45 other nations. About 32 percent are from North Carolina, with 10 percent from Maryland, 8 percent from Virginia and many students from New England, Ohio, New Jersey, Pennsylvania and Florida.

Elon's 310 full-time faculty teach in 50 undergraduate majors. The university includes Elon College, the College of Arts and Sciences; the Martha and Spencer Love School of Business; the School of Communications; the School of Education; and the School of Law. Master's programs are offered in business administration and education, and doctoral programs include physical therapy and law. Elon operates on a 4-1-4 academic calendar, including a four-week term in January.

Elon is recognized as a national leader in engaged learning, with top ratings in the National Survey of Student Engagement. Newsweek-Kaplan named Elon the hottest college in the nation for student engagement in its 2006 guide. Elon sends more undergraduate students to study abroad than any other master's-level school in the nation. Elon was named one of the top three universities in the nation for community service by the federal government's Corporation for National and Community Service. In addition, 80 percent of students complete internships, one-third of students hold at least one leadership position in the 150 campus organizations and programs, and about 250 students perform undergraduate research with faculty mentors each year.

U.S.News & World Report ranks Elon #2 among southern master's-level universities, and the Fiske Guide to Colleges ranks Elon one of 26 "best buy" private universities. The Education Trust recognizes Elon for excellence in freshman retention and outstanding graduation rates. Elon is recognized by Princeton Review for having one of the nation's most beautiful campuses. The wooded grounds have been designated a botanical garden.

Elon Phoenix athletics include 16 intercollegiate men's and women's sports in NCAA Division I (I-AA football), and Elon is a member of the Southern Conference. In addition, many students actively participate in 18 intramural and 21 club sports.

Elon's core values have remained constant through decades of growth: close relationships between faculty and students, a culture that supports constant innovation, and a strong sense of community. Each Tuesday morning, students, faculty and staff gather around Fonville Fountain for refreshments and fellowship during "College Coffee." Weekly chapel services in historic Whitley Auditorium provide an interfaith worship experience. Daily events, spontaneous gatherings and sidewalk conversations are the hallmarks of this friendly and welcoming academic community.

Elon University is a member of Project Pericles®, a national organization of colleges and universities committed to make socially responsible and participatory citizenship an essential part of our educational program - in the classroom, on the campus, and in the community.

# **Advisory Board**

The Elon University School of Law Advisory Board includes prominent judges, attorneys and business leaders who advise the university in establishing the school and in its future development. The board is chaired by David Gergen, who served as director of communications for President Reagan and held positions in the administrations of Presidents Nixon, Ford and Clinton.

**David Gergen (chair)**, Cambridge, Mass.; former adviser to four U.S. presidents and director of the Center for Public Leadership at the John F. Kennedy School of Government at Harvard University

Noel Allen, Raleigh, N.C.; Partner, Allen and Pinnix, PA; Elon University trustee

**Rhoda Bryan Billings**, Lewisville, N.C.; N.C. Supreme Court, 1985-86, Chief Justice 1986; President, N.C. Bar Association, 1991-92; Professor Emeritus, Wake Forest University School of Law

**R. Steve Bowden**, Greensboro, N.C.; Principal, R. Steve Bowden Associates; member, University of North Carolina Board of Governors

**Alfred (A.P.)** Carlton Jr., Raleigh, N.C.; Partner, Allen and Pinnix, PA; President, American Bar Association, 2002-03

**Donald R. Dancer**, Manhattan Beach, Calif.; Executive Vice President and Chief Administrative Officer, International Rectifier Corporation

**David L. DeVries**, Greensboro, N.C.; Partner, Kaplan DeVries, Inc.; Senior Fellow, Center for Creative Leadership

**James G. Exum**, Greensboro, N.C.; Smith Moore LLP; N.C. Supreme Court, 1974-94, Chief Justice, 1986-94

**Henry E. Frye**, Greensboro, N.C.; Special Counsel, Brooks, Pierce, McLendon, Humphrey & Leonard LLP; N.C. Supreme Court, 1983-2000, Chief Justice, 1999-2000; N.C. House of Representatives, 1968-80; N.C. Senate, 1980-82

**Ellen M. Gregg**, Winston-Salem, N.C.; partner, Womble Carlyle Sandridge & Rice PLLC; member, N.C. Chief Justice's Commission on Professionalism

**James E. Holshouser**, Pinehurst, N.C.; senior partner, The Sanford Holshouser Law Firm LLP; N.C. Governor, 1973-77

**James B. Hunt**, Raleigh, N.C.; partner, Womble Carlyle Sandridge & Rice PLLC; N.C. Governor, 1977-1985, 1993-2001

Robert E. (Bobby) Long Jr., Greensboro, N.C.; Granville Capital, Inc.; Elon University trustee

**Thomas P. (Pat) Maroney**, Charleston, W. Va.; Principal owner, Maroney, Williams, Weaver & Pancake PLLC; Member, Elon University Board of Visitors

**Bonnie McElveen Hunter**, Greensboro, N.C.; Chair of the American Red Cross; Founder and CEO, Pace Communications; U.S. Ambassador to Finland 2001-2003

**William (Bill) McNairy**, Greensboro, N.C.; Partner, Brooks, Pierce, McLendon, Humphrey & Leonard LLP; J.D. and Certified Public Accountant

Maureen Kelley O'Connor, Chapel Hill, North Carolina; Chief Administrative Officer and General Counsel, Blue Cross Blue Shield of North Carolina

**Edmond Seferi**, New York, NY; Partner, McKee Nelson, LLP; Chief of Staff to the president of Albania, 1992-1994

**James C. (Jack) Spencer Jr.**, Burlington, N.C.; N.C. Resident Superior Court Judge, Judicial District 15A; Private law practice 1969-94

**Jonathan Wall**, Greensboro, N.C.; partner, Robertson, Medlin & Troutman PLLC; member, Board of Governors, North Carolina Academy of Trial Lawyers; member, Board of Governors, New Lawyers Division, Association of Trial Lawyers of America

# **University Administration**

The following administrators are located on the university's main campus in Elon, North Carolina.

Elon University Board of Trustees: Chair, Allen E. Gant, Jr.

President: Leo M. Lambert

Provost/Vice President for Academic Affairs: Gerald L. Francis

Vice President for Business, Finance and Technology: Gerald Whittington

Vice President for Institutional Advancement: Nan Perkins

Vice President for Student Life/Dean of Students: G. Smith Jackson

Vice President for Admissions and Financial Planning: Susan Klopman

Director of Athletics: Dave Blank

## Academic Calendar 2008-2009

Note: This schedule is subject to adjustment as the year progresses.

## Fall Semester 2008

August 7 (Thursday) - First-year Registration

August 8 (Friday) - First-year Orientation begins

August 18 (Monday) - Classes begin

October 18-21 (Saturday-Tuesday) - Fall Break

**November 25** (Tuesday) - Last Day of Fall Classes

**November 26-30** (Wednesday-Sunday) - Thanksgiving Holiday

**December 1-2** (Monday-Tuesday) - Reading Days

**December 3-17** (Wednesday-Wednesday) - Final Exam Period

**December 18-January 4 - Winter Break** 

# Winter Term 2009

January 5 (Monday) - Winter Term Begins

**January 19** (Monday) - Martin Luther King Jr. Holiday

January 26 (Monday) - Last Day of Winter Term

January 27-28 (Tuesday-Wednesday) - Break

# Spring Semester 2009

January 29 (Thursday) - Spring Semester Begins

March 21-29 (Saturday-Sunday) - Spring Break

May 1 (Friday) - Last Day of Spring Classes

May 4-5 (Monday-Tuesday) - Reading Days

May 6-20 (Wednesday-Wednesday) - Final Exam Period

May 24 (Sunday) - Commencement

# LAW SCHOOL ADMISSION PROCESS

#### About the Admissions Office

Elon University has created a School of Law in which students and faculty are fully and constructively engaged in the optimum development of each student's knowledge, skill and personal attributes, and in the improvement of our system of justice. The School of Law evaluates applicants' potential for academic success and professional growth, focusing on their demonstrated achievement, aptitude for the study and practice of law, and interest in civic engagement and leadership. Because achievement of Elon's educational mission mandates that its School of Law be relatively small, it is unlikely that all of the very well-qualified applicants who apply to Elon Law can be accepted for admission.

# **General Application Procedures**

The School of Law enrolls first-year students only in the fall semester.

To be considered for admission, applicants must follow this procedure:

- 1. <u>Application and Fee</u>. The applicant must submit a law school application, along with the \$50.00 application fee. This fee is not refundable and is not credited toward other fees in the event of admission. (This fee will be waived for applications submitted on or before December 31, 2007).
- 2. <u>Law School Admission Test (LSAT)</u>. Each applicant must take the Law School Admission Test (LSAT), which is administered by the Law School Admission Council (LSAC). An LSDAS Law School Report will be requested by the School of Law. The results of a test taken more than five years prior to the date for which the applicant seeks admission will not be considered in the absence of unusual circumstances. Applicants may contact LSAC at (215) 968-1001 or www.lsac.org. The Elon University School of Law LSAC code number is 5500.
- 3. <u>Law School Data Assembly Service (LSDAS)</u>. Each applicant must register with the Law School Data Assembly Service (LSDAS), so that Elon Law will receive a current Law School Report. It is the applicant's responsibility to meet all of LSAC's requirements and to ensure that Elon Law receives a completed LSDAS report.
- 4. <u>Résumé</u>. Applicants who have a résumé should include it with their application. However, even if a résumé is submitted, the applicant must respond to all questions on the application.
- 5. <u>Letters of Recommendation</u>. The applicant must provide at least two (2) letters of recommendation. It is recommended that these letters be forwarded to LSDAS, which will then forward them to the School of Law. However, a letter may be sent directly to the School of Law when it addresses an applicant's fitness for Elon's particular program.

The law school application and supporting materials should be submitted to the Admissions Office, 201 North Greene Street, Greensboro, North Carolina 27401. Phone: (336) 279-9200; Fax: 336-279-8199; Email: <a href="mailto:law@elon.edu">law@elon.edu</a>. Requests for more information and questions should also be directed to this office.

The School of Law will attempt to notify an applicant if a required item is missing from the application file. However, the applicant remains ultimately responsible for ensuring that the application file is completed in a timely fashion.

Applicants should retain copies of their law school applications, since many state boards of law examiners request copies of applications.

All materials submitted in support of an application become the property of the law school.

### Regular Decision - Rolling Admission Option

Under this option, applicants will be considered and admission decisions made periodically throughout the year. Those applicants who select the Regular Decision-Rolling Admission option, who do not select an option, or who applied Early Decision but did not fulfill its requirements or whose decision was deferred, will be considered under the Regular Decision-Rolling Admission option. It is expected that most admission decisions will be made by April 1. However, applications will be accepted and considered as long as spaces are available in the entering fall class. Applicants admitted under the Regular Decision-Rolling Admission option must submit a non-refundable deposit of \$200 by April 1, or within 2 weeks of their admission, whichever is later. A second \$400 non-refundable deposit must then be submitted by June 1. These deposits will be credited toward fall semester tuition.

## **Early Decision Option**

The Early Decision option is available for prospective students who, after careful consideration of their future plans and a thorough investigation of a variety of law schools, have concluded that Elon University School of Law will provide them with the legal education that best fulfills their needs and expectations. Applicants who are certain that Elon Law is their first-choice institution are encouraged to apply as Early Decision candidates.

Early Decision candidates must submit their applications by November 15, and all items necessary for completion of the application must be received by December 1. Only completed applications are considered for admission. An application is considered complete when all required documents, including the application form, the application fee, an LSDAS report, and two letters of recommendation, have been received by the school. Early Decision candidates must take the LSAT no later than the October test date to be considered for this option. Applicants should also consider, and incorporate into their application timelines, the time it will take for their LSAT/LSDAS reports to be processed and transmitted to the School of Law.

Early Decision candidates agree that they will not submit an early decision application to any other law school this year. Early Decision candidates will be notified by the end of December whether their application for admission has been accepted, denied or deferred for further review, in which case it is kept active and considered along with all other applications under the Regular Decision-Rolling Admission option. It is anticipated that some candidates deferred for further review at the Early Decision stage will ultimately be offered admission through the Regular Decision-Rolling Admission option. If an Early Decision applicant is denied admission or the decision is deferred for further review, the applicant may continue being considered for admission to law schools to which he/she had previously applied and may initiate applications to additional law schools.

Early Decision candidates agree that, if admitted to Elon Law under the Early Decision option, they will withdraw any pending applications to other law schools and not submit any additional applications. The accepted Early Decision candidate will submit a non-refundable deposit of \$600 to Elon University by January 15 and will enroll in Elon University School of Law in the fall semester. This deposit will be credited toward fall semester tuition.

Applicants admitted under the Early Decision option and who have applied for scholarship consideration by December 1 will be notified of law school scholarship awards prior to the January 15 deposit deadline; however, other financial aid awards, including loan awards, will not be made until later in the spring.

The School of Law reserves the right to provide other law schools with the names of applicants accepted under its Early Decision option.

### Procedure for Accepted Applicants

Applicants admitted under the Regular Decision-Rolling Admission option must submit a non-refundable deposit of \$200 by April 1, or within 2 weeks of their admission, whichever is later. A second \$400 non-refundable deposit must then be submitted by June 1. These deposits will be credited toward fall semester tuition.

Early Decision candidates agree that, if admitted to Elon Law under the Early Decision option, they will withdraw any pending applications to other law schools and not submit any additional applications. The accepted Early Decision candidate will submit a non-refundable deposit of \$600 to Elon University by January 15 and will enroll in Elon University School of Law in the fall semester. This deposit will be credited toward fall semester tuition.

All accepted applicants must submit a Dean's Certification Form for each postsecondary school attended. These forms will be mailed to the applicant with the acceptance letter and must be completed and returned prior to enrollment in the fall.

During the application phase, applicants will submit their postsecondary school transcripts to LSDAS, and the School of Law will receive copies of these transcripts from LSDAS. While this is sufficient for the application phase, accepted applicants must submit an official transcript indicating the award of a bachelor's degree prior to enrolling in Elon Law. Generally, applicants must have received a bachelor's degree from an accredited institution prior to enrollment in the School of Law. In rare instances, the school may, consistent with ABA Standards, admit exceptionally well-qualified applicants who have successfully completed three-fourths of the work acceptable for a bachelor's degree.

# **Transfer/Visiting Applicants**

Elon Law accepts applications for transfer and visiting students. In addition to complying with the general admission procedures, a transfer applicant must submit a letter of good standing and a transcript from their current law school, one of which should indicate the applicant's current class rank. A student from a law school approved by the American Bar Association may be admitted to advanced standing as a candidate for a degree. To receive a law degree from Elon, a student must complete two-thirds (2/3) of the course work required for the degree at Elon. Credit for work done at other law schools is given at the discretion of the Dean. Because Elon's

program incorporates leadership training not available at most law schools, accepted transfer students must attend the leadership development portions of first-year orientation.

With the approval of the Admissions Committee, it may be possible for students from other law schools to matriculate at Elon as visiting students. Visiting students must have the permission of their home law school and must be in good academic standing there. They are limited to one year in residence at Elon. Visiting students will receive their law degrees from their home law school and will not be eligible for an Elon law degree. In addition to complying with the general admission procedures, a visiting applicant must submit a letter of good standing and permission to visit and a transcript from their current law school, one of which should indicate the applicant's current class rank.

# **International Applicants**

In addition to complying with the general admission procedures, international applicants must submit their foreign transcripts through the LSAC JD Credential Assembly Service. If applicants have completed any postsecondary work outside the United States (including its territories) or Canada, they must use this service for the evaluation of their foreign transcripts. The one exception to this requirement is if they have completed the foreign work through a study abroad, consortium, or exchange program sponsored by a United States or Canadian institution, and the work is clearly indicated as such on the home campus transcript. This service is included in the LSDAS subscription fee. A Foreign Credential Evaluation will be completed by the American Association of Collegiate Registrars and Admissions Officers (AACRAO), which will be incorporated into the LSDAS report. If the Admissions Committee determines that an applicant must submit a TOEFL score, the applicant must contact the Educational Testing Service (ETS) and request that the TOEFL score be sent to LSAC. LSAC's TOEFL code for the JD Credential Assembly Service is 0058. The applicant's TOEFL score will be included in the Foreign Credential Evaluation document that will be included in the LSDAS law school report.

To use the JD CAS, applicants should log in to their online LSAC account and follow the instructions for registering for the service. A Transcript Request Form should be printed out for each institution and sent promptly to them. More time is usually required to receive foreign transcripts. Questions about the JD Credential Assembly Service can be directed to LSAC at (215) 968-1001, or LSACINFO@LSAC.org.

# **Part-Time Program**

Elon Law does not offer a part-time program or an evening division program in legal education. First-year students matriculate only in the fall.

#### **Tours and Visits**

#### **Daily Tours**

Elon Law welcomes visits from prospective students. Admissions Ambassadors (current Elon Law students) are available for tours of the law school facilities and to answer any questions prospective students have about the law school. An appointment is strongly recommended and can be made by calling Admissions at (336) 279-9200 or law@elon.edu.

#### Class Visits

Prospective students are encouraged to visit an Elon Law class session. The 1:00 p.m. class session is a particularly good time to visit, as the classroom visit can usually be followed with a tour from an Admissions Ambassador. Class visits at other times between 8:30 a.m. and 4:00 p.m. are also possible. An appointment is required. Contact Admissions at (336) 279-9200 or law@elon.edu to schedule an appointment.

#### Meeting with an Admissions Professional

An admission professional will be pleased to schedule an appointment with prospective students to answer any questions they may have about Elon Law or to discuss their law school applications. Contact the Admissions Office at (336) 279-9200 or law@elon.edu to schedule an appointment.

# Cost of Attendance/Refunds/Financial Planning

#### Cost of Attendance

The School of Law is committed to providing an exceptional education at a reasonable cost. Law school tuition for the 2008-09 academic year is \$29,000. While this tuition is reasonable in comparison with that charged by other exceptional private law schools, it represents a significant financial investment for students. The School of Law will endeavor to keep costs as low as possible, while providing students with dynamic learning opportunities, excellent professors and state-of-the art facilities in which to learn.

The cost of attendance for the 2008-2009 academic year is below. Individual students may find that their actual budgets are smaller or larger than this estimate depending on their individual spending choices.

Tuition \$29,000

Other estimated expenses:

Room: \$7,500 Food: \$4,050 Utilities: \$1,200 Personal: \$2,600

Transportation: \$1,700 Health Insurance: \$1,077 Rental Insurance: \$300

Books: \$1,300 Parking: \$500

#### **Refund Information**

Refunds are permitted only in the event of a credit on the student account. Refunds will NOT be made based upon the anticipation only of receiving loans, scholarships or other payments. Refunds will be made payable to the person (not always the student) who has paid the largest amount towards tuition and fees. If that person wishes to have the refund go to someone other

than themselves, a written request must be made to inform the Bursar's Office to whom the payment should be made.

Tuition and fees are refunded as follows:

Students will receive refunds on a pro rata basis during the first eight weeks of the semester. Following is a table of pro rata charges:

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1st week pro rata charge 10%
2nd week pro rata charge 20%
3rd week pro rata charge 40%
4th week pro rata charge 60%
5th week through 8th week pro rata charge 75%
9th week — no refund
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In order to be eligible for a refund upon withdrawal a student must notify the School of Law's Associate Dean for Administration in writing of his/her intentions. The student must also check out with the financial planning and bursar's offices on the main campus. The effective date of withdrawal is determined by the School of Law's Associate Dean for Administration and refunds are calculated as of this date.

Students who believe circumstances warrant an exception from the published policy must appeal to Mr. Gerald Whittington, Vice President of Business and Finance, Room 113, Alamance Building.

Unpaid charges owed by the student will be deducted from the calculated refund. The acceptance deposit is nonrefundable. Medical withdrawals will be handled on a case-by-case basis.

#### **Financial Planning**

Financial aid is available to law students in the form of scholarships and loans. Merit scholarships will be awarded based on applicants' potential for outstanding contribution to the law school, the legal profession and society. Applicants interested in receiving a scholarship should apply by writing a letter to the law school's scholarship committee requesting consideration for an award. The suggested length of this letter is two pages or less, double-spaced. While no specific form or content is required, applicants should consider using the letter to explain why their aptitude, achievements or other qualifications merit a scholarship award. While awards will be merit-based, the scholarship committee will assess merit within the context of an applicant's significant and distinctive financial need, if explained in the application letter.

Applicants may also be invited to interview with the scholarship committee for certain scholarships. Applicants admitted under the Early Decision option, who have submitted a scholarship application letter by December 1, will be informed of law school scholarship awards prior to the January 15 confirmation deposit deadline. Other scholarship awards will be made on a rolling basis throughout the year, with the majority of awards made in early spring through mid-summer. Some scholarships may require a minimum level of academic performance for retention of the award. These requirements will be outlined in the scholarship award letter.

Many students borrow funds to finance their legal education. To be eligible for Subsidized Federal Stafford Loans, Unsubsidized Federal Stafford Loans and GradPlus Loans, applicants must complete the Free Application for Federal Student Aid (FAFSA). Elon's federal school code is 002927. Applicants should complete the FAFSA as soon as possible after January 1. The FAFSA may be obtained online at <a href="www.fafsa.ed.gov">www.fafsa.ed.gov</a>. This form is used to calculate a student's expected family contribution (EFC) to his or her education. The Elon University Office of Financial Planning will determine a student's financial need based on the cost of attendance (tuition and living allowance) and the expected family contribution. Law students may be eligible to borrow additional funds through private lenders. These loans are based on creditworthiness and some may require a co-signer.

For more information about financial planning, contact the University's Financial Planning Office at (800) 334-8448 or (336) 278-7640. The fax number is (336) 278-7639.

# THE CURRICULUM

#### First Year

Fall	Credits	Spring	Credits
Civil Procedure	4	Criminal Law	3
Contracts I	2	Contracts II	3
Property I	3	Property II	2
Torts I	3	Torts II	2
Legal Research and Writing	2	Legal Skills – Appellate Advocacy	2
Lawyering, Leadership and Professionalism	1	Lawyering, Leadership and Professionalism	1
TOTAL	15	TOTAL	13

**Winter Term:** During the Winter Term, first-years students will take a two-hour Professional Responsibility course, participate in a professionalism simulations and review fall semester examinations.

#### Second Year

Fall	Credits	Spring	Credits
Constitutional Law I	3	Constitutional Law II	2
Business Associations	4	Criminal Procedure	2
Evidence	4	International Law Requirement	2-3
Electives; Concentration requirements	1-6	Trial Advocacy*	1 or 3
		Electives; Concentration requirements	
TOTAL	12-17	TOTAL	12-17

#### Third Year

Fall	Credits	Spring	Credits
Concentration requirements; Electives		Concentration requirements; Electives	
TOTAL	12-17	TOTAL	12-17

**Winter Term**: In Winter Term, second-year students take a required Public Law and Leadership course. Third-year students will take a variety of seminar and skills courses. The law program also requires completion of an advanced writing requirement during the second and third years.

The curriculum reflected in the course grid above and this section, particularly the second and third year requirements, is subject to change as the Dean and faculty evaluate, develop and make enhancements to the academic program.

<sup>\*</sup> Trial Practice and Procedure – Semester (3 credits) is required for students in the litigation and general practice concentrations; students in other concentrations may satisfy this requirement with a 1-hour intensive winter term course.

# **Required Courses**

The required curriculum is designed to give law students a firm foundation for success in the practice of law. Success on the bar examination should also flow naturally from diligent study at Elon. It is expected that the required courses will be substantially as indicated below; however, the curriculum, particularly the second and third year requirements, is subject to change as the Dean and faculty evaluate, develop and make enhancements to the academic program.

#### First-Year Courses – Required Courses

#### Civil Procedure I, 4 credits (LAW 610)

A basic procedure course which explores the techniques for attaining judicial enforcement of substantive rights. Topics such as venue, pleadings, joinder of claims and parties, discovery, res judicata, trial and appellate review will be covered. Federal and state jurisdiction will also be examined, including the Constitutional aspects of such jurisdiction.

## **Contracts I, 2 credits (LAW 620)**

A comprehensive study of the creation, transfer and termination of contract rights and duties. Fundamental common law principles such as capacity to contract, mutual assent, consideration and legality of subject matter will be addressed. Pertinent portions of the Uniform Commercial Code, particularly Article 2 dealing with sales, will be covered.

#### Property I, 3 credits (LAW 640)

A study of property rights and interests in personal property and real property. Topics covered include the acquisition of rights in property, possessory and non-possessory interests, estates in land, concurrent ownership, landlord-tenant relations and land-use regulation.

#### Torts I, 3 credits (LAW 650)

A study of the legal rules which determine whether non-contractual civil liability arises from conduct resulting in harm to others. Topics covered include intentional wrongs and negligence, as well as defenses commonly asserted in tort actions.

## Legal Research and Writing, 2 credits (LAW 660)

This course introduces students to various legal authorities and instructs them in the skill of conducting research. Students will also learn how to cite the sources they rely upon in their legal writing using the citation format prescribed by The Bluebook: A Uniform System of Citation. The course also provides an introduction to legal analysis, research, and writing through the preparation of legal memoranda and/or other written assignments. This course emphasizes the basic skills and tools of analysis and research, and the fundamentals of good writing.

#### Lawyering, Leadership and Professionalism, 1 hour (LAW 684)

This course is an introductory course in which subject matter will be taught using the problem method, lecture, simulation, discussion and other forms of active learning. These methods are intended to stimulate discussion of the law, the theory behind the law and the legal environment and the practice of law. Knowledge of one's environment is an essential component of leadership and legal competence. Ideally, problems will be drawn from cases students are preparing for other classes and exercises will be informed by progress in other classes to create integration of the substantive study of law with theory and practice.

#### Professional Responsibility, 2 credits (LAW 682)

A study of the professional obligations of attorneys imposed both by regulation and the noble traditions of the legal profession. The course will utilize hypothetical fact situations and problems likely faced by attorneys to reinforce the model rules and to develop a commitment to ethical decision-making in students.

#### Contracts II, 3 credits (LAW 621)

A continuation of the study of the creation, transfer, and termination of contract rights and duties. Fundamental principles relating to performance, enforceability, contract defenses, and remedies will be addressed. Pertinent portions of the Uniform Commercial Code, particularly the sale of goods under Article 2, will be covered.

## Criminal Law, 3 credits (LAW 630)

A study of substantive criminal law, including an examination of crimes and their elements. specific common law and statutory crimes will be covered. Available defenses will also be explored.

# Property II, 2 credits (LAW 641)

Property II is a continuation of Property I.

## Torts II, 2 credits (LAW 651)

Torts II is a continuation of Torts I and its consideration of the legal rules which determine whether non-contractual civil liability arises from conduct resulting in harm to others.

# Legal Skills – Appellate Advocacy, 2 credits (LAW 667)

This course builds upon the legal research, analysis and writing skills taught in the first semester Legal Research and Writing course. Students will develop their persuasive writing skills through the preparation of an appellate brief and likely a trial court brief. Oral advocacy will also be covered; students will present an appellate argument and may also present a trial court motion argument.

# <u>Upper-Level Courses – Required Courses</u>

#### **Business Associations, 4 credits (LAW 710)**

A study of basic corporate law, including formation, management, and dissolution of corporations, and the rights and duties of those involved with corporations. The law related to business organizations such as partnerships and limited liability companies (LLC) will also be covered.

#### Constitutional Law I, 3 credits (LAW720)

A study of the principles of American constitutional law. The course will examine the concept of judicial review, as well as other specific provisions of the Constitution, including the Due Process Clause and the First Amendment.

#### Evidence, 4 credits (LAW 730)

The aim of this course is to develop familiarity with the techniques by which evidence of controverted facts is presented in litigation before judicial tribunals. The Federal Rules of Evidence, North Carolina Rules of Evidence, and common law rules will be examined.

#### Constitutional Law II, 2 credits (LAW 721)

Constitutional Law II is a continuation of Constitutional Law I.

# **Criminal Procedure, 2 credits (LAW 732)**

The major constitutional restraints upon the criminal justice process are the focus of this course. Particular attention is given to the provisions of the Fourth, Fifth, and Sixth Amendments to the United States Constitution, including such specific issues as arrest, search and seizure, interrogations and confessions, the exclusionary rule, and the right to defense counsel. Overall consideration is given to the impact of Fourteenth Amendment Due Process requirements throughout state and federal criminal justice systems.

# Public Law and Leadership, 2 credits (LAW 751)

This course combines leadership and law to offer an introduction to leadership theory as it applies to collaborative legal problem solving in the public law context. Students are asked to apply leadership and substantive law theory to an experiential group project concerning a particular public law issue.

# **Elective Courses**

## Accounting for Lawyers, 1 or 2 credits (LAW 711)

An introduction to the basic concepts of financial accounting. Intended for students with little or no accounting background, the course is designed to equip these students with the fundamental skills necessary to read and critically review a corporation's financial statements.

# Administrative Law, 3 credits (LAW 715)

A study of the administrative process and practice before administrative agencies at all levels of state and federal government. The provisions of the state and federal Administrative Procedures Acts will be explored. In addition, constitutional issues, such as procedural due process, will be examined.

#### Admiralty, 2 or 3 credits (LAW 796)

A study of admiralty jurisdiction including the relationship and competence of both state and federal courts in maritime matters. The course will review various subjects of maritime law including maritime liens, rights of injured seamen and other maritime workers, carriage of goods by sea, charter parties, salvage, general average, collision, limitation of liability, marine insurance, towage and pilotage.

#### Advanced Appellate Practice, 2 credits (LAW 783)

The study of appellate practice and procedure in state and federal courts. Topics covered include perfecting the appeal, jurisdiction and principles of appellate review, and preparation of the brief and oral argument.

#### Advanced Criminal Procedure, 2 or 3 credits (LAW 735)

This course builds on the required Criminal Procedure course and focuses on one or more specific criminal procedure topics. Such topics may include the innocence of clients, the rights of the criminally accused to bail, grand jury indictments, speedy trials, impartial trials, confrontation of witnesses, and freedom from double jeopardy.

#### Advanced Criminal Procedure: Justice System Failure and Reform, 2 credits (LAW 733)

This course examines the criminal justice system, its problems and shortcomings and potential reforms. The first several classes will focus on the steps in the criminal trial, appeal and post-conviction processes. The remainder of the semester will focus on a relatively detailed assessment of each of the causes of wrongful convictions, including several post-mortems of wrongful convictions to help sharpen the focus on the sources of error. The required Criminal Procedure course is <u>not</u> a prerequisite to this course.

#### Advanced Legal Problem Solving Techniques (Bar Exam Techniques), 2 credits (LAW 820)

This course is designed to prepare students for the Multistate Bar Examination and state essay examinations. It will focus on the exam taking process, tactics and strategies for success. The course will likely be graded on a pass/fail basis. Another Bar Exam Refresher course (4 credits) focusing on the various subjects tested on the bar exam will generally be offered in the spring semester. Enrollment limited to third-year students.

## Advanced Legal Writing, 2 credits (LAW 860)

This course expands on the writing concepts covered in the first-year course. Students will analyze various types of legal writing. The importance of context, organization, and audience in legal writing will be stressed. Parts, sections, or clauses of written documents will be analyzed, evaluated, criticized, edited, and rewritten to improve and develop the students' analytical and writing skills.

#### Advanced Trial Practice and Procedure, 2 credits (LAW 782)

This course prepares students to handle all aspects of the preparation and trial of relatively complex civil cases. Each student will prepare and try a simulated case. Students will gain experience with discovery tools and techniques, as well as every facet of a trial, including opening statements, introducing evidence, interrogating witnesses, and closing arguments. Trial Practice and Procedure (3 credits) is a prerequisite to this course. Depending on enrollment, this course may be sectioned.

#### Alternative Dispute Resolution, 2 or 3 credits (LAW 763)

The study of various forms of ADR, including mediation and arbitration. The course will examine the appropriateness and effectiveness of various forms of ADR in particular situations and types of action. The focus of the course will be to prepare students to represent clients during the ADR process. Various federal and state ADR processes will be examined.

#### Antitrust, 2 or 3 credits (LAW 818)

A study of unfair trade practices and antitrust law. The course will cover topics such as monopolies, price fixing and kickbacks. It will also examine various unfair trade practices and federal and state statutes prohibiting such practices.

#### Bankruptcy, 2 credits (LAW 811)

This course focuses on the rights and remedies of debtors and their creditors under the United States Bankruptcy Code. In addition, the interplay of the Bankruptcy Code and the provisions of Article 9 of the Uniform Commercial Code and other provisions of state law are examined. This course will also provide an overview of state law rights and remedies of judgment of debtors and creditors.

#### Bar Refresher, 4 credits (LAW 821)

This course is designed to prepare students for the Multistate Bar Examination and state essay examinations. The primary focus of the course will be to refresh the following topics: real property, contracts, sales, criminal law, criminal procedure, torts, evidence, constitutional law, and professional responsibility. The course may also refresh the following subjects: negotiable instruments, secured transactions, civil procedure, family law, equity, wills, and trusts. The course will include practice and graded essay and multiple-choice examinations. Assessment will be based on simulated bar examinations. Enrollment limited to third-year students.

#### **Business Planning, 2 or 3 credits (LAW 718)**

This course will equip students to effectively formulate a business plan. The course will cover the legal authority and the techniques involved in this area, including those dealing with the organization, maintenance, and termination of businesses.

## Capital Punishment: Law and Procedure, 2 credits (LAW 734)

This course examines the specific legal issues inherent in capital punishment within the general area of criminal law and procedure. Included will be detailed coverage of both substantive and procedural law of capital punishment, as well as the roles of lawyers, judges, and juries within this legal system. Law and legal analysis in death penalty statutes and cases are the major focuses of this course, with attention also given to empirical analyses of the practice and philosophical examinations as to its wisdom.

#### Capstone Leadership Project, 1 credit (LAW 755)

The Capstone course will provide 3L students an opportunity to apply leadership skills in service of a tangible product, outcome, or effort aimed at creating positive, sustainable impact on the profession, the Law School, the community, or the world. This elective will require approximately 55 credits of work during the Fall Semester, including reflective learning activities and preparation of a final report. Projects may be derived from diverse sources and should encourage student initiative and creativity. Thus the final report could take a number of different forms -- e.g., a written document of approximately 10 pages, slide presentation, video/DVD, etc. However, each project report must include a written executive summary that will both describe the project and its outcomes as well as document the specific leadership skills the student deployed in pursuit of the project and what the student learned about his or her strengths and developmental needs as a leader. Project proposals must be submitted in writing to the Director of the Capstone Leadership course or the Director's designee(s) and will be approved based on published criteria. All projects will be approved no later than the start of the Fall Semester. Teams of no more than four students may also carry out a single project, provided each student demonstrates equal effort and signs the final report. There will be a minimum of two progress check-ins with the Director of the Capstone Leadership course or the Director's designee(s) during the semester. The course will be graded on a Pass-Fail basis. Enrollment generally limited to 20 students.

#### Child Advocacy Law, 2 or 3 credits (LAW 776)

A study of legal issues particularly relevant to children. Topics covered include parental custody and support, emancipation, termination of parental rights, adoption, abuse and neglect, delinquent and undisciplined children, and dealing with local government agencies, such as the Department of Social Services.

#### Commercial Contract Drafting, 2 credits (LAW 812)

The course will explore the constituent parts of common commercial contracts and engage students in both the analytical and technical processes involved in drafting contracts for specific commercial purposes. Types of contracts to be studied include contracts for services, agency agreements, employment agreements, stock or asset purchase agreement, and the special problems associated with data processing contracts. Classroom instruction will involve the study of specimen contracts, with round table discussion and analysis of specific provisions, and trial drafting of appropriate clauses for a series of contract problems in a variety of commercial settings. A legal drafting course book will be required reading.

#### Commercial Law – Sales, 2 credits (LAW 670)

A study of the law of contracts for the sale of tangible, movable items. The course focuses on Articles II and IIA of the Uniform Commercial Code.

## **Commercial Law - Secured Transactions, 2 credits (LAW 671)**

A study of the law of secured transactions, focusing on Article 9 of the Uniform Commercial Code.

#### Commercial Law - Payment Systems (Negotiable Instruments), 2 credits (LAW 672)

A study of the rules of law applicable to transactions under Articles 3 and 4 of the Uniform Commercial Code (UCC) and other pertinent law, focusing particularly on negotiable instruments, banking and payment systems.

#### Complex Litigation, 2 or 3 credits (LAW 785)

This course will focus upon the major procedural and substantive issues that arise in the context of complex civil litigation. For the purpose of this course, litigation is considered complex because of the nature or quantity of information involved. In addition to expanding on the topics covered in the Trial Advocacy course, the course will cover derivative and class actions, joinder and intervention devices, management of complex discovery and massive amounts of information, and refinement of issues and trial techniques.

#### Conflict of Laws, 2 or 3 credits (LAW 797)

A study of the law relating to transactions in which any operative fact occurs outside the state where legal proceedings are instituted, or which involve other significant extrastate elements. The course examines choice of law methods utilized by various courts to decide the applicable law in given cases and examines the logic and constitutionality of such methods. It also touches on issues related to recognition and enforcement of judgments, including the Full Faith and Credit Clause.

#### Contract Planning, 2 or 3 credits (LAW 816)

This course reinforces the substantive law learned in the first-year Contracts course by allowing students to apply the law they have learned. Students will learn about contract negotiation, planning and drafting and will draw on these practical skills, as well as their substantive knowledge from Contracts, in representing clients in simulated contract exercises.

# Constitutional Theory, 2 or 3 credits (LAW 723)

This course focuses on different approaches to constitutional interpretation and different conceptions of the role of the Supreme Court in the process of constitutional interpretation. Decisions from the court, scholarly writings and commentary surrounding the appointment of

Supreme Court Justices will be examined. In addition, the course will compare the role of the courts and the other branches of government in defining and enforcing constitutional values.

# Constitutions and Culture, 3 credits (LAW 724)

This course will examine the American Constitution and its impact upon foreign cultures and constitutions, beginning with the French Revolution and continuing to the new constitutions of Eastern Europe. The role of history, culture, and circumstance in forming a nation's Constitution and laws will also be explored.

# Corporate Finance (2 credits) (LAW 813) and Mergers and Acquisitions (2 credits) (LAW 814)

These two separate courses examine various corporate financing mechanisms, the strategies involved in utilizing such mechanisms, and the legal and regulatory authority governing them. Mergers and acquisitions will be covered, including the corporate and securities law issues relevant to the mergers and acquisitions of large public companies, the accounting and tax aspects of such transactions, and public policy concerns. Corporate Finance will meet the first half of the semester for four credits each week with an examination at the mid-point of the semester. Mergers and Acquisitions will meet the second half of the semester for four credits each week and will have it examination during the semester final exam period. Students may register just for Corporate Finance without taking Mergers and Acquisitions, but Corporate Finance is a prerequisite to the Mergers and Acquisitions course. Students will receive a separate grade for each course.

## Corporate Governance, 2 or 3 credits (LAW 817)

An introduction to the various aspects of corporate governance, including corporate structure, voting rights, duties of directors, derivative suits, indemnification, and transfers of control. In examining these topics, the course will focus on relevant case law, state and federal regulations, best practices guidelines and other standards of practice in this area.

#### Education Law, 2 or 3 credits (LAW 778)

A study of the legal problems of public and private educational institutions. The course will examine Constitutional provisions impacting the educational setting, as well as applicable federal and state statutes. Topics covered include academic freedom, students' rights, teachers' rights, and anti-discrimination statutes.

#### Elder Law, 2 or 3 credits (LAW 779)

The study of legal issues particularly relevant to the elderly. Topics covered will include health care and related documents such as —living wills and health care powers of attorney, as well as benefits such as Social Security, Medicaid and Medicare.

#### Election Law, 2 credits (LAW 791)

This course will focus on selected topics related to the legal structure of the political process in the United States. Topics covered will typically include the right to participate in the political process, reapportionment, redistricting, racial and political gerrymandering, the role of political parties, money and politics, legal issues in election administration, and remedies for defective elections.

### Employment Law, 2 credits (LAW 714)

A study of state and federal employment law. Topics covered include common law claims such as breach of contract and wrongful discharge; wage and credit laws; anti-discrimination laws; and concerted labor activity and collective bargaining.

## Entertainment and Sports Law, 2 or 3 credits (LAW 840)

A study of the legal and business aspects of the entertainment and sports industries. In particular, the course will emphasize the aspects of contract and intellectual property law unique to this subject area.

#### Entity Taxation, 3 or 4 credits (LAW 815)

This course examines the federal income taxation of subchapter C corporations, general partnerships, limited liability companies, subchapter S corporations, limited partnerships, and other business entities. State tax implications may also be addressed.

## Environmental Law, 2 or 3 credits (LAW 841)

The study of state and federal environmental regulation. Relevant state and federal statutes, regulations and case decisions will be examined, with particular emphasis afforded federal statutes such as the National Environmental Policy Act (NEPA), the Clean Water Act (CWA), and the Comprehensive Environmental Response and Liability Act (CERCLA).

#### Estate and Gift Taxation, 2 credits (LAW 771)

A study of the tax consequences of transfers of property. Applicable federal and state statutes will be examined. The course will be primarily taught through hypothetical estate planning situations and problems highlighting the statutes and rules covered. While Income Taxation is not a prerequisite, it would be helpful to have this background for the course.

#### Estate and Gift Planning and Administration, 2 or 3 credits (LAW 772)

A seminar focusing on the role of careful planning and drafting in the estate and gift transfer areas, with particular attention to the goal of minimizing estate and gift tax liability. The course will also cover the fundamentals of estate administration.

#### Family Law, 3 credits (LAW 775)

This course will cover the variety of laws impacting the family unit and defining the rights and duties of family members. Topics covered will include marriage, annulment, separation, divorce, support, custody and equitable distribution. There will be an emphasis on North Carolina family law since this is a topic on the Bar Exam.

#### Federal Courts, 2 or 3 credits (LAW 788)

This course examines jurisdiction of the federal courts over federal questions and diversity of citizenship cases; distribution of powers between state and federal courts; use of state law in federal courts; civil procedure in federal districts courts; and appellate review of federal and state court decisions.

#### Federal Sentencing, 3 credits (LAW 789)

An examination of the history, philosophy, and administration of the federal criminal sentencing process both before and after the adoption of the Federal Sentencing Guidelines. Particular attention will be devoted to: (1) how judges, apart from guidelines, exercise discretion in light of the circumstances of crimes, discretionary decisions by prosecutors, characteristics of offenders,

and choices among permissible sanctions and purposes of sentencing; (2) whether, in the wake of guidelines, even "advisory" guidelines and mandatory penalties, fact-finding judges may continue to individualize sentences and if so, how; and (3) how the Supreme Court's constitutional jurisprudence has enveloped sentencing procedure. The course will explore and compare different kinds of sentencing regimes - some state guideline systems, federal indeterminate sentencing practice, and the federal sentencing guidelines. The course will also explore the relationship between sentencing guidelines and the criminal code; the interplay among principles of proportionality, severity, and parsimony; and the impact of race, class, and gender on case outcomes.

#### First Amendment, 3 credits (LAW 722)

This course deals with the complex and ever-evolving jurisprudence regarding the First Amendment to the United States Constitution. Primary emphasis will be on the many facets of freedom of expression, freedom of religion, and the Establishment Clause.

# Governmental Externship, 3 credits (LAW 676)

This upper-level elective consists of a minimum of, but not limited to, 165 credits of work under the supervision of a state or federal government attorney, including work in all levels of attorney general, prosecutorial and public defender offices in the state and federal systems, state and federal governmental agencies such as the Social Security Administration, EEOC, EPA, etc. The Governmental Externship also requires students to participate in class sessions with a faculty advisor. As part of the Governmental Externship, students may observe client conferences, staff attorney meetings, negotiations, plea bargains, motion arguments, appellate arguments, trials, conferences, and other aspects of the legal process while under the supervision of a governmental attorney. In addition, the student may research legal and procedural matters and perform such other tasks to support the legal functions, as the supervising attorney may require. The student also will be required to attend periodic sessions with the faculty supervisor. Students are eligible for the Governmental Externship after completing two semesters at the law school. While students may register for the Governmental Externship now, the Externship Director must approve any Governmental Externship before classes begin in the Fall. The combined enrollment in all externships for a semester is generally limited to 20 students.

#### Health Law, 2 or 3 credits (LAW 745)

This course will cover the major legal issues related to the health care system. Health care decision making through various legal documents, e.g., health care powers of attorney and living wills, will be addressed. In addition, issues related to representing medical personnel and hospitals, including defense of medical malpractice suits, will be discussed.

# Immigration Law, 2 credits (LAW 740)

This course will examine United States immigration and naturalization law. Federal statutes and regulations addressing admission of foreign nationals, removal, citizenship, and employment will be addressed.

#### **Income Taxation, 3 credits (LAW 712)**

A study of the basic principles of federal taxation of income. This course focuses primarily on the provisions of the Internal Revenue Code addressing taxation of individuals. Concepts such as adjusted gross income, exemptions, deductions, and tax credits will be examined.

## Insurance Law, 2 or 3 credits (LAW 746)

This course covers the basics of insurance law, including the nature of insurance, insurance contract formation and interpretation, and government regulation of the insurance industry. Various types of insurance, such as property, health, life, and disability, will be covered.

## **Intellectual Property, 2 credits (LAW 716)**

This course covers the basic principles of intellectual property law in the United States and internationally. The course provides an overview of the law governing the securing and exploitation of property and other rights in ideas, including protection by patents, copyrights, trademarks, state legislation, and the common law.

## **International Commercial Arbitration, 2 credits (LAW 744)**

The first half of this course, a traditional classroom component, examines the nature of international arbitration including its advantages and disadvantages, as a form of dispute resolution in international trade. This part of the course will be taught in an intensive mode and will be completed by early to mid-October. The second half of the course will consist of students researching and preparing the first memorandum for the Vis International Commercial Arbitration Moot. This course is limited to third-year students. It is highly recommended that students have the course on Sales prior to this course. This course is a prerequisite for participation in the Vis Moot Competition in the spring. Students are advised to discuss the course with the instructor to confirm their registration and participation in the course before classes commence.

## **International Law: Business Transactions, 3 credits (LAW 741)**

This course will consider selected problems in international trade, surveying some of the issues encountered in private international transactions and emphasizing the options available to counsel engaged in the "preventive" practice of law. As such, the primary focus will be on recognizing and anticipating potential problems, and choosing the most appropriate form or structure for the business from among a range of equally viable or legally correct approaches, in order to manage the increased risk inherent in international transactions.

#### **International Law: Public, 3 credits (LAW 742)**

A study of the basic rules and principles governing the conduct of nation-states and international organizations and their relations with each other. Topics include the law of treaties and customary law, the relationship between international law and municipal law, human rights law, the use of force in international relations, and international criminal law.

#### **International Law: Refugee and Asylum, 2 credits (LAW 743)**

This course provides a comprehensive introduction to the international legal regime for the protection of involuntary migrants. It critically assesses the legal right of states to exclude aliens, and the reasons that refugees are exempted from systems of migration control. The essential premise of the course is that refugee law should be understood as a mode of human rights protection, the viability of which requires striking a balance between the needs of the victims of human rights abuse, and the legitimate aspirations of the countries to which they flee. The course will address the legal definition of a refugee, refugee rights, and the institutional structures through which protection is accomplished. It will define and apply contemporary legal standards, situate United States asylum law within its international legal context, and subject the present protection regime to critical scrutiny.

#### Internet Law, 2 or 3 credits (LAW 747)

This course examines the legal issues triggered by the emergence of the Internet. Topics covered include the regulation of Internet access and domain names; contract formation, execution and enforceability; personal jurisdiction and choice of law; trademark and copyright infringement; and privacy concerns.

## **Interviewing and Counseling, 3 credits (LAW 761)**

Intensive analysis of the knowledge and behaviors needed to accomplish interviewing and counseling tasks skillfully. Extensive use of simulation-based learning in short role plays and longer simulations integrated with critical analysis of short taped demonstrations and text assignments regarding core action theories and values. Provides substantial self, peer, and instructor feedback opportunities including occasional analysis of brief, digitized video performance segments. Covers communication and leadership tasks of motivating, questioning, listening, strategic objectives of organizing, developing and assessing decision alternatives and their consequences, and ethical issues arising in all of these activities. Pursues developing competent cognitive understanding and behavioral ability in building working relationships with clients, gathering information from them effectively, and helping them make decisions in both dispute resolving and transactional contexts. Enrollment generally limited to 24 students.

#### Judicial Externship, 3 credits (LAW 677)

This upper-level elective consists of a minimum of 165 credits of work under the supervision of a state or federal judge, including work with all levels of appellate court judges in the state and federal systems, federal district, magistrate and bankruptcy judges, and judges serving on the trial courts within a state's judicial system. The Judicial Externship also requires students to participate in class sessions with a faculty advisor. As part of the Judicial Externship, students may observe motion arguments, appellate arguments, trials, conferences, and other aspects of the judicial process while under the supervision of a judge or a judge's clerk. In addition, the student may research legal and procedural matters and perform such other tasks to support the judicial functions, as the supervising judge may require. The student also will be required to attend periodic sessions with the faculty supervisor. Students are eligible for the Judicial Externship after completing two semesters at the law school. While students may register for the Judicial Externship now, the Externship Director must approve any Judicial Externship before classes begin in the Fall. The combined enrollment in all externships for a semester is generally limited to 20 students.

#### Judicial Process, 2 credits (LAW 790)

This course considers the nature and dimensions of law, methods of judicial decision making, behavioral and empirical approaches to judicial process, statutory construction, and key individuals in American judicial tradition.

#### Jurisprudence, 2 or 3 credits (LAW 798)

An in-depth study of ideas about law and its instruments of enforcement. Various schools of jurisprudential thought will be considered, as the theory behind our laws and legal system and the role law plays in our culture are explored.

#### **Juvenile Justice Intervention and Mediation Clinic, 3 credits (LAW 766)**

In this clinic, students will learn mediation skills and provide situationally-appropriate interventions in the form of offender-victim mediation in cases referred to the clinic by judges, district attorneys, school systems, school resource officers, and court counselors. Under the

supervision of licensed North Carolina attorneys and law professors, law students will mediate criminal cases involving juveniles in cases arising in Guilford and Alamance Counties, North Carolina Judicial Districts 18 and 15A.

### **Juvenile Law, 3 Credits (LAW 777)**

Criminal and non-criminal offenses of youths that bring them within the jurisdiction of juvenile courts are the focus of this seminar. Substantive law issues range from truancy and curfew violations to rape and murder. Procedural law issues begin with initial police detection and arrest of juvenile offenders, followed by the various court proceedings, and into juvenile corrections. Special attention is given to the unique juvenile court, originally chartered to treat juveniles rather than punish them but under enormous pressure to return to punishment. Many of the more serious juvenile offenders are prosecuted in criminal court, and that process will be examined as well. Thematic questions include whether a juvenile's intent to kill or to steal is the same as that of an adult, and whether a juvenile sufficiently understands the court process to be competent for trial. Sentencing issues include why the death penalty for juveniles is unconstitutional but life without parole for preadolescents is not. The course schedule will be that of a traditional research seminar. The course grade will be based primarily on a research paper but also on a mid-term quiz and seminar participation.

#### Law and Humanities, 1 credit (LAW 701)

This course explores the integration of humanities-based studies with the study of law and the increasingly rich and diverse scholarship in areas such as legal philosophy, legal history, law and literature, and law and religion.

## Law Firm Planning, 2 or 3 credits (LAW 825)

A seminar examining the planning process and its application to the development of law firms. A problem method will be utilized and will call for students to engage in planning exercises for a hypothetical law firm.

#### Law Practice Management, 2 or 3 credits (LAW 830)

This course will acquaint students with the data and skills necessary for delivery of legal services today and in the future. Topics and skills addressed include management theory and techniques, interviewing, counseling, negotiations, systems analysis and design, technology and professional responsibility. Lecture, demonstration, and clinical stimulations will be utilized.

#### Leadership Theory and Practice, Introduction to, 2 credits (LAW 750)

The purpose of this course is to explore leadership as a process involving leaders, followers/teammates, and situations and to relate that exploration to the work of the legal profession and the School of Law, particularly as the School constructs its capstone leadership experience. Leadership: Enhancing the Lessons of Experience, the country's leading leadership text in graduate schools nationally, will provide the framework for the exploration of leadership theory and skills. The course is designed to provide its students personally meaningful insights into self, teams and organizations and to provide new knowledge and skills that can be applied constructively in the School and the legal profession. Course material will be explored in class discussion, experiential exercises, assessments, observations and feedback.

Legal Aid Housing and Domestic Relations Field Placement Clinic, 3 credits (LAW 765)

Participation as an intern certified to provide supervised representation of clients under the Rules of the North Carolina State Bar. After successfully completing an intensive, two week

instructional unit encompassing necessary knowledge and skills, enrolled students are assigned to work in either the housing or domestic relations units at the Greensboro Office of the North Carolina Legal Aid Program. Requires spending a minimum of six credits per week at this Office handling all aspects of client work that supervising Legal Aid Staff attorneys assign, and meeting once a week with the coordinating Elon faculty member. Enrollment limited to students who have: (1) completed at least three semesters; (2) read and are familiar with the North Carolina Revised Rules of Professional Conduct and the opinions interpretive thereof; and (3) are certified by the Dean as being of good character with requisite legal ability and training to perform as an intern. Enrollment generally limited to 10 students.

#### Legal History, 2 or 3 credits (LAW 831)

A study of the development of legal institutions and the origins of Anglo-American law. Topics covered include the origins of the court system and the evolution of the roles of judges, attorneys and juries; the development of forms of action and the pleading system; and the development of various areas of law, such as contracts, property and torts.

## Legislation, 2 or 3 credits (LAW 799)

Legislative institutions are the cornerstone of American democracy. As the primary, perhaps pre-eminent and most accessible branch of government, legislatures are the avenue through which public policy is considered and becomes law. This course will provide an overview of the legislative process, from the initial stages of developing public policy to enactment of legislation. In addition, we will consider how courts interpret the product of the legislative process and the legitimizing characteristics of the institution, including issues involving the electorate, elected representatives, access through lobbying and separation of powers. Specifically, the course will address the role of legislative attorneys in all of these processes.

## Listening Skills, 1 credit (LAW 762)

With clients in crisis sometimes lawyers need to use less of their technical legal skills and more of their interpersonal counseling skills. This one-week course focuses on development of listening skills that help lawyers deal more effectively with clients, with a focus on clients in crisis. These same skills are highly valuable in negotiation, mediation, and lawyering in general. The course has minimal lecture time and involves role playing of progressively more intense scenarios. It is anticipated that this court will be taught during the winter term by Jerry Macdaid, prominent national trainer-consultant and former CEO of the Center for Applications of Psychological Type (CAPT). Enrollment generally limited to 24 students.

# Mergers and Acquisitions (2 credits) (LAW 814)

See the course description for Corporate Finance and Mergers and Acquisitions.

#### **Negotiation and Mediation, 3 credits (LAW 760)**

This course examines and practices theories of effective action negotiating and mediating in both dispute resolving and transactional contexts. Making extensive use of short exercises and longer simulations, this course provides multiple opportunities to learn by and from doing. Regular course feedback is provided by peers and faculty, and if more than 12 students enroll, an adjunct will join the course to help provide individualized, video-based feedback regarding performances in longer simulations.

## Non-profit Organizations, 2 or 3 credits (LAW 769)

This course will begin by examining the laws related to the organization and incorporation of non-profit organizations. In particular, the requirements for tax exemption, such as Section 501(c) of the federal Internal Revenue Code, will be addressed. In addition, laws and techniques relevant to the operation of non-profit organizations will be examined.

## Non-Profit Organization Externship, 3 credits (LAW 679)

This upper-level elective consists of a minimum of 165 hours of work under the supervision of an attorney employed by a non-profit organization. The Non-Profit Organization Externship also requires students to participate in class sessions with a faculty advisor. As part of the Non-Profit Organization Externship, students may observe and participate in one or all matters related to organizational governance of the representation of the Non-Profit Organization, and representation of clients by the Non-Profit Organization while under the supervision of the attorney employed by the Non-Profit Organization. In addition, the student may research legal and procedural matters and perform such other tasks to support the attorney functions, as the supervising attorney may require. The student also will be required to attend periodic sessions with the faculty supervisor. Students are eligible for the Non-Profit Organization Externship after completing two semesters at the law school. The Externship Director must approve any Non-Profit Organization Externship. The combined enrollment in all externships for a semester is generally limited to 20 students.

#### North Carolina Civil Practice and Procedure, 2 Credits (LAW 801)

This course will extensively examine North Carolina civil procedure and related rules and statutes. Similarities and differences between the North Carolina and federal rules will also be highlighted. The North Carolina Rules of Appellate Procedure will also be addressed. Students will be given the opportunity to develop practical skills using North Carolina rules and statutory provisions.

### Organizational Behavior, 2 or 3 credits (LAW 833)

This course examines the interaction of individuals in formal organizations and explores ways to make these individuals and the institutions of which they are a part more effective. Topics covered include the dynamics of motivation, communication, group decision making, leadership, inter-group relations, power, and conflict.

### Pretrial Litigation, 2 or 3 credits (LAW 802)

This course covers the major steps in the pretrial litigation process. Topics covered include litigation planning, fact investigation, legal research, pleading, discovery, pretrial motions, and settlement strategy.

#### Products Liability, 2 or 3 credits (LAW 736)

A study of the tort liability of suppliers of products, focusing primarily on manufacturers and retailers. The course will examine the likely causes of action and defenses in such actions and review pertinent state and federal statutes and regulations, particularly in the areas of tort reform.

#### Public Service Externship, 3 credits (LAW 678)

This upper-level elective consists of a minimum of 165 credits of work related to the representation of clients under the supervision of an attorney employed by a non-governmental public service organization. The Public Service Externship also requires students to participate in class sessions with a faculty advisor. As part of the Public Service Externship, students may

observe and participate in any and all matters related to representation of clients by the Public Service Organization while under the supervision of the attorney employed by the Public Service Organization. In addition, the student may research legal and procedural matters and perform such other tasks to support the attorney functions, as the supervising attorney may require. The student also will be required to attend periodic sessions with the faculty supervisor. Students are eligible for the Public Service Externship after completing two semesters at the law school. While students may register for the Public Service Externship now, the Externship Director must approve any Public Service Externship before classes begin in the Fall. The combined enrollment in all externships for a semester is generally limited to 20 students.

#### Remedies, 3 credits (LAW 795)

This course examines the various remedies available to claimants in civil litigation. It will cover damages, including compensatory, punitive and statutory damages. Equitable remedies such as injunctions and accountings will also be covered. Restitutionary remedies will also be addressed.

## Scientific Evidence, 1 credit (LAW 731)

This course will explore the intersection of law and science and the utilization of evidence derived from scientific research. The types of evidence discussed in the course will include DNA evidence, accident reconstruction evidence, data retrieval evidence, and others.

## **Securities Regulation, 3 credits (LAW 713)**

A study of United States and state legislation and regulations affecting the issuance and trading of corporate securities. The course will focus particularly on the provisions of the 1933 Securities Act and the 1934 Securities Exchange Act. It will also examine the development of the Securities Exchange Commission and its responsibilities and powers in regulating securities.

## Separation of Powers: Congress and the Presidency, 3 credits (LAW 725)

This seminar will examine the coordination and conflict between Congress and the President in areas in which they share power and compete for dominance. The seminar begins with a discussion of each branch's authority to interpret the Constitution followed by examinations of the interplay between the two branches in checking each other's assertions of power. Among the topics that may be examined are executive immunity and privilege, congressional oversight of executive actions, judicial selection, and foreign affairs, including the war power. Other timely topics may be added over the course of the semester. The course will require a paper, which could satisfy the upper-level writing requirement. Pre-requisites: Constitutional Law I and II. Enrollment generally limited to 24 students.

## Small Business Incubator Clinic, 3 credits (LAW 767)

In this clinic, students will assist start-up businesses in cooperation with a Greensboro non-profit organization whose mission is to enhance economic development in Greensboro and the surrounding area by creating successful business owners. Students will provide legal advice and assistance to these businesses under the supervision of licensed North Carolina attorneys and law professors.

#### Social Research & Law, 3 credits (LAW 702)

This course will be two-fold. First, the course will introduce students to sociological, anthropological, and social-psychological perspectives on the law, legal institutions, and legal practice. Second, the course will acquaint students with social research methods and the application of social research in various areas of lawmaking and litigation.

### Sports Law, Issues in, 1 credit (LAW 792)

This course touches on various issues in sports law, from free agency, to unions, to Title IX, to drug testing and the role of agents. These principles cut across subject matter domains, including contracts law, labor law, evidence, administrative law and constitutional law. The course elicits basic principles involved in professional and college sports and applies them to real world situations.

### State and Local Government Law, 2 or 3 credits (LAW 793)

A study of the creation and the powers and responsibilities of the state and its branches of government and various agencies, counties, cities, and other municipal corporations and their officers and citizens.

## Strategic Planning, 2 or 3 credits (LAW 832)

This seminar orients students to the making and implementation of strategy in law firms. Particular attention is devoted to planning models, to the various environments in which lawyers practice, including both small and large law firms, to models of individual and organizational development, to trends in society and the legal profession, and to the interpersonal and cognitive skills utilized in making and implementing plans.

## Supervised Service Learning and Research, 2 credits (LAW 675)

This course requires a student to perform sequential tasks in an integrated model of community contribution, research and intellectual advancement. (1) Students shall perform some legal, community or other pro bono service for a documented minimum of 50 hours within a specified time frame. Students may not receive any compensation for the 50 hours of service associated with this course. The service shall be approved in advance by the supervisor; (2) The service is a predicate to the research and writing, but is not a basis for student evaluation; (3) Students shall then engage in original legal research and meet several benchmarks in creating a rigorous advocacy paper or writing project based on or connected to their service. Enrollment generally limited.

#### Technology, 2 or 3 credits (LAW 719)

This course introduces students to a variety of technologies and software applications they will likely use in the practice of law, integrated with advanced legal research strategies. Topics addressed include law practice management, courthouse technologies, and underlying ethical issues.

## Trial Practice and Procedure – Semester Course, 3 credits (LAW 781)

The semester variation of Trial Practice and Procedure is required for all second year students in the spring semester, except those students who have taken the TPP intensive course during the winter term. TPP is a three-credit course, meeting one day a week. Students are divided into classes of 20 to 30, and adjunct faculty members certified through the National Institute for Trial Advocacy (NITA) Teacher Training course teach each class. In the course, students first learn and perform the various aspects of the trial of a lawsuit, including the development of a theory and theme, jury selection, opening statement, direct and cross examination of lay witnesses and experts, the use and introduction of demonstrative evidence, and closing arguments. Students are also required to prepare for and conduct a complete trial to verdict. All simulations are done in a small group setting; all simulations are videotaped and critiqued by a faculty member.

#### Trial Practice and Procedure (TPP)-Intensive course, 1 credit (LAW 780)

The TPP intensive course is a version of and covers similar material to that covered in the TPP semester course but consolidates the simulations into an intensive one-week, one-credit course offered only during the Winter Term. The TPP Intensive course is based on the NITA Basic Trial Skills course for practicing attorneys. The TPP Intensive course is designed for students in the Business, Public Service or General Practice Concentrations. Those students are given preference in registration for intensive course. Enrollment generally limited to 45 students (likely 15 students per section).

#### **Unfair Trade Practices and Consumer Protection, 3 credits (LAW 819)**

The goal of this course will be to acquaint students with the law governing unfair trade practices and consumer protection. Traditionally, these have been treated as separate subjects, one dealing with claims among market competitors and the other dealing with claims between merchants and consumers. This course will be organized around the common central theme of enhancing efficiency, transparency, and fair dealing in commercial market transactions. The course will cover such topics as trade secrets, deceptive and predatory practices, consumer credit and debt collection, leasing and installment sales, and warranties. The course will also introduce students to federal antitrust and trademark law within the broader context of unfair trade practices and consumer protection, but will not cover those subjects in depth.

## Wills and Trusts, 3 credits (LAW 770)

This course explores the gratuitous transfer of property at death, including intestate and testate succession. It also examines the nature, establishment, management, and termination of inter vivos and testamentary trusts.

## Workers Compensation, 2 or 3 credits (LAW 749)

This course will cover the origins and basic principles of the workers compensation system. Topics covered will include coverages, benefits, jurisdiction, preparation for trial by applicant and defendant, analysis of findings and awards, reconsideration and judicial review.

## **Concentrations**

The law school offers four concentrations: litigation, business, public interest and general practice. Each student must select at least one area of concentration during their second year, and the requirements of at least one concentration must be completed as a condition of graduation. Students are allowed to complete more than one concentration. Each concentration requires the completion of courses totaling 10 credits; certain courses are required in each concentration, while most credits will be satisfied with electives.

By allowing students to focus in the areas that interest them most, these concentrations should help students maintain focus and direction in their second and third years and prepare them for their most likely career paths. It is expected that the concentration course offerings will be substantially as indicated below; however, the curriculum, particularly the second and third year requirements including concentrations, is subject to change as the Dean and faculty evaluate, develop and make enhancements to the academic program.

**Business Concentration:** Required Course: Income Taxation (3 credits). Students must also complete 7 credits from the following courses: Accounting for Lawyers, Bankruptcy, Business

Planning, Commercial Contract Drafting, Commercial Law: Negotiable Instruments, Commercial Law: Sales, Commercial Law: Secured Transactions, Corporate Finance/Mergers and Acquisitions, Corporate Governance, Employment Law, Entity Taxation, Estate and Gift Taxation, Income Taxation, Intellectual Property, International Business Arbitration, International Law: Business Transactions, Interviewing and Counseling, Negotiation and Mediation, Securities Regulation, Small Business Incubator Clinic, Trial Practice and Procedure, Unfair Trade Practices and Consumer Protection

General Practice Concentration: Required Course: Family Law (3 credits). Students must also complete 7 credits from the following courses: Accounting for Lawyers, Administrative Law, Advanced Criminal Procedure, Advanced Legal Writing, Bankruptcy, Employment Law, Family Law, Health Law, Immigration Law, Interviewing and Counseling, Juvenile Law, Law Firm Planning, Law Practice Management, Leadership Theory and Practice, North Carolina Civil Practice and Procedure, Negotiation and Mediation, Organizational Behavior, Pretrial Litigation, Remedies, Technology, Wills and Trusts. In addition, students must complete the three-credit Trial Practice and Procedure course to satisfy this concentration.

**Litigation Concentration:** Required Course: Trial Practice and Procedure–Semester Course (3 credits). Students must also complete 7 credits from the following courses: Administrative Law, Advanced Appellate Practice, Advanced Criminal Procedure, Advanced Legal Writing, Complex Litigation, Employment Law, Federal Courts, Federal Sentencing, Insurance Law, Interviewing and Counseling, North Carolina Civil Practice and Procedure, Negotiation and Mediation, Pretrial Litigation, Products Liability, Remedies, Scientific Evidence, Trial Practice and Procedure, Workers' Compensation.

**Public Interest Concentration:** Required Course: Administrative Law (3 credits). Students must also complete 7 credits from the following courses: Accounting for Lawyers, Administrative Law, Advanced Criminal Procedure, Constitutional Theory, Constitutions and Cultures, Election Law, First Amendment, International Law: Refugee and Asylum Law, International Law: Humanitarian, International Law: Public, Interviewing and Counseling, Juvenile Justice Intervention and Mediation, Leadership Theory and Practice, Legal Aid Housing and Domestic Relations Clinic, Legislation, Negotiation and Mediation, Non-Profit Organizations, Organizational Behavior, Separation of Powers, State and Local Government Law, Strategic Planning, Trial Practice & Procedure.

## **Upper-Level Writing Requirement**

The Faculty has approved an Upper-Level Writing Requirement which must be completed by all law students during their second or third year as a requisite to graduation. The Faculty has also adopted the following standards for completion of the requirement. To satisfy the Upper-Level Writing Requirement, a student must prepare a paper of at least 20 pages in length, exclusive of footnotes and endnotes, and: (1) the topic of the paper must be approved by the professor; (2) the student must submit one or more drafts; (3) the professor must review such draft(s) prior to at least one conference between the student and the professor; and (4) the student must submit a final paper, which the professor certifies as satisfying the Upper-Level Writing Requirement. An Intent Form must be submitted to the Law School Registrar early in the semester when the student intends to complete the requirement. To receive credit for satisfactorily completing the Upper-Level Writing Requirement, the student must submit a Completion Form, signed by the

faculty member supervising the Requirement, which certifies that the Requirement has been satisfactorily completed.

## **International Law Requirement**

The Faculty has approved an International Law Requirement which must be completed by all law students during their second or third year as a requisite to graduation. To satisfy this Requirement, students must satisfactorily complete one of the following courses: International Law: Business Transactions, International Law: Humanitarian, International Law: Public, International Law: Refugee and Asylum Law, International Commercial Arbitration, and Constitutions and Cultures.

## ACADEMIC REGULATIONS AND PROCEDURES

## **Registration Procedures**

## Course Registration

The law school administration registers law students for required classes. Students register themselves for elective courses. Registration materials will be available to students prior to registration and the periods for registration will be announced. Registration includes academic advising, selection of courses and payment of fees. As part of the preregistration/registration process, law school administrators and faculty will be available to offer advice concerning scheduling of courses and assistance with registration.

#### Class Schedule and Course Load

Students may not enroll in fewer than 12 hours or more than 17 hours of classes in a semester without approval from the Associate Dean for Academic Affairs or Associate Dean for Administration.

### **Examination Schedule**

The final examination schedule for each semester will be announced at the time of registration, subject to necessary adjustments during the semester. Students are required to take all of their exams at the times scheduled. Students are eligible to take a final exam at a time other than the scheduled time as explained below:

A student may request that a scheduled exam be rescheduled under the following circumstances:

- (A) When the student has two exams on the same day; or
- (B) When the student has one exam on the afternoon of one day and one on the morning of the next.

The administration will determine which exam will be rescheduled and when the rescheduled exam will be administered. Exams that qualify for rescheduling under this rule will generally be rescheduled for the individual student's next available exam slot that does not create a new conflict under this rule. Rescheduled examinations must generally be taken after the regularly scheduled examination slot.

All requests for rescheduled examinations for one of the reasons set forth above must be in writing and presented along with any supporting documentation to the Registrar for consideration by the Associate Dean for Academic Affairs or Associate Dean for Administration. All such requests must be made at least three (3) weeks prior to the beginning of the examination period. In order to protect anonymity, students should not contact professors about rescheduling an exam.

An illness or death in the family, illness of the student, or other compelling circumstances may merit a change in exam scheduling. If an emergency situation arises that prevents exam attendance, students should immediately notify the Registrar or another administrator in the

Dean's Office and must refrain from contacting their instructors so as not to compromise anonymity. Notice of any of these circumstances must be received by the Registrar prior to the commencement of the exam in question and as far in advance of the exam as possible. Students seeking to reschedule an exam because of illness must present a note from a health care provider as soon as possible.

#### **Examination Guidelines**

Examination policies and guidelines will be distributed to students several weeks before each examination period begins. These guidelines cover, among other things, exam administration, the laptop exam process, disability accommodations and the honor code.

## **Tuition Payments**

Student are billed for the next semester's tuition a few weeks before the semester begins, and tuition payments for each semester are due on or before the date of registration or the first day of classes for the semester. Students may visit <a href="https://ebill.elon.edu">https://ebill.elon.edu</a> to view their account online and make a payment. Payments may also be mailed to the Bursar's Office at P.O. Box 398, Elon NC 27244.

#### **Purchasing Books**

Law students receive a list of books used in their courses several weeks before the semester commences. The university bookstore stocks these books, and students can order the books online (law.elon.edu) or by phone (336-278-5400). The bookstore will ship the books to the student's address or send them to the law school for pick up here.

#### Changes in Class Schedule

The law school reserves the right to cancel or discontinue any course because of small enrollment or for any other reason. In order to assure quality instruction, the university and law school reserve the right to close registration when the maximum enrollment has been reached and to make changes in schedule and/or faculty when necessary. Adequate notice will be given to enrolled students as changes are made in the law program.

#### Dropping Courses/Withdrawal

Students may not withdraw from a required course. A student may officially withdraw from an elective course with a "W" (withdraw without penalty) halfway through the term, which includes the week of examinations. After that date, no withdrawals are allowed. Any exception to this policy is the responsibility of the Dean, Associate Dean for Administration or the Associate Dean for Academic Affairs. A course dropped without permission of the Dean, Associate Dean for Administration or Associate Dean for Academic Affairs is automatically graded "F".

A student who withdraws from the university for any reason (except for a medical reason) receives grades of "W" if the withdrawal is before the designated half-term time period. After this time a student will receive a "W" or "F" depending on his/her grades at the time of withdrawal

#### **Policies**

Instructional and financial policies not covered in this document will generally follow those printed in the Elon University Academic Catalog. The catalog is available online at <a href="https://www.elon.edu/catalog">www.elon.edu/catalog</a> or by mailing the Office of Admissions, 2700 Campus Box, Elon NC 27244.

## **Academic Standards and Regulations**

## **Graduation requirements**

In order to graduate, students must satisfactorily complete and receive course credit for all required courses, including the courses necessary for at least one selected concentration, an international law requirement, an upper-level writing requirement and enough electives to reach the 90 hours required for graduation. A cumulative grade point average of 2.80 or higher, both overall and in required courses, is required for graduation.

## Grading scale and grade point average

Students are graded in most courses on a letter and number grading scale (see chart below.) Certain courses in the curriculum may also be graded on a Pass/Fail basis. Currently, the first-year Lawyering, Leadership and Professionalism course, the Capstone Leadership course, and the Governmental, Judicial and Public Interest Externships are graded on a Pass/Fail basis. Students receiving a "P" (Pass) on such a course will receive hours of credit for completing the course but will not receive any quality points and such course will not factor into the student's GPA. In addition to the other grades discussed herein, students may receive a grade of "I" for Incomplete. Unless an "I" is removed by the date designated, or the date is extended by the Associate Dean for Administration or Associate Dean for Academic Affairs, an "I" grade is automatically changed to an "F".

Generally, a student's grade point average is computed by dividing the total quality points on work attempted at Elon by the number of hours attempted, except for a course with grades of "P" (Pass), "WD" (medical withdrawal), or "W" (withdrawal). The grade received in a first-year course taught in one semester (Civil Procedure, Criminal Law, Professional Responsibility, Legal Research and Writing, Legal Skills—Appellate Advocacy), for purposes of inclusion in the cumulative GPA, will be based 100 percent on the grade for that semester. For those first-year courses taught over the full year, continuing from the fall to the spring semester (Property I&II, Contracts I&II, Torts I&II), the grade in the course, for purposes of inclusion in the cumulative GPA, will be weighted one-third (1/3) for the fall semester grade and two thirds (2/3) for the spring semester grade.

The law school will report letter grades and a numerical grade point average on official transcripts. Class ranks will be determined by computing the numerical grade point average for each student. Class ranks are determined at the end of the fall and spring semesters.

4.30	A+
4.29	
to	Α
4.00	
3.99	
to	A-
3.70	
3.69	
to	B+
3.40	
3.39	
to	В
3.10	
3.09	
to	B-
2.80	
2.79	
to	C+
2.50	
2.49	
to	С
2.20	
2.19	
to	C-
1.90	
1.89	
to	D+
1.60	
1.59	
to	D
1.30	
1.29	
to	D-
1.00	
0.99	_
to	F+
0.70	
0.69	
to	F
0.00	

## **Continuation requirements**

Students are expected to maintain at least a B- average (2.80 or higher). Students' academic progress will be reviewed at the end of each semester. A student who has a semester GPA less than 2.80 at the end of the first year or in subsequent semesters, or who is subject to dismissal as outlined below but who is allowed to continue in the law school, shall be on academic probation during the next semester. This status will be reflected on the student's official transcript. The

faculty may fashion appropriate requirements of probation, including but not limited to, requiring that a student participate in academic support programs, limiting involvement in co-curricular activities and prohibiting employment during the academic year.

A law student will be dismissed from the program and excluded from further study for any of the following reasons:

- a. failure to maintain a cumulative average of B- (a cumulative grade point average of at least 2.80) at the end of the spring semester of the first year or at the end of any subsequent semester;
- b. receiving an F grade in a single semester;
- c. receiving a majority of "C+" or lower grades in a single semester; or
- d. receiving a semester grade point average of less than 2.80, either overall or in required courses, in two successive semesters.

A student excluded from the program whose cumulative GPA is lower than 2.60 may not petition for readmission or to be allowed to continue in the program. A student whose cumulative GPA is below 2.80 but at least 2.60 or above may petition to be allowed to continue in the program on academic probation by writing a letter to the Dean indicating why the student should be allowed to continue (more specific petition guidelines will be provided to students who are eligible to petition). The faculty petition committee will determine whether to grant the request and will report its decision to the Dean and faculty. If the request is approved, the petition committee may fashion appropriate requirements for continuation, including but not limited to requiring repetition of a particular course, a series of courses, or a remedial semester or year of academic work in the law school. The faculty petition committee may also set certain performance standards, such as a minimum grade in a course or GPA for a semester, for continuation in the program.

Third Year Probation Petition. If a student in his or her final semester prior to graduation fails to maintain a cumulative GPA at or above the required GPA for good academic standing (at or above 2.80), the student will be permitted to file a petition for review with the appropriate faculty committee, requesting an evaluation of his or her academic performance and asking to be allowed to continue as a student on academic probation until the requirements for graduation are met.

#### Access to Student Educational Records

Elon University and the School of Law comply with the Family Educational Rights and Privacy Act of 1974. This act protects the privacy of educational records, establishes the right of students to inspect and review their educational records, and provides guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with the Family Educational Rights and Privacy Act Office concerning alleged failures by the institution to comply with the act.

Questions concerning the Family Educational Rights and Privacy Act may be referred to the Associate Dean for Administration or Registrar.

## **Transcripts of Student Records**

Requests for copies of a student's record should be made to the Registrar (note: it may take up to a week for the Registrar to produce a transcript). Transcripts will be produced on Tuesday and Thursdays at 3:00 p.m. All law school transcripts reflect the student's complete law school academic record. No transcripts will be issued without the written authorization of the student. No transcript is issued for a student who has a financial obligation to the university.

#### **Codes of Conduct**

#### Academic Honor Code

As prospective members of the legal profession, students are expected to conduct themselves in accordance with the North Carolina Rules of Professional Conduct (available online at <a href="http://www.ncbar.com/rules/rpcsearch.asp">http://www.ncbar.com/rules/rpcsearch.asp</a>). They shall also abide by the Elon University Academic Honor Code which is available on the University web site and should be consulted by students, <a href="http://www.elon.edu/e-web/students/handbook/acahoncode.xhtml">http://www.elon.edu/e-web/students/handbook/acahoncode.xhtml</a>. Students who witness an academic violation are expected to report the violation to the faculty member, along with any information to substantiate their charge. Charges of violations of the Academic Honor Code will be adjudicated by a committee comprised of the Associate Dean for Administration, Associate Dean for Academic Affairs, a faculty member appointed by the Dean, and the president of the Student Bar Association (or a representative selected by the SBA). The decision of this Committee may be appealed to the Dean, whose decision is final.

#### Social Honor Code

As prospective members of the legal profession, students are expected to conduct themselves in accordance with the North Carolina Rules of Professional Conduct (available online at http://www.ncbar.com/rules/rpcsearch.asp). Students shall also abide by the Elon University Social Honor Code which is available on the University Web site and should be consulted by students, http://www.elon.edu/e-web/students/handbook/socialcode.xhtml. Each student is responsible to act in a manner that does not negatively influence others, but demonstrates support and respect for all members of the community. Any member of the Elon University community can report a violation of University policies by filing an Elon University Incident Report with the Associate Dean for Administration. In matters involving only law students, the Associate Dean for Administration will handle the investigation, hear the case and prescribe the appropriate sanction. The decision of the Associate Dean for Administration may be appealed to the Dean, whose decision is final. In matters involving law students and undergraduate students, the alleged violation can be reported to the Associate Dean for Administration and/or the university's Office of Judicial Affairs, Moseley 211. Such violations will be referred to the Associate Dean for Administration and the associate director of Judicial Affairs or the assistant dean of students. Together, the Associate Dean for Administration and the associate director of Judicial Affairs or assistant dean of students will conduct an investigation and will adjudicate the matter administratively unless they determine the case warrants referral to the Elon Honor Board, which will be constituted as explained in the university social honor code except that there will be law school students, faculty and administrators involved in such instances.

#### Attendance; Class Preparation and Participation

Consistent with ABA Standards, the law school requires attendance at all class sessions. Students should come to class prepared and ready to participate in the discussion or activities of the session. Professors may establish individual policies consistent with the previous statements and, in their discretion, may establish consequences for failure to meet these standards, including lowering a student's grade in a course or prohibiting a student from taking the final examination in the course.

#### Dress Code

The professional nature of the school should be considered in matters of attire. Students should dress and groom themselves in a manner consistent with and which will best reflect the professional aspect of their enrollment and the professional nature of the School of Law.

## Computer Use Policy

The law school has wireless internet capability throughout the building. Faculty have discretion in requiring or limiting the use of computers in the classroom or in their courses. Utilization of computers during class time should conform to standards of professionalism. Computers should be used during class time only for purposes related to the course; more specifically, computers must not be used to send e-mails, text message, surf the Internet, watch DVDs, or for other purposes unrelated to the course.

## Employment within the Law School; Outside Employment

First-year students may generally work between five and ten hours per week within the law school. First-year students may not hold employment outside the law school during the academic year without permission. Students must seek this permission from the Associate Dean for Administration on forms available from the Registrar. If permission is granted during the first year, it will likely be for no more than 10 hours per week and more likely five hours per week.

In the second and third year, students may not work more than twenty hours per week during the academic year consistent with ABA Standards. Second year students should also seek approval from the Associate Dean for Administration on forms available from the Registrar. Students should also inform the Career Services Office of any employment outside the law school.

If a student is on academic probation, the faculty and administration may prohibit continued employment during the academic year.

## LAW SCHOOL FACILITIES

## **Elon University Greensboro Campus**

Elon University School of Law is located in downtown Greensboro, North Carolina, a city that blends an upbeat urban lifestyle with historic Southern charm. Dozens of new businesses have revitalized downtown, including restaurants, nightclubs, retail stores and housing developments. With a variety of museums, art galleries, theatres and historic sites near the law school, the downtown area also offers a rich cultural experience for students, young professionals and families. The new Center City Park is located one block from the law school, and First Horizon Park, the home of the Greensboro Grasshoppers minor league baseball team, is located a few blocks away.

Greensboro is located in the Piedmont Triad area, about 80 miles west of Raleigh and 95 miles northeast of Charlotte. Greensboro is the third largest city in North Carolina, with a regional population of about 1.5 million.

More than 40,000 college and university students in Greensboro create a vibrant intellectual and cultural community. Adding to the creative climate is the Center for Creative Leadership, recognized as a worldwide leader in executive education. In addition to its reputation as a creative community and an educational center, the area is experiencing economic growth as employers such as Dell Computers, HondaJet and FedEx expand into the Triad.

## A Legal Center

Downtown Greensboro serves as the hub of the judicial system in central North Carolina, with major courts and law firms all located within a few blocks of the law school. The Federal District Court, Federal Bankruptcy Court, Guilford County courthouses and City of Greensboro municipal offices are located here, and the new Federal Courthouse will be built downtown as well.

In addition, the Elon law school offers students two unique opportunities to learn from and interact with working judges and attorneys. The offices of the North Carolina Business Court are located in the law school facility, making use of the school's courtroom and giving students daily access to a working court. Across the street from the law school is the American Judicature Society's Institute of Forensic Science and Public Policy. This new institute, announced in Washington in November 2005 by Supreme Court Justice Anthony Kennedy and former Attorney General Janet Reno, is devoted to research and education on issues at the intersection of law and science with the mission of building trust and confidence in the judicial system.

#### Connecting, Networking, Working Together

Making Elon University School of Law a reality was a community effort. Foundations, corporations, law firms and individuals in Greensboro joined forces with Elon to envision a downtown law school, and the resulting synergy led to an exciting approach to legal education that emphasizes leadership and engaged learning. Elon law students are active members of a network that includes professors, attorneys and judges along with community leaders who have a personal stake in making Elon one of the nation's finest law schools.

The law school's location in the heart of downtown gives students convenient access to real-world work experiences and internships. First-year students interact with the legal community immediately in an innovative mentoring program involving local attorneys who serve as professional coaches called "Preceptors." Second and third-year students participate in clinics and serve in clerkships and internships with judges, law firms and other legal employees. Students see firsthand what it's like to be a lawyer and gain a valuable network of contacts in the legal community.

Law students are encouraged to participate in a number of student organizations and to expand their networks by serving in the community.

The main campus of Elon University is also an important resource for law students. For example, Elon's Executive Education program and the Martha and Spencer Love School of Business sponsor frequent professional workshops as well as the Legends of Business speaker series, featuring CEOs of major corporations.

## The Law School Building

Elon University School of Law is located in the H. Michael Weaver Building, the former Greensboro Central Public Library building at the corner of West Friendly Avenue and North Greene Street in downtown Greensboro, North Carolina. The building has undergone a \$6 million transformation into a four-floor, 74,000-square-foot showcase for legal education. In the next few years, the school expects to expand the facility to 84,000 square feet. Design is by the world-renowned architectural firm Shepley Bulfinch Richardson and Abbott, assisted by J. Hyatt Hammond Associates of Greensboro

#### First Floor

- Courtroom, jury room
- North Carolina Business Court
- Deans Suite and staff offices
- Student organization offices
- Multipurpose seminar/classroom
- Multipurpose classroom/courtroom
- Faculty offices

#### Second Floor

- Three major classrooms
- Seminar rooms
- Student commons/coffee bar/lounge/TV room
- Faculty offices

#### Library Mezzanine

- Extensive reading/study areas with carrels
- Reserve and multimedia facilities
- Offices
- Group study rooms

#### Library

- Primary book collection
- Large two-story reading room
- Computer lab
- Group study rooms

The law school building is a controlled-access facility. Students, employees and visitors enter the law school through the main entrance on the first floor and may be asked to present their university identification cards or other appropriate identification. A security desk located at this entrance is staffed by a security guard whenever the building is open. Visitors are asked to check in at the security desk.

## The Law Library

The Elon Law Library serves as both the intellectual heart and the cultural center of the Law School. With regard to the intellectual mission, the Law Library collection, in depth and breadth, compares favorably with more established ABA-approved law schools and is considerably larger than typical academic law libraries at their earliest stage of development. Specifically, the collection is designed to be particularly strong in Leadership titles, U.S. Supreme Court materials, State of North Carolina monographs and treatises, and other emerging fields of law such as Bioethics/Biotechnology and the Law of the Internet. All the generally accepted formats found in today's academic law libraries will be utilized in the Elon Law Library, including a plethora of electronic databases.

The Law Library as cultural center recognizes the close relationship between a positive environment and its eventual use by patrons. This concept relies on having as few impediments as possible for patrons to use the library facility and its services.

Students, faculty, and external patrons have access to wireless technology offered in the Elon Law Library and throughout the building. The Elon Law Library is characterized by an open door policy and a high service level orientation.

#### Reference Services

#### Reference Assistance

The Elon Law Library supports the educational and research needs of the Elon University School of Law community. The research staff is highly trained and educated, and available to assist students and faculty with all their research questions. Reference assistance is offered most hours the library is open. Students and staff are encouraged to access reference assistance between 9:00 a.m. and 5:00 p.m. Monday through Friday. The Reference/Access Services Librarian's office is located in the first staff office on the Library Mezzanine. The Circulation Paraprofessional's office is located next door to that of the Reference/Access Services Librarian.

Reference Librarians are available to help students learn and improve upon their legal research skills. They can assist students in developing subject-matter bibliographies and research guides when students research specific legal questions. The library staff help prepare bibliographies both upon specific request and upon their own initiative.

#### Reference, Research, and Current Awareness

The Law Library provides access to legal information resources for faculty, students, members of the bench and bar, and the general public. It has a hypertext link on the Law School's Web site that provides interested patrons additional information on the Law Library electronically. When complete, it will have discrete sections introducing the Online Catalog, the Library staff, reference services, borrowing materials through Interlibrary Loan, and hours of operation.

#### Research Appointments

Students with an in-depth project or a new field of research to tackle are encouraged to set up an appointment with the reference librarian for more in-depth assistance if needed. The Reference/Access Librarian can also instruct students in the use of the many tools of legal research including the Internet, electronic databases, WESTLAW, and LEXIS/NEXIS. Students should not hesitate to contact the reference librarian to make an appointment for personal sessions tailored to meet their instructional needs.

#### **Current Awareness Services**

It is planned that all interested faculty will be provided a "Current Awareness Service" on a daily basis, keyed to their teaching and research interests. While primarily comprised of the most recent case law, these materials will sometimes include statutes, administrative regulations, law review articles and newspaper/magazine pieces.

Faculty will also receive the electronic version of the Current Index to Legal Periodicals (CILP) originating from the University of Washington School of Law each week. A monthly Selective Acquisitions List will also be produced by the Law Library and distributed to faculty once the integrated online catalog is fully functional.

### Borrowing Materials & Interlibrary Loan

#### **Circulating Materials**

Law Library materials may be used by the public within the library. Members of the Elon Law School community may borrow circulating materials. Because it is primarily a research library, most of the collection of the law library is non-circulating. However, some monographs and treatises may be checked out for a four-week period in the discretion of the Associate Dean for Library and Information Services. Course Reserve materials may be checked out for four hours. Videotapes and DVD's may be borrowed for three days. Please see the Circulation Paraprofessional for more information.

#### Non-Circulating Materials

Non-circulating titles must be used within the physical confines of the Law Library and cannot be charged out at any time. Materials that do not circulate include ready-reference materials, microforms, loose-leaf materials, rare books, periodicals, newsletters, volumes from multi-volume sets, federal and state codes, regulations, and reporters.

#### Interlibrary Loan

If a title cannot be found in the Elon Law Library, its library staff will be glad to locate it in another law library for your convenience, as long as you are a member of the Elon Law community.

Interlibrary Loan (ILL) requests may be made via the Elon Law Web site, through the Circulation Paraprofessional at the Circulation Desk or at ill@elon.edu. Any costs for obtaining interlibrary loan materials will be charged to the interested patron.

Students will be notified via e-mail when titles arrive; ILL's for faculty members will be delivered to their respective offices.

The loan period for ILL materials is determined by the lending library. This period is typically from two weeks to a month. Materials must be returned to the Circulation Desk on or before the specified due date or fines will be charged to the affected patron. If a title is needed longer that the loan period allows, it may be renewed at the Circulation Desk or via e-mail. Renewals are not guaranteed as they are determined by the lending library.

Interlibrary loans are subject to recall if the lending library needs the title returned before the said loan period. Patrons will be notified via e-mail if a title is recalled.

All ILL materials are subject to fines for damaged books, late returns and lost items. Fines are typically determined by the lending library, but additional charges determined by Elon Law may be billed for processing.

Please see the Circulation Paraprofessional or the Reference/Access Services Librarian with any questions or concerns.

#### Renewals

Renewals may be placed on all circulating materials if no holds are pending on those materials. A title may be renewed at the Circulation Desk or via the Web site.

## <u>Holds</u>

Holds may be placed on any circulating materials that are currently charged out to another patron. Hold requests may be made by e-mailing the Circulation Paraprofessional for any materials that are not needed immediately.

#### Recalls

All library materials are subject to recall at any time. Recall requests may be made via e-mail to the Circulation Paraprofessional for any materials needed immediately.

#### Fines

All circulating materials are subject to the following fines for damaged books, late returns and lost items:

Four-week materials - \$1.00 per day 4-Hour Reserve - \$1.00 per hour

Lost materials or books not returned after two recalls- Cost of the book plus a \$25.00 processing fee

All library fines must be paid in full by the end of each semester and before graduation.

#### **Reserve Collection**

The Elon Law Library maintains a closed reserve collection. This means that a Circulation Desk attendant must help you with your reserve request. Reserve materials include casebooks, hornbooks, study guides, past exams and various other materials. Reserve materials are located behind the Circulation Desk, and may be checked out for four hours. Reserve materials checked out one hour before closing may be returned within the first hour of library operation the following day.

### Study Carrels

There are 81 study carrels in the Law Library, located on both floors of the library. Carrels are not assigned and are available to students on a "first come, first serve" basis.

Carrels must be kept clean and orderly during use. Pictures, signs, etc. may not be attached to any of the carrels, and electrical appliances other than laptop computers may not be used in them.

Because carrels are not assigned, library materials may not be checked out to them. Remember, carrels have no security and carrel users are responsible for their personal belongings left there.

## Leisure Reading

Popular magazines and law-related magazines and newspapers are provided near the library entrance for the leisure reading and convenience of patrons. The library saves back issues for a limited time behind the Circulation Desk. Please see the Circulation Paraprofessional for assistance locating these materials.

## **Hours of Operation**

During the academic year, the law library is open approximately 95 hours per week. During reading days and exam periods, the library expands its hours of operation. Limited hours are observed during the summer and other break periods.

The library schedule during the normal academic year is as follows:

Regular Hours	
Monday - Thursday	7:15 am - 12:00 pm
Friday	7:15 am - 9:00 pm
Saturday	9:00 am - 6:00 pm
Sunday	12:00 pm - 12:00 am

Current library hours are available on the law school Web site.

## Computers/Printing

#### Computer Lab

The Elon Law Library has one public computer lab with 26 personal computers. The computer lab is located in the lower level of the library. The computer lab is equipped with software to serve the academic needs of students and faculty.

#### **Printers**

Several printers are located throughout the law school. Two are located in the library: one on the lower floor outside the computer lab, and one of the library mezzanine. A third printer is located on the second floor of the law school in the Cemala Commons. Students can print to these printers through the law school's wireless network.

The law school has phased in Print Management. Students must swipe their Phoenix Card to print each print job. Law students will be allotted a certain number of pages they may print without charge each semester (several hundred pages; exact amount to be announced). Students will be charged for printing beyond this allotment. The print management system helps the law school save resources and reduce waste. For more information about Print Management, students should visit <a href="http://www.elon.edu/technology/pm/index1.htm">http://www.elon.edu/technology/pm/index1.htm</a>. Students will install printers by going to the Print Management website and clicking on a link for each printer. That link will start a process that will take care of completely installing the printer on their computer. The Print Management web site includes a FAQ page and instructions on how to print.

For questions or concerns, please contact the helpdesk at ext. 5200.

## STUDENT SERVICES

## Housing

The law school does not provide student housing. However, abundant, affordable housing options exist in downtown Greensboro and throughout the Triad area. The law school maintains a list of housing opportunities for its students, which is available on the law school website. The persons and organizations listed have contacted the School of Law seeking to make their properties available to Elon Law students. Interested students should contact these housing providers directly, as neither the School of Law nor the University will be involved in providing housing for law students. The descriptions in the listing come directly from the renters or sellers, and the school makes no representations regarding any of these properties. This list is not comprehensive, and students are encouraged to investigate other opportunities in the area using resources such as the Relocation Guide and Apartment Finder, as well as apartment complex and real estate Web sites.

#### Food

Because it does not provide student housing, the law school also does not provide a meal plan. However, the law school does incorporate the "Legal Grounds" coffee bar and offers several vending machines. Numerous restaurants and fast-food franchises are located within a few blocks of the law school.

### **Parking**

The School of Law provides its students free parking approximately three blocks from the law school at the corner of Friendly Avenue and Church Street. (This free parking arrangement may not be available in future years.) Students wishing to park closer to the law school have access to public parking decks, one of which is directly across the street from the law school at the corner of Greene and Bellmeade Streets. The law school has an allotment of entry cards for this parking deck which will be distributed to students on a first-come, first-serve basis or lottery basis. Students opting for the parking deck are responsible for the monthly rate of \$50, bringing their projected parking fees to approximately \$250 per semester. If this card is secured from the law school, this amount will be added to the student's account by the University Bursar. Students must turn in their entry cards to the law school at the end of each academic year, so they may be redistributed at the beginning of the next school year via lottery or some other method. Students may also choose to arrange for parking in various private parking lots in the area.

## Public Transportation/HEAT

Students may choose to utilize Greensboro's public transportation system. Made possible by federal and state grants and the financial support of six (6) university and college partners, HEAT (Higher Education Area Transit) provides enhanced and expanded transportation services to the entire Greensboro community. The specific schools located along the HEAT routes include: Bennett College; Elon University School of Law; Greensboro College; Guilford College; Guilford Technical Community College (GTCC Jamestown and Greensboro campuses); North Carolina A&T State University; and The University of North Carolina at Greensboro (UNCG). Qualified students from the law school and the other schools will be able to ride HEAT service and all other GTA fixed route service on a fare-free basis. Elon law students will be

issued HEAT farecards for each semester. These passes will usually be available at the Security Desk in the law school lobby. For more information on HEAT and other GTA routes, visit <a href="https://www.greensboro-nc.gov/gta">www.greensboro-nc.gov/gta</a>.

## Bike Racks

Students who choose to ride their bikes to the law school will find bike racks on Greene Street. There are also bike racks available in the city parking deck at the corner of Greene and Bellmeade Streets.

#### Recreation

The law school collaborates with the Kathleen Price Bryan Family YMCA, which is located just a few blocks from the law school at 501 West Market Street. The law school provides each law student with a membership in the YMCA at no additional cost. Students may also purchase family memberships at a discounted rate. The law school understands the importance of physical fitness and exercise and is pleased to provide this benefit to its students. The YMCA includes a large fitness center, two swimming pools, basketball courts and a running track. Visit the YMCA's Web site at <a href="http://www.bryanymca.org/">http://www.bryanymca.org/</a>.

Students may also choose to join one of several other fitness facilities that are located downtown and throughout Greensboro. Greensboro and Guilford County offer numerous public recreational facilities, including tennis courts and extensive greenways and parks, excellent resources for walking or jogging enthusiasts.

Law students may also utilize fitness facilities and recreation opportunities on the Elon University home campus. Visit the Elon University Campus Recreation Web site at <a href="http://www.elon.edu/e-web/students/campus recreation/default.xhtml">http://www.elon.edu/e-web/students/campus recreation/default.xhtml</a>.

## **Health and Counseling Services**

Law students have the option of visiting the R.N. Ellington Health and Counseling Center on the Elon University home campus. Student visits to the Health and Counseling Center are free of charge. There are nominal charges for medications, lab tests, procedures and medical supply items. Visit the Health and Counseling Center Web site at <a href="http://www.elon.edu/e-web/students/health\_services/services.xhtml">http://www.elon.edu/e-web/students/health\_services/services.xhtml</a>.

Recognizing the importance of adequate health insurance coverage, the University and law school require that all students maintain health insurance coverage. All registered law students are automatically enrolled in an injury and sickness plan made available by the University, and the fee is billed to each student's account. Students showing timely proof of comparable insurance coverage from other sources (e.g., coverage under their own, a parent's or a spouse's insurance plan) are exempted from this coverage and will not be charged.

Elon law students also have access to BarCARES Inc., a non-profit organization that provides confidential, professional counseling to lawyers and law students in participating Bar Associations and law schools. For more information on BarCARES, visit <a href="http://www.ncbar.org/about/barCARES/index.aspx">http://www.ncbar.org/about/barCARES/index.aspx</a> or call (800) 640-0735.

#### **Disability Services**

The School of Law and Elon University are committed to the principle of equal opportunity. One of the ways we express that commitment is in our efforts to accommodate qualified students with disabilities as they face the challenges of university life. Faculty, staff, administrators and students work together to find approaches and accommodations that enable students to benefit from the wide variety of programs and activities on campus. The School of Law works with the University's Academic Advising Center to arrive at the most suitable approaches and accommodations for its students. Law students and prospective law students who need more information about disability services should contact Dr. Susan Wise at <a href="mailto:swise2@elon.edu">swise2@elon.edu</a> or (336)278-6500. General questions can also be directed to the Associate Dean for Administration. A form for requesting (an) accommodation(s) may be obtained from the Registrar's Page of the law school web site and must be submitted each semester. For more information about the University's disability services and to view a copy of the University's Disabilities Guidebook, visit <a href="http://www.elon.edu/e-web/academics/advising/disabilserv.xhtml">http://www.elon.edu/e-web/academics/advising/disabilserv.xhtml</a>.

## **Technology**

The School of Law utilizes state-of-the-art technology, including wireless Internet connectivity throughout the facility, and has its own IT department. Classrooms contain "smart podiums" incorporating computer equipment, DVD and CD players, and other electronic components. Sophisticated audio-visual equipment will allow presentations to be recorded and reviewed at a later time. The school's courtroom incorporates some of the most advanced technology available in any courtroom across the nation. For information on the university's Instructional and Campus Technologies department, which will provide the infrastructure for the law school's technology offerings, visit <a href="http://www.elon.edu/technology">http://www.elon.edu/technology</a>

## Professional Development

Professor Marty Peters and Executive Coach in Residence Bonnie McAlister lead an enhancement program designed to help students achieve their law study goals. The program aids in making the study of law accessible to all students and expanding students' perceptions of possibilities approaching their law study. The program provides academic support, helping new students improve their study habits and test-taking skills which will in turn make their transition to law study efficient. The program also helps students enhance their oral and written communication skills. In addition to lectures on law study and exam taking skills, and workshops on study routines and guidelines, the program directors schedule individual appointments with students. Web-based assistance is also available on the law school web site.

#### Career Services

Career Services focuses on helping students lay a strong foundation for a satisfying and successful career in the legal profession. To that end, students begin law school orientation with a series of assessments for development to help them identify their strengths, preferences and strong interests and skills. These assessments serve as an exploration tool when students begin to consider career options and leadership opportunities. The Career Services staff supports student efforts to identify career goals and to secure internships and employment in line with those goals. Staff review student resumes and cover letters, helping students focus their job search efforts. Elon Law's career services office maintains relationships with employers, posting

position openings and hosting firms interested in visiting the school and interviewing on campus. The School belongs to the NC Consortium of Law Schools, participating in its job fairs. In an effort to support students who choose a public service career, the law school is a member of NCLEAF, a loan repayment program for qualifying students who choose a public service career track.

Students are assigned Preceptors their first semester in law school in an effort to provide students with constant constructive feedback and an immediate link to the profession they expect to enter. Preceptors are trained practicing lawyers who volunteer hours of their time observing students in class, critiquing briefs and written work and hosting students at their offices and the courthouse to observe lawyers representing clients. The law school hosts monthly Afternoon Teas, attended by a judge of the month, members of the Bar and guests from various practices concentrations and bar organizations. These Teas provide networking and professionalization opportunities for students. Introductory Career Panels prior to Teas give students overviews of different practice areas. The Greensboro Bar Association and the Guilford Inns of Court invite a limited number of students to attend their meetings at no cost to the student, rotating through the class to give as many students as possible the opportunity to attend at least one meeting of lawyers during the school year. Elon law students may join the Greensboro Bar Association at no cost, entitling them to purchase meals at one-half cost at any meeting.

Elon Law is firmly committed to launching students on their career paths towards success as lawyers and as leaders in their communities. After November 1 of their 1L year, students should consult with Darlene McDowell, Assistant Director of Career Services, for assistance with placement opportunities. For more information about the Career Services Office and its offerings, please see the office Blackboard course, web page and handbook.

Elon Law recognizes and adheres to Standard 211 of the ABA Standards for Approval of Law Schools which provides that: "Non-discrimination and equality of opportunity in legal education includes equal opportunity to obtain employment." In accordance with this Standard and the School of Law's commitment to the principle of equal opportunity in all of its programs and practices, the School of Law expects every employer to whom the Career Services Office furnishes assistance and facilities for interviewing and other placement functions to observe principles of non-discrimination and equality of opportunity on the basis of race, color, religion, national origin, gender, sexual orientation, age and disability in regard to hiring, promotion, retention and conditions of employment.

## 24 HOUR EMERGENCY ASSISTANCE

The University's Division of Student Life in cooperation with Campus Safety and Security maintains an evening and weekend administrative on call system to assist students and their families in the event of medical or other emergencies (death in the family, etc.). Students and their families may access the administrator on call by contacting the Office of Campus Safety and Police at (336) 278-5555. Campus Security will take your contact information and contact the administrator on call. The Administrator on Call will call you back (usually within 15-20 minutes) and will assist the student, contact the appropriate Law School administrator, or contact the counselor on call if the situation warrants. If this is a medical or psychological emergency requiring immediate assistance, please call 9-1-1.

## STUDENT ORGANIZATIONS

The Student Bar Association (SBA) is the official representative body of the students. All students enrolled at Elon Law are automatically members of the SBA. The SBA is funded by the School of Law on a per capita basis. The SBA is the governing body that serves as the umbrella organization and funding source for other law school organizations and committees.

The SBA seeks to benefit all members by furthering student interests and sponsoring events of both an academic and social nature. The SBA's Mission Statement reads: "Our Mission is to create a forum for student leadership, community service, and social networking to support the University's goals of engaged learning, professionalism and civic participation through open communication with Elon students, Elon faculty, and the community." More information about the development of the Elon Law SBA will be available on the law school website.

Elon Law anticipates that its student body, with its wide variety of interests outside of the classroom, will develop numerous student organizations over the first few years of the school's existence. These organizations are expected to be based on students' social, political, service or professional interests and will likely plan workshops, panels, concerts, networking opportunities and conferences throughout the academic year. Through involvement with student organizations, students find connections to further their career and personal goals.

As of August 2008, Elon Law student organizations include:

American Civil Liberties Union (ACLU)

#### Amnesty International

Amnesty International is a worldwide network of more than 1.8 million members working for human rights and against their abuses. Amnesty campaigns on issues such as women's rights, GLBT rights, ending the death penalty and torture, and releasing prisoners of conscience worldwide

#### Black Law Students Association

The Elon University School of Law Black Law Students Association serves as a voice for students of color, an advocate of minority issues and a vehicle for social activism and legal education. Through innovative programs and continual service, the Elon University School of Law BLSA strives to be responsive to the needs of its membership and the larger community.

Business Law Association

#### Delta Theta Phi

Delta Theta Phi is a coed Law Fraternity which seeks to create fellowship among lawyers, with significant focus on philanthropic and professional development activities.

#### Elon Law School Democrats

The local chapter pledges itself to support the philosophy and candidates of the Democratic Party. Furthermore, the local chapter declares its intention to support all efforts to increase the participation of law students in Democratic affairs.

#### Elon Law School Republicans

The Elon Law School Republicans actively support the Republican Party at the local, state, and national levels while developing the leadership skills and political knowledge of their members.

## Federalist Society

The Federalist Society was founded on the principles that the state exists to preserve freedom, that the separation of governmental powers is central to our Constitution, and that it is emphatically the province and duty of the judiciary to say what the law is, not what it should be.

#### Innocence Project

The Elon University Innocence Project, in affiliation with the N.C. Center on Actual Innocence, reviews and investigates innocence claims made by prisoners incarcerated in North Carolina. The fundamental goal of the project is to review files and, upon discovery of a valid innocence claim, assisting prisoners in challenging their wrongful convictions. This project gives law students the opportunity to review, investigate, and make recommendations on real criminal cases

### International Law Society

The Elon University International Law Society is an organization for students who are interested in international law and issues of importance on the international stage. The Society is dedicated to elevating awareness and fostering understanding in the field of international and comparative law. To promote these goals, the Society sponsors social and professional activities that encourage cultural exchange and academic discussion. It also provides a forum through which members may pursue their interests in developing a career in international law.

## Intervarsity Christian Fellowship

The heart of our ministry is a witnessing community of students and faculty who make Christ known within the academic and professional worlds. Intervarsity will provide opportunities for students and faculty to gather in large and small groups for Bible study, prayer, discussion, and learning. Individual spiritual formation occurs as members share ideas, nurture their passions, and submit their thoughts and lives to God's Word.

#### Jewish Law Students Association

#### Outlaw

#### Public Interest Law Society

To what greater object, to what greater character, can we aspire as lawyers than to assist the helpless and friendless in a worthy cause? We say there is none.

#### Women in Law Society

The mission of Women in Law Society is to unite and provide both professional and personal support and development for the women at Elon University's School of Law.

## **ACADEMIC PROGRAMS & CENTERS**

#### North Carolina Business Court

The law school is home to the North Carolina Business Court, a branch of the North Carolina Superior Court that handles complex business litigation in the school's courtroom and facilities. Law students are free to sit in on hearings and trials in the school's courtroom. It is expected that the school's procedure, trial advocacy and business professors will utilize the court as a live learning laboratory for these subjects.

## American Judicature Society (AJS) Institute of Forensic Science & Public Policy

The law school is neighbor to the American Judicature Society's Institute of Forensic Science and Public Policy, a national resource committed to enriching the educational experience of Elon students. The law school and AJS Institute plan several collaborative efforts, including a law journal and state and national law conferences. It is expected that Elon law students will have the opportunity to intern for the Institute.

## SCHOOL OF LAW FACULTY & ADMINISTRATION

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# ACCREDITATION; STATEMENT REGARDING ABA APPROVAL; NOTICES

## **University Accreditation and Licensure**

Elon University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, GA 30033-4097; telephone number: 404-679-4501) to award bachelor's and master's degrees, the doctor of physical therapy degree and juris doctor degree.

Pursuant to N.C. Gen. Stat. 116-15, Elon University and its School of Law, like other longstanding, private institutions of higher learning in North Carolina with law schools, including Duke University, Wake Forest University, and Campbell University, are exempt from the provisions of licensure by the Board of Governors of the University of North Carolina.

## **Statement Regarding ABA Approval**

Elon University School of Law joined the nation's 200 American Bar Association-approved law school on June 9, 2008. The school was granted provisional approval by the ABA, substantially meeting standards for curriculum, faculty, facilities, funding, library and admissions. The ABA approval, achieved at the earliest possible date under accreditation guidelines, means that Elon Law graduates may take bar exams in any U.S. jurisdiction and may practice professionally with full rights after passing the bar.

In accordance with the ABA timeline, Elon applied for provisional approval in fall 2007 and spent the 2007-08 academic year conducting a self study and hosting ABA representatives who did a thorough review of all aspects of the school. Under the ABA rules, Elon Law will first become eligible to apply for full approval in summer 2010.

#### **Notices**

## Reservation of Rights

The information in this Catalog and on the School of Law's web site is provided as a service and is for informational purposes only. While the Catalog and web site will be updated periodically and the school will strive to promptly communicate updated information to students, the School of Law does not warrant that this Catalog or the web site contains the most current information available.

Neither the School of Law's Catalog nor any other school publication constitutes a contract or the terms and conditions of a contract between any prospective student, formal applicant or student, past or present. Therefore, nothing in the Catalog or on the web site should be construed to operate as, or have the effect of either abridging or limiting any of the rights, powers or

privileges of the University, its Board of Trustees, the Dean, the law faculty, or any other official designee of the school, to adopt, amend, or repeal rules and policies that apply to applicants or students. The School of Law reserves its right to make changes at any time that it deems necessary as to course offerings, tuition, fees, admission, codes of conduct, academic standards and grading, graduation requirements, the academic calendar, class schedules or any other rules, regulations or policies. Every effort will be made to communicate these changes promptly and to minimize the inconvenience such changes might create for students.

Students with questions regarding the school's program and policies and seeking the most current information should consult with the Dean's Office. Upon acceptance to the program, each student is responsible for becoming familiar with the rules, regulations and policies of the University and Law School and for conforming their conduct accordingly.

The Elon University School of Law Catalog is compiled by the law school administration and faculty, 336-278-9200.

## **Equal Opportunity/Diversity Statement**

Elon University and its School of Law do not discriminate on the basis of age, race, color, creed, sex, national or ethnic origin, disability, sexual orientation, or veteran's status in the recruitment and admission of students, the recruitment and employment of faculty and staff, or the operation of any of its programs. Students with documented disabilities may request in writing reasonable special services and accommodations. Law students and prospective law students who need more information about disability services should contact Dr. Susan Wise at <a href="mailto:swise2@elon.edu">swise2@elon.edu</a> or (336)278-6500.

The university's Section 504 coordinator for students and the Title IX coordinator is Ms. Jana Lynn Patterson, Moseley 206, 336-278-7220. The university's section 504 coordinator for applicants and current employees is Mr. Ronald Klepcyk, 314 W. Haggard Ave., 336-278-5560.

As a collegiate community, Elon University will not support or condone behaviors that violate the integrity of any individual or group. While the university respects the right of its community to exercise free speech, behaviors will not be tolerated that may be considered harassment, destruction of property or acts of violence.

It is the policy of Elon University, in keeping with efforts to establish an environment in which the dignity and worth of all members of the institutional community are respected, that sexual harassment of students and employees at Elon University is unacceptable conduct and will not be tolerated. Sexual harassment may involve the behavior of a person of either sex against a person of the opposite or same sex, when that behavior falls within the following definition:

Sexual harassment of employees and students at Elon University is defined as any unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature, when:

- A. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, or
- B. Submission to or rejection of such conduct is used as the basis for employment or other

decisions affecting that individual, or

C. Such conduct has the purpose or effect of unreasonably interfering with an individual's work

performance or educational experience, or creates an intimidating, hostile, or offensive work or educational environment.

Faculty, staff, or students who feel that they have been sexually harassed under the above definition and wish further information or assistance on the informal or formal complaint procedures, or who have questions concerning this policy on sexual harassment, should contact your supervisor or the Department of Human Resources. Your confidentiality will be respected.