Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Major(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minor (s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Datatel ID # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Advisor(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Anticipated Grad Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Students are required to secure approval for any courses taken abroad prior to the start of the class. Email this completed form from your Elon email account to the Associate Registrar, Robin Straka, at rstraka@elon.edu. Courses taken abroad are posted to the Elon transcript and degree audit after Elon receives the official transcript from Marymount Manhattan College.**

 **As a Study USA student, it is your responsibility to:**

* Review your graduation requirements with your academic advisor(s) and discuss how Study USA courses fit into your Elon graduation plan.
* Take an appropriate combination of courses and semester hours during the program to maintain progress toward degree completion.
* Select alternate/back-up course options should your first choices be denied approval by Elon or become unavailable at Marymount Manhattan College.
* Meet any Elon and Marymount Manhattan course prerequisites which may apply.

 **By submitting this form I certify that have read and understand the information above.**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Student Electronic Signature and Date (Type your name and the date)**

**IMPORTANT!!!** For each course you must specify the Elon requirement to be satisfied

***Select one from choices below. Be sure to specify details of major or minor requirement. List one requirement for each course at the host program.***

**EITHER** a Category in the Core Curriculum (list one of the following):

 Core Math Literature non-Literature Expression Civilization Society World Language Proficiency Lab Science Non-lab Science Advanced Studies

 **OR** in the Major or the Minor: **LIST** the requirement to be satisfied exactly as stated in the degree audit.

 Example: MKT 311, Principles of Marketing Example: HST elective at 300/400 level US history

 **OR** hours toward graduation (if not used in Core, Major or Minor)

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| --- | --- | --- |
| **THIS SECTION TO BE COMPLETED BY STUDENT** |  | **THIS SECTION TO BE COMPLETED BY OFFICE OF THE REGISTRAR** |
| **Course number and title at Host Program** |  **Elon Requirement to be Satisfied**  |  | **Posted to Elon transcript as** | **Semester hours** | **Applies to requirement requested? Yes or No** | **Does student need department chair approval?** |
| BUS 305, Introduction to Marketing**Example** |  Major – MKT 311, Principles of Marketing |  |  |  |  |  |
| **Required Elon in NYC Course**  |
| HST 398, Global Places, Local Spaces | Civilization |  |  |  |  |  |
| **Preferred Courses- Choose at least 2-3** |
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| **Alternative Courses- Choose at least 6**  |
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**If you need to select additional courses at a later date, you must submit an updated Course Review Form to the Associate Registrar at rstraka@elon.edu for review.**

***Reviewed by Registrar: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

 ***Signature / Date***