

The Athletics Committee provides oversight of the university's athletics program, advises the president and athletics director in athletics governance, serves as a liaison to the faculty, and supports NCAA and conference rules compliance.

b. Procedures and Policies

- 1.) The committee acts for the faculty in overseeing the intercollegiate athletics program.
- 2.) The committee considers matters related to NCAA and the university's athletics conference and confers with the Faculty Athletics Representative (FAR) about institutional positions on particular legislative concerns.
- 3.) The committee recommends guidelines for scheduling intercollegiate contests.
- 4.) The committee recommends general institutional guidelines for awarding, reducing and terminating athletics grants-in-aid.
- 5.) The committee monitors adherence to approved Athletics Department gender equity and diversity plans.
- 6.) The FAR represents the committee as one of four official university delegates to the NCAA and the university's athletics conference.
- 7.) The committee advises the president on athletics issues upon request.

c. Methods of Reporting to the Campus Community

Minutes of all meetings are submitted to academic council.

(07/12)

5. Curriculum Committees

University Curriculum Committee (For Membership and Duties see I-5, Article VIII; for a list of current members see Web Resources Standing Committees in the Table of Contents)

a. Areas of Committee Concern

- 1.) All areas of the instructional program of the university
- 2.) Additions to or deletions from the curriculum
- 3.) Periodic studies of the curriculum

- 4.) Reviewing and recommending major curriculum changes
- 5.) Reviewing and evaluating independent major proposals
- 6.) Reviewing major grant proposals with curriculum implications

b. Procedures and Policies

- 1.) Committee meetings are usually scheduled by the chair at least once a month at a time convenient to committee members, unless committee business necessitates more frequent meetings.
- 2.) The chair informs members of meetings at least 1 week in advance with a written agenda, materials to be discussed, and a copy of the minutes of the previous meeting.
- 3.) The chair and vice chair are elected by majority vote of the committee each May. The chair presides over the meetings and reviews the agenda with the provost/vice president for academic affairs prior to distribution. In the event of the chair's absence, the vice chair will assume the duties of chair of the University Curriculum Committee
- 4.) All decisions on committee business are made through normal parliamentary procedure and a majority vote of members present.
- 5.) A quorum consists of a majority of the committee's voting membership.
- 6.) The chair of any department or program coordinator making a proposal is expected to attend even if that chair or coordinator is not a member of the committee.
- 7.) The chair of the committee may solicit the attendance of other faculty who are not committee members. Any other faculty members with significant relationships to the proposal(s) under consideration may request the permission of the chair to attend.
- 8.) The chair appoints another committee member to be responsible for recording the minutes of each meeting.
- 9.) The committee oversees curriculum and curriculum changes (see II-14 for committee expectations).
- 10.) On curriculum proposals involving more than one department, the committee may conduct inter-departmental or faculty-wide forums.
- 11.) For independent major proposals, the chair shall appoint an ad-hoc subcommittee of three members of divisional- or school based

curriculum committees from areas other than those included in the proposal. Approval by this subcommittee will constitute approval of the proposal.

c. Methods of Reporting to the Campus Community

- 1.) The committee can decide by majority vote on any proposal before it to take one of the following actions:
 - a.) Approve the item and forward it to the President.
 - b.) Approve the item, but because of its significance or potential impact on other schools, departments, or programs, decide to forward it to the faculty as a whole. Proposals for new graduate programs will follow this procedure (see Section II-15).
 - c.) Not approve the item and send it back to the department(s)
 - d.) Delay the item for further consideration
- 2.) The minutes of each committee meeting will be disseminated to the faculty and staff in a timely fashion, either on the Web, through e-mail, and/or in printed copy.

(6/10)

School- and Division-Based Curriculum Committees (For Membership and Duties see I-5, Article VIII; for a list of current members see Web Resources Standing Committees in the Table of Contents)

a. Areas of Committee Concern

- 1.) Areas of the instructional program of the university relevant to the school or division in question
- 2.) Additions to or deletions from the curriculum in areas relevant to the school or division in question
- 3.) Reviewing and recommending major curriculum changes to the University Curriculum Committee
- 4.) Reviewing major grant proposals with curriculum implications in areas relevant to the school or division in question

b. Procedures and Policies

- 1.) Committee meetings are usually scheduled by the chair at least once a month at a time convenient to committee members, unless committee business necessitates more frequent meetings.

- 2.) The chair informs members of meetings at least 1 week in advance with a written agenda, materials to be discussed, and a copy of the minutes of the previous meeting.
- 3.) The chair is elected by majority vote of the committee each May. The chair presides over the meetings and reviews the agenda with the academic dean prior to distribution.
- 4.) All decisions on committee business are made through normal parliamentary procedure and a majority vote of members present.
- 5.) A quorum consists of a majority of the committee's voting membership.
- 6.) The chair of any department or program coordinator making a proposal is expected to attend even if that chair or coordinator is not a member of the committee.
- 7.) The chair of the committee may solicit the attendance of other faculty who are not committee members. Any other faculty members with significant relationships to the proposal(s) under consideration may request the permission of the chair to attend.
- 8.) The chair appoints another committee member to be responsible for recording the minutes of each meeting.

c. Methods of Reporting to the Campus Community

- 1.) The committee can decide by majority vote on any proposal before it to take one of the following actions:
 - a.) Approve the item and forward it to the University Curriculum Committee
 - b.) Approve items involving minor changes (those designated as reportable items), and report that approval to the University Curriculum Committee
 - c.) Not approve the item and send it back to the department(s)
 - d.) Delay the item for further consideration
- 2.) The minutes of each committee meeting will be disseminated to the faculty and staff in a timely fashion, either on the Web, through e-mail, and/or in printed copy.