

Important Information Regarding Your Benefits

Dear Plan Participant:

As a plan participant, you are entitled to a comprehensive description of your rights and obligations under the Elon University's group health, dental, life, LTD, retirement, and vision plans. We've recently posted a copy of the summary plan description (SPD) to our Web site at www.elon.edu/hr. In order to ensure that you fully understand the benefits available to you and your obligations as a plan participant, it is imperative that you familiarize yourself with the information contained within the SPD.

If you would like to receive a paper copy of the SPD, you may email hr@elon.edu or call 336-278-5560 and one will be provided to you free of charge.

Elon University Fully Insured Health and Welfare Plan (Plan 505)
Elon University Self-Funded Health and Welfare Plan (Plan 503)

Consent to Receive Electronic Notices

<i>Name</i>		<i>Datatel #</i>
<input type="checkbox"/> <i>Health</i> <input type="checkbox"/> <i>Dental</i> <input type="checkbox"/> <i>Vision</i> <input type="checkbox"/> <i>Other</i> _____		<i>Email Address</i>
<i>Employee Address</i>		
<i>City</i>	<i>State</i>	<i>Zip</i>

I understand that:

1. The following documents and/or notices may be provided to me electronically:
 - Summary Plan Descriptions
 - Summaries of Material Modifications
 - Summary Annual Reports
 - COBRA Notices
2. I may provide notice of a revised email address or revoke my consent at any time without charge by sending an email to hr@elon.edu or calling 336-278-5560
3. I am entitled to request and obtain a paper copy of any electronically furnished document free of charge by contacting hr@elon.edu or calling 336-278-5560
4. In order to access information provided electronically, I must have
 - A computer with Internet access,
 - An email account that allows me to send and receive emails
 - Microsoft Word 95 (or higher) or Adobe Acrobat Reader 5.0 (or higher).

I hereby agree to electronic delivery of notices provided to me

Name

Date

Please return to:
Attn: HR, Elon University
2070 Campus Box
Elon, NC 27244