

**CORRECTION OF EXPENSES CHARGED
TO INCORRECT ACCOUNT**

MOVE CHRG TO (DEBIT)

ACCOUNT # AMOUNT

MOVE CHRG FROM (CREDIT)

ACCOUNT # AMOUNT

TOTAL \$ _____

TOTAL \$ _____

DESCRIPTION:

REQUESTED BY: _____ DATE: _____

Signature

SEND FORM TO COMPTROLLER, CAMPUS BOX 2900
