



F-1/J-1 Social Security Number Authorization Letter

Instructions:

1. Ask your employer to complete Section I.
2. Bring this form to the Isabella Cannon Global Education Center along with an official letter from your employer on official letterhead and your most recent I-20/DS-2019 and online I-94 printout or card

Section I, to be completed by employer:

Employee Information:

Name:

First Last

Email: _____ Date of Birth: ____/____/____
MM DD YYYY

This letter serves to confirm that the student named above will be employed with _____ (organization or campus department) in the position of _____ . The student is expected to begin on _____ and work _____ hours weekly.

Sincerely,

Immediate Supervisor Signature Print Name and Title

Phone Number Date

Elon University FEIN Number: 56-053203

Section II, to be completed by the Isabella Cannon Education Center (GEC):

As provided by 8CFR 214.2(f) (9), 8CFR 214.2(f) (10), 22CFR 62.23(g) (1), and 22CFR 62.23(f) (3), the Designated School Official grants permission for this student to work pursuant to the terms of their F-1 or J-1 visa. The student must maintain valid F-1 or J-1 student status at Elon University in order to remain eligible for this employment. I confirm that the student named above is enrolled full-time at Elon University

Designated School Officer Signature Date

___ Francois Masuka, **Director of International Student & Faculty Scholar Services/PDSO/RO**
___ Kristen Aquilino, **Assistant Director of Global Student Engagement/DSO/ARO**