Belk Library Instruction Session Planning Worksheet

Pre-session
(*) Course number/section

(*) Faculty name/contact info

(*) Room location/reserved?

(*) Session date/time

(*) Session type

Full | Brief | Meet & greet | Tour | Fac/staff

(*) Student profile
First year | Mix | Senior sem | Grad | Fac/staff | Elon academy | Other

Number of students expected

(*) Other details:

(*) Learning outcome(s)

(use back if more space is needed)

Post-session

(*) Number of students actual

(*) Assessment collected? Yes | No

(*) Evidence of learning

(use back if more space is needed)

(*) Reflection

(use back if more space is needed)

(*) indicates information needed to complete the Instruction Session Information form at http://goo.gl/iKNG2

Updated 8/7/15