



Student Position Description

JOB TITLE: ELOA Team Member

REPORTS TO: ELOA Team Leader

PAY RATE: Tier I – starts at \$9.00/hour (move to Tier II – \$9.50/hour with a high ropes, wilderness medicine, or other additional certifications)

DEPARTMENT MISSION STATEMENT:

Campus Recreation & Wellness contributes to the holistic well-being of students, faculty, and staff by providing access to recreational and educational experiences fostering a sense of community and belonging, and empowering individuals to cultivate positive wellness values and behaviors that last throughout and beyond their time at Elon.

SUMMARY OF POSITION:

ELOA staff plan, implement, and evaluate experiential and adventure-based programs for students and members of the wider community.

LEARNING PRACTICES:

Through employment in Campus Recreation & Wellness, the ELOA team member will:

- Develop transferrable skills such as teamwork, communication, time management, organization, conflict resolution, critical thinking, and decision-making.
- Be able to articulate the value of recreation and wellness in the overall college student experience.
- Develop techniques to facilitate group discussions and activity debriefs.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Develop an understanding of and confidence with a variety of facilitation and debriefing techniques
- Facilitate groups, teams, and organizations in adventure-based programs, including day and weekend trips and educational programs
- Follow all established policies related to emergency response, medical protocol, and risk management
- Ensure the mental, physical, and emotional safety of each participant during a program
- Serve as an educator for participants, peers, and members of the Elon community
- Work creatively with individual, groups, and organizations to develop programs and itineraries designed to make programs educational, effective, and useful for their future growth
- Utilize a variety of teaching and reflection techniques to help participants process and make meaning from experiences
- Exercise sound judgement in making independent decisions regarding safe and effective program development and implementation
- Cultivate a welcoming and inclusive space for individuals and groups to connect and develop authentic relationships
- Develop and sustain relationships with vendors, guide services, and community organizations to further the work of ELOA
- Conduct equipment inspections and follow all procedures for documentation and paperwork
- Serve as an ambassador for experiential learning and outdoor adventure programs across campus (including Elon Outdoors, Adventures in Leadership, and the Elon Challenge)
- Obtain and maintain all certifications required for the position (WFA, high ropes, etc)
- Maintain a working knowledge of all Campus Recreation & Wellness programs and services

- Serve as a collaborative team member along with the rest of the ELOA staff
- Deliver quality customer service to all patrons, program participants, and visitors
- Attend all team meetings and trainings
- Other duties and projects as assigned

MINIMUM QUALIFICATIONS:

- American Red Cross CPR, First Aid, and AED certification (classes available through Campus Recreation & Wellness)
- Wilderness First Aid certification (*preferred*) (available through Campus Recreation & Wellness)
- Ability to manage tasks in a changing environment with flexibility and confidence
- Demonstrated positive attitude, sensitivity, and sound judgement to facilitate and teach effectively with a diversity of staff, participants, groups, and others
- Enthusiasm for the group development and for facilitating experiences for others
- Valid driver's license and the ability to become van certified through Elon

EQUAL EMPLOYMENT OPPORTUNITY:

Elon University does not discriminate on the basis of age, race, color, creed, sex, national or ethnic origin, disability, sexual orientation, gender identity, or veteran's status in the recruitment and admission of students, the recruitment and employment of faculty and staff, or the operation of any of its programs.