Chicago Documentation Guide

General Information:

The sixteenth edition was issued in September 2010 and is the current edition used. This citation style is widely used in publishing. The Chicago Manual of Style (CMS) has two different citation systems:

1. The Notes-Bibliography System (NB), which is used in arts and humanities
2. The Author-Date System, which is used in physical, natural, and social sciences

The CMS recommends a readable typeface, such as Times New Roman or Palatino, and font size of 12 pt. The text should be consistently double-spaced with the exceptions of block quotes, table titles and figure captions. This style guide includes a title page. For the NB System name your list of sources “Bibliography,” for the Author-Date System name it “References.” The CMS uses footnotes or endnotes, instead of in-text citations.

Journal Article from an Online Database

Bibliography Example (one author)


Footnote/Endnote Citation Example


Book (one author)

Bibliography

Model: Lastname, Firstname. Title of Book. Place of publication: Publisher, Year of publication.


Footnote/Endnote

Model: 1. Firstname Lastname, Title of Book (Place of publication: Publisher, Year of publication), page number.


Book (multiple authors)

Bibliography


Footnote/Endnote


General Model for Citing Web Sources

Bibliography

Lastname, Firstname. “Title of Webpage.” Publishing Organization or Name of Website in Italics. Publication date and/or access date if available. URL.

Footnote/Endnote

1. Firstname Lastname, “Title of Webpage,” Publishing Organization or Name of Website in Italics, publication date and/or access date if available, URL.

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