Job Search Websites & Resources

This collection of online resources, websites and publications is offered as a starting point for employment searches and is, by no means, an exhaustive list of contacts and resources. This list will change as we identify more resources and, should you identify additional websites or resources to suggest which would be beneficial to other students and alums, please contact the CPD office and we will be glad to add them to this listing. Please note: Elon Law pays for many online subscriptions and where Usernames and Passwords are indicated, please do not share them outside of the Law School. Please visit the CPD for more information and assistance with your job search.

GENERAL SEARCHES

* (Popular Resource)

❖ MARTINDALE-HUBBELL DIRECTORY OF ATTORNEYS*
   http://www.martindale.com/
   ~ A search directory for domestic and international practicing attorneys.

❖ NALP DIRECTORY OF LEGAL EMPLOYERS*
   http://www.nalpdirectory.com/
   ~ Legal employer member listings and NALP Forms. (50-100 plus)

❖ SYMPLICITY*
   https://lawelon-csm.symplicity.com/students/
   ~ Elon Law’s electronic database for students to bid and submit job applications.

❖ LEADERSHIP LIBRARY*
   http://ldi.bvdep.com/default.asp?curp=1
   ~ Search people, organizations & location, includes: federal, state & local governments; Congress; the Judiciary; corporations; financial associations; nonprofits; government affairs; foreign representatives; healthcare entities.

❖ AMERICAN BAR ASSOCIATION CAREER CENTER FOR LAWYERS
   http://www.americanbar.org/resources_for_lawyers.html
   ~ The American Bar Association Career Center for Lawyers allows you to search through hundreds of jobs through their online job portal and submit your applications. You also have access to several career resources such as Choosing a Career Path, Thriving in Your Firm, and Work/Life Balance. Membership is needed to apply for jobs.

❖ AMERICAN JOB CENTER
   ~ The American Job Center Network is a website that combines nearly 3,000 federally funded employment centers that allows you to search for key funded and critical local resources to find a job, identify training programs, and tap into resources to gain skills in growing industries.
CEI INTERNSHIPS
www.internships-USA.com

~ CEI Internships is an individually researched internship site which gathers information directly from employers interested in hiring college and law students. The Law Student information is organized in books by practice area and state. You can find information on Legal Services Internships, Women’s Rights Internships, Green Law, Internships on International Affairs, Washington Internships on Law and Policy, to name a few.

Username: ElonLaw   Password: PhoenixLaw

CHRONICLE OF HIGHER EDUCATION VITAE
https://chroniclevitae.com/job_search/new

~ Vitae is an online job search service for those who are seeking employment in the faculty or administrative fields of education. Vitae offers you access to free career management tools, including a dossier service; candid advice; and an active community to help you succeed at every stage of your career.

EMPLAWYERNET
http://www.emplawyernet.com/

~ Emplawyernet.com provides a large database of jobs for lawyers and law students who are seeking to customize their job search by uploading a profile and receiving daily email alerts to new job postings that are available. There is a membership cost associated with this website.

I HIRE LEGAL.COM
http://www.ihirelegal.com/

~ iHireLegal is a niche job board dedicated solely to the Legal industry, from legal secretaries to paralegals to attorneys and more. Membership is needed to apply for jobs.

INDEED.COM
http://www.indeed.com/q-Attorney-l-North-Carolina-jobs.html

~ An online job search engine that allows you to narrow your job search by state, title, company, location, employer, salary estimate and provides a function to upload your resume to their employers search database.

JOB BANK USA
http://www.jobbankusa.com/

~ Post your resume and search job postings across the United States.

LAW BULLETIN LEGAL CAREER CENTER
http://jobs.lawbulletin.com/lc.cfm?page=rc_weekly.cfm

~ An online weekly listing of job postings for the surrounding area of Chicago, IL.

LEGAL RESEARCH ON THE WEB
http://www.washlaw.edu/

~ Information and contacts for U.S., State, Local, and International Government. There is a plethora of court information on all levels. Click on courts and cities for full addresses. (A free service provided by Washburn University School of Law.)

NATION JOB NETWORK
http://www.nationjob.com/

~ A general job search engine that allows you to search for fulltime law positions throughout the United States.
NORTH CAROLINA

- NORTH CAROLINA LEGAL DIRECTORY (aka Bluebook)
  ~ Hard copies can be found in the Center for Professional Development and Elon Law Library.

- NORTH CAROLINA BAR ASSOCIATION NC LEGAL PROFESSIONAL JOBS
  https://www.ncbar.org/about/human-resources/job-list/nc-legal-professional-jobs
  ~ The North Carolina Bar Association provides a listing of legal jobs that are currently available in the state of North Carolina.

- NORTH CAROLINA LAWYERS WEEKLY CLASSIFIEDS
  ~ Updated weekly job classifieds for legal jobs within North Carolina that are generally for licensed attorneys.

WASHINGTON, DC

- DISTRICT OF COLUMBIA BAR & CAREER CENTER
  http://www.dcbar.org/bar-resources/career-center.cfm
  ~ This website provides information on how to become a member of the DC bar association and the ability to search local job postings online through their career center.

CORPORATE

- ASSOCIATION OF CORPORATE COUNSEL
  http://www.acc.com/
  ~ ACC is a global bar association that promotes the common professional and business interests of in-house counsel who work for corporations, associations and other private-sector organizations through information, education, networking opportunities and advocacy initiatives.

FEDERAL GOVERNMENT

*(Popular Resource)*

- USA JOBS*
  https://www.usajobs.gov/
  ~ As a student or recent graduate, you can begin your career in the federal government by choosing the path that best describes you and where you are in your academics.

- 2014 – 2015 GOVERNMENT HONORS AND INTERNSHIP HANDBOOK (aka Arizona Guide)*
  https://www.law.arizona.edu/career/Government_Honors2014-15/securitytest.cfm
  ~ Entry level honors programs and summer legal internship opportunities with federal government, prepared by University of Arizona School of Law.
  Username: thin  Password: mints

  New in 2012: Table 4 (3L Programs) will now note post graduate positions.
  New Entry: Pathways Program which includes the Presidential Management Fellows Program.
PATHWAYS INTERNSHIP & RECENT GRADUATES PROGRAM
https://www.usajobs.gov/StudentsAndGrads
~ This program is for currently enrolled students and recent graduates from qualifying educational institutions or programs who seek dynamic Federal internships and career development programs with training and mentorship. Recent graduate applicants must apply within two years of degree or certificate completion (except for veterans precluded from doing so due to their military service obligation, who will have up to six years to apply).

PRESIDENTIAL MANAGEMENT FELLOWS PROGRAM
www.pmf.gov
~ The federal government’s premier leadership development program for advanced degree candidates. Third-year students and alumni with no more than two years’ experience following graduation are welcome to apply.

PUBLIC POLICY HANDBOOK – (Published by University of Arizona School of Law)
https://www.law.arizona.edu/PublicPolicyhandbook/
~ A listing of policy internships, programs, clerkships, and fellowships divided by state.
   Username: rain       Password: forest

U.S. DEPARTMENT OF JUSTICE
http://www.justice.gov/careers/legal/
~ The Office of Attorney Recruitment and Management (OARM) administers and promotes law student, entry-level and experienced attorney employment opportunities at the Department of Justice.

U.S. DOJ HONORS PROGRAM & SUMMER LEGAL INTERN POSITIONS
~ Application period (online): late July to early September for following year.
   Volunteer Summer Positions for 1Ls & 2Ls- Apply late fall & early spring.

U.S. OFFICE OF PERSONNEL MANAGEMENT
http://www.opm.gov/
~ A source for internships, recent graduate programs, Presidential Management Fellows, and Government Wage Schedule.

STATE & LOCAL GOVERNMENT

AMERICA JOBS
http://www.americajobs.com/
~ Search thousands of federal jobs and sign up for email job alerts to make sure you don’t miss your ideal opportunity.

NORTH CAROLINA OFFICE OF STATE HUMAN RESOURCES
http://agency.governmentjobs.com/northcarolina/default.cfm
~ Search and apply to state positions that are looking for immediate hires.

NORTH CAROLINA STATE GOVERNMENT AGENCIES
http://www.ncgov.com/
~ Job postings in the public and private sectors with North Carolina government agencies.
STATE AND LOCAL GOVERNMENT ON THE NET
http://www.statelocalgov.net/
~ The State and Local Government Internet directory provides convenient one-stop access to the websites of thousands of state agencies and city and county governments.

THE JUDICIARY
*(Popular Resource)*

- **OSCAR**
  https://oscar.uscourts.gov/
  ~ Online system for clerkship application and review for 3L’s and Alums applying for post-graduate judicial law clerk and staff attorney positions.

- **VERMONT GUIDE**
  http://forms.vermontlaw.edu/career/guides/
  ~ State Court timeline procedures for applying for state court judicial clerkships at all levels in all 50 states and some U.S. territories, prepared by Vermont Law School.
  Username: sugar    Password: maple

- **ALMANAC OF THE FEDERAL JUDICIARY** (Publication available in the Elon Law Library)

- **BNA’s DIRECTORY OF STATE AND FEDERAL COURTS, JUDGES AND CLERKS** (Publication available in the Elon Law Library)

- **FEDERAL & STATE COURT DIRECTORY** (Publication available in the Elon Law Library)

- **FEDERAL JUDICIAL CENTER**
  http://www.fjc.gov/
  ~ Biographical Directory of Federal Judges

- **NATIONAL CENTER FOR STATE COURTS**
  http://www.ncsc.org/About-us/Jobs-at-NCSC.aspx
  ~ Research and apply to jobs the NCSC organization has to offer.

- **NORTH CAROLINA BUSINESS COURTS**
  http://www.ncbusinesscourt.net/
  ~ Contact information for Greensboro, Raleigh and Charlotte Courts.

- **NORTH CAROLINA COURT SYSTEM**
  http://www.nccourts.org/
  ~ Find contact information for the North Carolina District Attorneys and court systems.

- **UNITED STATES COURTS**
  http://www.uscourts.gov/Home.aspx
  ~ Locate federal courts, current cases, and publications.

- **WESTLAW RESOURCES (PROFILER-WLD)**
  http://web2.westlaw.com/signon/default.wl?fn= top&newdoor=true&rs=WLW12.10&vr=2.0
  ~ Directions: Westlaw-Directory-Directories-Reference
  More than 1,000,000 profiles of law firms, offices, and lawyers from all 50 states, Puerto Rico, the Virgin Islands, the District of Columbia, Canada, England, and Europe.
MILITARY

- AIR FORCE JAG CORPS
  http://www.afjag.af.mil/
  ~ Information on JAG careers and job postings with the United States Air Force.

- MARINE JAG CORPS
  ~ Information on JAG careers and job postings with the United States Marine Corps.

- NAVY JAG CORPS
  http://www.jag.navy.mil/
  ~ Information on JAG careers and job postings with the United States Navy Corps.

- U.S. ARMY JAG
  http://www.goarmy.com/jag.html
  ~ Information on JAG careers and job postings with the United States Army.

- U.S. COAST GUARD JAG CORPS
  http://www.uscg.mil/legal/
  ~ Information on JAG careers and job postings with the United States Coast Guard Corps.

PUBLIC INTEREST & NONPROFIT ORGANIZATIONS

*(Popular Resource)*

- PUBLIC SERVICE LEGAL CAREERS*
  http://www.psjd.org/
  ~ PSJD - formerly PSLawNet - is a unique online clearinghouse for law students and lawyers to connect with public interest job listings and career-building resources. Includes Public Interest positions nationally & internationally; Federal Legal Employment Opportunities Guide; Postgraduate Fellowship Listings & Application Resources; Summer Funding Resources; Career Fair Calendar. Apply online for many positions.

- EQUAL JUSTICE WORKS (Public Interest)*
  http://www.equaljusticeworks.org/
  ~ Information on EJW Fellowships, Student Debt Relief, Conference & Career Fairs, EJW Events throughout country.

- ABA DIVISION FOR LEGAL SERVICES
  http://www.americanbar.org/groups/legal_services.html
  ~ The Division for Legal Services provides staff support for 10 ABA committees and commissions, which promote access to justice for all and improvements in the delivery of legal services.

- ADOPTION AND CHILD WELFARE JOB SITE
  http://www.adoptionchildwelfarejobsite.org/
  ~ Employment Opportunities with Child Advocacy Agencies.
ADVANCEMENT PROJECT
http://www.advancementproject.org/jobs
~ Has public interest openings and will send you a semi-monthly email bulletin with legal and non-legal job opportunities.

ALLIANCE FOR JUSTICE
http://www.afj.org/about-afi/jobs
~ A national association of environmental, civil rights, mental health, women, children and consumer advocacy organizations. The site has information, internship and job announcements for the Alliance.

AMERICAN CIVIL LIBERTIES UNION
http://www.aclu.org/
~ A nonprofit, nonpartisan public interest organization devoted exclusively to protecting the basic civil liberties of all Americans and extending them to groups that have traditionally been denied them. The site has information and job announcements as well as summer programs for the Union.

CHILDREN’S LAW CENTER OF CENTRAL NORTH CAROLINA (WINSTON-SALEM, NC)
http://www.childrenslawcenternc.org/
~ The Children’s Law Center of Central North Carolina is the leading advocate for children’s legal issues in Forsyth County.

COUNCIL FOR CHILDREN’S RIGHTS (CHARLOTTE, NC)
http://cfcrights.org/
~ We provide attorneys, advocates and staff to protect the rights and interests of children who find themselves in need of a voice. We also connect children and their families with agencies and institutions that help them thrive.

DERECHOS HUMAN RIGHTS PROFESSIONAL RESOURCES
http://www.derechos.net/res/prof/
~ Under the Human Rights Links heading there is a directory of web sites as well as names and information on international organizations and non-governmental organizations.

FULLBRIGHT
http://eca.state.gov/fulbright
~ The Fulbright Program is the flagship international educational exchange program sponsored by the U.S. government and is designed to increase mutual understanding between the people of the United States and the people of other countries.

GREENSBORO PARTNERSHIP
http://www.greensboropartnership.com/
~ Has three member organizations - Action Greensboro, the Greensboro Chamber of Commerce, and Greensboro Economic Development Alliance, and their mission is to serve as the principal economic and community development organization in Greensboro.
- **GUIDESTAR**
  [http://www2.guidestar.org/](http://www2.guidestar.org/)
  ~ A database reporting missions, program, leaders, goals, needs, and accomplishments of nonprofit agencies.

- **GUILFORD NONPROFIT CONSORTIUM**
  ~ The Guilford Nonprofit Consortium is a collaborative of nonprofit organizations in Guilford County, North Carolina that fosters mutual assistance and support within the nonprofit community to create a more efficient and effective nonprofit sector.

- **HUMAN RIGHTS WATCH**
  ~ Human Rights Watch is one of the world’s leading independent organizations dedicated to defending and protecting human rights.

- **IDEALIST**
  ~ Listings of international nonprofit organizations by region. Also contains listings of internships, jobs, and volunteer opportunities with international nonprofit organizations.

- **LEGAL AID OF NORTH CAROLINA (LANC)**
  ~ Statewide program providing free legal services in civil matters to low-income people. Twenty four offices located across North Carolina. Also offers several fellowships and their website provides contact information for all NC offices.

- **MISSISSIPPI CENTER FOR JUSTICE**
  ~ The Mississippi Center for Justice is a nonprofit, public interest law firm committed to advancing racial and economic justice. Supported and staffed by attorneys, community leaders and volunteers, the Center develops and pursues strategies to combat discrimination and poverty statewide.

- **NAACP LEGAL DEFENSE AND EDUCATIONAL FUND**
  ~ Through litigation, advocacy, and public education, LDF seeks structural changes to expand democracy, eliminate disparities, and achieve racial justice in a society that fulfills the promise of equality for all Americans.

- **NATIONAL LEGAL AID & DEFENDER ASSOCIATION**
  [http://www.nlada.org/Jobs](http://www.nlada.org/Jobs)
  ~ Lists positions for civil legal services, defender organizations, pro bono and public interest organizations, public interest law firms and academia.
- **NONPROFITJOBS.ORG**
  
  
  ~ Apply and search nonprofit job postings and opportunities.

- **NONPROFIT LAW BLOG**
  
  [http://www.nonprofitlawblog.com](http://www.nonprofitlawblog.com)
  
  ~ Posts “Tweets of the Week” in areas of nonprofit organizations, corporate governance, philanthropy, and social enterprises.

- **ONE JUSTICE**
  
  
  ~ One Justice mobilizes support to build the capacity of our statewide network and to increase the life-saving legal help available for Californians in need.

- **ONE WORLD**
  
  [http://us.oneworld.net/](http://us.oneworld.net/)
  
  ~ We pioneer internet and mobile phone applications, which the world’s poorest people can use to improve their life opportunities, and which help people everywhere understand global problems - and do something about them.

- **OPEN SOCIETY FOUNDATIONS**
  
  
  ~ The Open Society Foundations seeks to strengthen the rule of law; respect for human rights, minorities, and a diversity of opinions; democratically elected governments; and a civil society that helps keep government power in check.

- **PISGAH LEGAL SERVICES (ASHEVILLE, NC)**
  
  
  ~ PLS provides free civil legal aid to help more than 12,000 low-income people annually access justice to meet urgent needs each year.

- **PSJD.ORG WEEKLY BLOG (Sign up to receive weekly blogs)**
  
  [http://blog.psjd.org/](http://blog.psjd.org/)
  
  ~ Online resource for sharing news and job searching resources with law students and lawyers on public interest career paths and with career services professionals and law schools.

- **THE CHILDREN & FAMILY SERVICES CENTER (CHARLOTTE, NC)**
  
  [http://childrenfamily.org/](http://childrenfamily.org/)
  
  ~ Improving the lives of children and families through an innovative partnership of community resources that promote strong families and advocates for change.

- **THE chronicle of PHILANTHROPY**
  
  
  ~ Search job postings and articles related to nonprofit organizations.
WOMEN’S RESOURCE CENTER OF GREENSBORO
http://www.womenscentergso.org/
~ The mission of the WRC is to promote the self-reliance of women by assessing needs, providing services and acting as a gateway to community resources. In seeking solutions for unmet needs, the WRC provides strategic leadership through collaboration and partnerships within the community.

ENVIRONMENTAL

ECOMALL
http://www.ecomall.com/
~ Under In-House Resources / Nonprofit groups - extensive directories of grassroots environmental organizations.

ECO.ORG
http://www.eco.org/
~ Environmental information and job postings.

ENVIROLINK
http://www.envirolink.org/
~ Directory of environmental organizations as well as job and internship posting.

ENVIRONMENTAL JOBS AND CAREERS
http://www.ejobs.org/
~ Environmental jobs and careers in the United States and Canada.

ENVIRONMENTAL LAW AND POLICY CENTER
http://elpc.org/
~ Organization that focuses on environmental legal advocacy for the Midwest region of the United States. Offers summer legal internships in Chicago.

NATIONAL COUNCIL FOR SCIENCE AND THE ENVIRONMENT
http://www.ncseonline.org/
~ A not-for-profit organization dedicated to improving the scientific basis for environmental decision making.

PIEDMONT LAND CONSERVANCY
http://www.piedmontland.org/
~ Piedmont Land Conservancy permanently protects important lands to conserve our region’s rivers and streams, natural and scenic areas, wildlife habitat, and farmland that make the Piedmont a healthy and vibrant place to live, work and visit for present and future generations.
- SOUTHERN ENVIRONMENTAL LAW CENTER (CHARLOTTE, NC)
  http://www.southernenvironment.org/
  ~ Working in all three branches of government and with more than 100 partner groups, this nonprofit organization shapes, implements, and enforces the laws and policies that determine the quality of the air you breathe, the water you drink, and the landscapes and communities you love.

- UNITED STATE ENVIRONMENTAL PROTECTION AGENCY
  http://www.epa.gov/careers/
  ~ United States Environmental Protection Agency.