

## ELON UNIVERSITY- VETERANS EDUCATION ASSISTANCE –STUDENT FORM

To be completed by all new VA students at the time of being accepted to the university. Student: complete form and submit with required documents to your School Certifying Official (SCO). You cannot be certified for benefits until all required documents are received and evaluated.

Last: \_\_\_\_\_ First: \_\_\_\_\_ Mid: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

VA File#: \_\_\_\_\_ SSN: \_\_\_\_\_ DOB: \_\_\_\_\_

Major: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Other Last Names or Aliases: \_\_\_\_\_

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Benefit Chapter (circle):                      30    31    33    35    1606    1607

1. Have you ever used VA educational benefits at another college (circle)? YES NO  
If yes, you must submit VA 22-1995 [www.va.gov/vaforms/form\\_detail.asp?FormNo=22-1995](http://www.va.gov/vaforms/form_detail.asp?FormNo=22-1995)
2. Have you applied for VA Educational benefits (circle)? YES NO  
If no, complete a VA Online Application (VA Form 22-1990) at:  
<https://www.vets.gov/education/apply-for-education-benefits/application/1990/introduction>

The following forms will need to be submitted to your SCO before benefits can be certified (If you have previously submitted this information, please indicate by the requested item).

\_\_\_\_\_ Certificate of Eligibility (Received after applying for benefits)

**Admissions requirements** must also be met before benefits can be certified:

\_\_\_\_\_ Application for Admission

\_\_\_\_\_ Official High School Transcript

\_\_\_\_\_ Official transcripts from ALL colleges attended – must be received and evaluated

\_\_\_\_\_ List all colleges attended:

\_\_\_\_\_

\_\_\_\_\_

I have read the information on both sides of this form and understand my responsibilities:

## ELON UNIVERSITY- VETERANS EDUCATION ASSISTANCE –STUDENT FORM

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_ SCO Initials: \_\_\_\_\_

<b>School Certifying Official</b>	<b>Contact Information</b>	<b>Title</b>
Kimberly Stapleton Elon University Inman 111	<a href="mailto:kstapleton2@elon.edu">kstapleton2@elon.edu</a> 336-278-7647	Asst. Director of Financial Aid School Certifying Official

### STUDENT RESPONSIBILITIES

<b>Register for the Correct Classes</b>	<ul style="list-style-type: none"> <li>Classes outside of your major cannot be certified</li> <li>Classes (with passing grade) cannot be certified if repeated</li> <li>Audited classes cannot be certified</li> </ul>
<b>Reporting Enrollment</b>	Chapter 30, 35, 1606 and 1607 are required to report enrollment status on the last calendar day of each month at <a href="https://www.gibill.va.gov/wave/vba/">https://www.gibill.va.gov/wave/vba/</a> or 1-877-823-2378.
<b>Enrollment Status</b>	Enrollment status is based on the number of enrolled hours.
<b>Satisfactory Academic Progress</b>	You must meet the academic progress guidelines spelled out in the academic catalog. If you fall into Academic Probation, your VA benefits will be terminated.
<b>Changing Majors</b>	You must notify your SCO if you change your major. Failure to do so could delay benefits.
<b>Reporting Changes</b>	Students are required to report address and direct deposit changes to VA via WAVE <a href="https://www.gibill.va.gov/wave/vba/">https://www.gibill.va.gov/wave/vba/</a> or 1-877-823-2378. Address changes should also be reported to the Registrar’s Office.
<b>Graduation</b>	Students are required to notify their SCO at the beginning of the semester they intend to graduate. Students may “round out” their final term and take a class outside their major if needed. This is the only time rounding can be certified.

**For more information on benefits** including housing allowance, book stipend, etc., visit the GI Bill® website at: <https://benefits.va.gov/gibill/>. You may also apply for federal financial aid at [www.fafsa.gov](http://www.fafsa.gov).