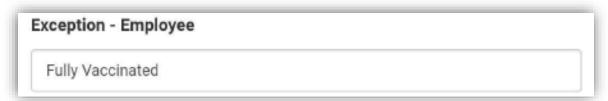
COVID-19 Testing Exception Form – Mobile View

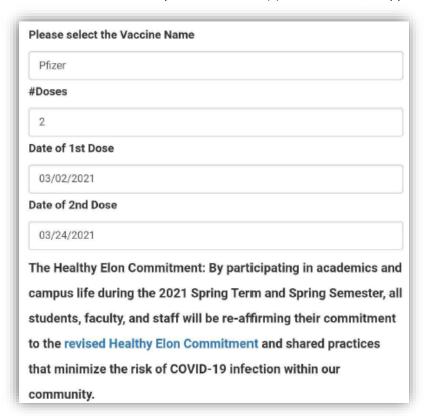
- 1. Go to the <u>COVID-19 Testing Exception form</u>. Login, if prompted, with your Elon username and password.
- 2. The Name, ID, Date and Person Type fields will automatically display your information and cannot be changed.



3. Select "Fully Vaccinated" from the "Exception" drop down box. On a mobile device, the drop down box options may be covered by the keyboard. Scroll up on the form until you can see the options on your screen.



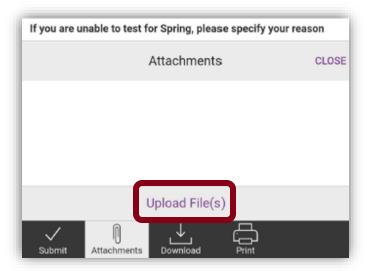
4. Select the name of your vaccine from the "Vaccine Name" drop down box. The "#Doses" field will fill automatically. Enter the date(s) for each dose, if applicable.



5. Tap on the "Attachments" button at the bottom of the form.



6. Tap on "Upload File(s)" at the bottom of the form.



7. Use your device's camera to capture an image of your vaccine card.



8. You should see the name of your image in the "Attachments" window. Tap "CLOSE" to close the window.



9. **An image of your vaccine card is required.** Once you see an attachment indicator on the paper clip icon on the "Attachments" button then tap the "Submit" button to submit your form.



10. You will receive emails regarding the status of your submission. Once your form has been approved then you will see your exemption status on your My Readiness page.

