Transition Strategies Winter and Spring 2016 Course List

NOTE: There is no additional charge for adding a Transitional Strategies (COE 310) course. The course does not count toward course overload during any semester, including Winter Term.

WINTER 2016 COURSES

COE 310A Transition Strategies: Translating Your Elon Experiences to a Career
MTWTh 12:00 pm-1:00 pm 01/04/16-01/21/16 Sara Shechter

How will you talk about your Elon experiences when applying for jobs, internships or graduate school? How can you leverage the liberal arts skills you have gained in college to make yourself stand out in the “real world”? This course will help students identify, evaluate and discuss their key skill sets and how to market them for life after Elon. Topics that will be covered include assessment of personality and strengths, resume writing, interview techniques, and networking.

COE 310B Transition Strategies: Revson Series – Life After Elon
TWTHF 12:00-1:00 pm 01/05/16-01/22/16 Beth Mannella
Latisha Taylor

This class will focus on preparation for life beyond Elon with the intent of bridging the transition from Elon to the “real world.” The course incorporates the Revson Series, which consists of eight separate lectures designed to provide students with basic “how-to” information relevant to their personal development and life after Elon. The Revson Series was developed with funding from a gift to the university from Diana and Charles Revson (P’11). In addition, students will prepare for internships, co-ops, summer jobs, part-time and permanent employment, and graduate school by developing a resume, establishing job contacts, identifying job search strategies, and learning how to interview effectively.

COE 310C Transition Strategies: Explore Self and Careers
MTWTh 12-1:00pm 01/04/16-01/21/16 Tony Weaver

This course helps students prepare for internships, co-ops, summer jobs and permanent employment. Students develop strategies to achieve career goals, investigate critical issues in the workplace, develop a resume and cover letter and learn how to network and interview effectively. This course is recommended for sophomores, juniors and seniors.

COE 310E Transition Strategies: Preparing for a Career in Government or Nonprofits
TTh 4:30-6:30pm 01/05/16-01/21/16 Mary Morrison

The job search in government and nonprofit sectors differs significantly from business. Participants will explore opportunities in all levels of government as well as domestic and international nonprofit organizations. The course will provide information about AmeriCorps, VISTA, Peace Corps, Teach for America, and other programs. Course will cover all aspects of the job search so students will feel prepared to seek a career in civic engagement. Students will have opportunities to meet professionals currently working in government and nonprofit organizations.
This course is intended for juniors and seniors who have already studied abroad (or had other international experiences) and are interested in obtaining an international internship, working abroad, volunteering internationally or attending a graduate school with international opportunities. This course will include: how to evaluate skills gained on international experiences; how to market your international experience(s) on your resume, cover letter and in interviews; how to research the many considerations for going abroad; and how to network. Researching and sharing resources for finding international post-graduate opportunities (jobs abroad, internships abroad, service positions abroad and teaching positions abroad) will also be a significant part of the course. **Prerequisite: previous study abroad or other significant international experience.**

**SPRING 2016 COURSES**

**COE 310A**  **Transition Strategies: Explore Self and Careers**  
**MW**  1:40-2:40pm  
02/03/16-03/16/16  
Pam Brumbaugh  
This course helps students prepare for internships, co-ops, summer jobs and permanent employment. Students develop strategies to achieve career goals, investigate critical issues in the workplace, develop a resume and cover letter and learn how to network and interview effectively. COE 310 is recommended for sophomores, juniors and seniors.

**COE 310B**  **Transition Strategies: Revson Series – Life After Elon**  
**TTH**  2:20-3:20 pm  
03/29/16-05/10/16  
Rhonda Kosusko  
This class will focus on preparation for life beyond Elon with the intent of bridging the transition from Elon to the “real world.” The course incorporates the Revson Series, which consists of eight separate lectures designed to provide students with basic “how-to” information relevant to their personal development and life after Elon. The Revson Series was developed with funding from a gift to the university from Diana and Charles Revson (P’11). In addition, students will prepare for internships, co-ops, summer jobs, part-time and permanent employment, and graduate school by developing a resume, establishing job contacts, identifying job search strategies, and learning how to interview effectively.

**COE 310C**  **Transition Strategies: Translating Your Elon Experiences to a Career**  
**TTh**  4:15 pm-5:15 pm  
2/2/16-3/17/16  
Sara Shechter  
How will you talk about your Elon experiences when applying for jobs, internships or graduate school? How can you leverage the liberal arts skills you have gained in college to make yourself stand out in the “real world”? This course will help students identify, evaluate and discuss their key skill sets and how to market them for life after Elon. Topics that will be covered include assessment of personality and strengths, resume writing, interview techniques, and networking.

**COE 310D**  **Transition Strategies: Strategies for Careers in Mass Communications**  
**TTH**  3:00-4:00pm  
02/02/16-03/17/16  
Tom Nelson  
Students will be given an overview of careers available to them in mass media with a particular emphasis on print, broadcast and on-line media. Students will be introduced to the usual avenues of progress when seeking a career in these areas as well as some unusual approaches to internship and job opportunities. Class will be augmented by helpful lectures by guests who will focus on the mechanics of life after college; examples are real estate, investment, family life or lack of it.
This course helps Sport & Event Management majors prepare for the SEM 461 internship, as well as co-ops, summer jobs and permanent employment. Students will develop strategies to achieve career goals, investigate critical issues in the workplace, develop a resume and cover letter, learn how to network and interview effectively. This course is recommended for Sport & Event Management sophomores, juniors and seniors.

Personal finance ranges from managing personal checking accounts to investing long-term for retirement. This course will teach students the basics of how to handle their personal finance with strategies on finance management for life after school. The course will cover handling personal taxes, insurance and retirement options in entry-level jobs, student loan repayment, other debt payment, budgeting, and other basics that are important for students. Students will have the opportunity to create a personal finance, investment, and budget plan to take with them based on estimated earnings and expenses. In addition, students will learn about the job search, interviews, and resumes related to entry-level positions.

This course is intended for juniors and seniors who have already studied abroad (or had other international experiences) and are interested in obtaining an international internship, working abroad, volunteering internationally or attending a graduate school with international opportunities. This course will include: how to evaluate skills gained on international experiences; how to market your international experience(s) on your resume, cover letter and in interviews; how to research the many considerations for going abroad; and how to network. Researching and sharing resources for finding international post-graduate opportunities (jobs abroad, internships abroad, service positions abroad and teaching positions abroad) will also be a significant part of the course. Prerequisite: previous study abroad or other significant international experience.

This course will focus on increasing career directedness, learning how best to prepare now to realize future goals. The course will include guidance in assessing your strengths and passions; lessons in the lifelong skills of career decision-making (including identification of resources, job market research, networking, and marketing yourself successfully); and discussions with alumni working in psychology-related fields with a BA degree. If there is interest we will also discuss financial literacy and navigation of job benefits. (This course is recommended for sophomores, juniors and seniors interested in careers in psychology-related fields without going to graduate school).
This course is designed for students who will hold an approved leadership position during the entire Spring 2014 semester, and is a great opportunity to learn leadership best practices while earning Leadership ELR credit. Based on the best-selling Kouzes and Posner’s *The Leadership Challenge*, this course will help students develop leadership insights and skills that will not only help them in their current roles but also prepare them for future ones. In the Leadership Development Workbook, students will complete a series of readings, exercises, inventories, and other activities related to their personal leadership styles and roles. Class time will involve facilitated discussion of students’ real-time leadership experiences, challenges, and best practices. Through sharing with peers, students will likely gain new perspectives and ideas and enhance their own leadership and professional development. In addition, students will examine how their leadership experiences can be leveraged in their resumes, job interviews, and other employment seeking activities. *Requirement: Students must hold an approved leadership position for ELR credit; students should contact the instructor to ensure approval of their leadership position.*

This course is intended for students interested in exploring how to infuse creativity and innovation into their leadership skills and abilities. One particular company that excels at delivering leadership, professional development, creativity, and innovation is the Walt Disney Company. Being recognized for its premiere professional development opportunities, Walt Disney is an expert in customer service, guest and employee satisfaction, and valuing people. Students in this course will explore these concepts through lectures, class discussion, and a culminating 4-day experience in the Disney World Parks in Orlando, Florida over Spring Break. Leveraging the talent of Disney Cast Members in various lines of work, students will participate in three Disney Educational Workshops that will take them “behind the scenes” on a journey in career discovery and leadership training. *Please note: Students enrolled in this course will be financially responsible for their Disney World trip, which is required as part of the course.*