

Alexandra S. Ruiz

aruiz@elon.edu | 904-866-2791 | Atlanta, GA | [linkedin.com/in/alex.ruiz](https://www.linkedin.com/in/alex.ruiz)

EDUCATION

Elon University, Elon, NC

Bachelor of Science in Biology

Minors: Chemistry and Psychology

Honors: Phi Kappa Phi Honor Society (Membership for Juniors in top 7.5% of class), President's List, Dean's List

May 2022

GPA: 3.84

SKILLS

Laboratory: spectrophotometry, micro pipetting, solution preparation, titration skills, dissecting techniques, centrifuge use

Technical: Redcap, SAS, CPT Medical Coding (basic knowledge, Microsoft Office 365 Power chart, Excel)

Languages: Spanish (Native speaker), English (Fluent), French (Intermediate oral)

CLINICAL EXPERIENCE

Open Door Clinic of Alamance County (ODC), Burlington, NC

Fall 2019 - Present

Triage - Volunteer Assistant – 200+ patient contact hours

- Shadow director of ODC to assist in providing healthcare services and learn administrative side of medicine
- Manage patient flow by triaging patients in timely manner to the appropriate healthcare provider
- Utilize bilingual language skills to communicate effectively with and on behalf of patients visiting the clinic
- Assist in dispensing prescriptions for patients by explaining dosage, frequency and answering basic questions about prescribed medications or referring patient to physician or pharmacist for more information

Steven and Alexandra Cohen Children's Medical Center, New Hyde Park, NY

Summer 2020

Pediatric Intern

- Learned about pediatric medicine through clinical experience and seminars related to evaluation, planning and treatment of adolescents
- Obtained first-hand experience with pediatric behavior management techniques by observing step-by-step process and asking questions
- Participated in pre-operative preparation, treatment, and post-operative management

LEADERSHIP & INVOLVEMENT

Lincoln Pre-Health Society

Fall 2020 - Present

Vice President (2020-2021)

- Coordinate monthly club events focused on pre-health careers and professional preparation
- Develop strategy to promote organization and club events on campus, adapting to remote learning environments and hosting all events over Zoom

Elon Biology Club - Social Chair

Fall 2020 - Present

- Plan club events such as Biology Career Panel and Alumni Panel (with TriBeta)

Elon Pre-Health Society – *Member*

Elon University Biology Department

Fall 2019 - Present

Tutor - Mentor

- Mentor first-year and sophomore students majoring in Biology by modeling strong study skills and how to balance class work with a positive college experience
- Tutor students taking introductory Biology courses with supplemental instruction one-on-one and/or via Zoom or WebEx

Beta Beta Beta, (Biology Honors Society) - *Historian*

Spring 2019 - Present

Elon Chemistry Club – *Member*

Fall 2019 - Present