

**BOMB THREAT REPORT FORM**

Instructions: BE CALM, BE COURTEOUS, LISTEN, And DO NOT INTERRUPT THE CALLER.  
**IF POSSIBLE; NOTIFY THE UNIVERSITY DISPATCHER** while the caller is on the line.

Date: \_\_\_\_\_ Time started: \_\_\_\_\_ Time Hung Up: \_\_\_\_\_

Exact words of person placing the call: \_\_\_\_\_

**QUESTIONS TO ASK**

1. When is bomb going to explode? \_\_\_\_\_
2. Where is the bomb right now? \_\_\_\_\_
3. What kind of bomb is it? \_\_\_\_\_
4. What does it look like? \_\_\_\_\_
5. Why did you place the bomb? \_\_\_\_\_

Try to determine the following: **[circle as appropriate]**

Caller's Identity: Male Female Adult Juvenile Age yrs.:

Voice: Loud Soft High Pitch Deep Raspy Pleasant Quiet Intoxicated

Other: \_\_\_\_\_

Accent: Local Not Local Foreign Region/Nationality

Speech: Fast Slow Distinct Distorted Stutter Nasal Slurred Lisp

Other: \_\_\_\_\_

Language: Excellent Good Fair Poor Foul

Other: \_\_\_\_\_

Manner: Calm Angry Rational Irrational Coherent Laughing Incoherent  
Deliberate Emotional Righteous Intoxicated

Background noises: Office Machines Factory Machines Bedlam Music Trains  
Animals Quiet Voices Mixed Street Traffic Airplane  
Party Laughing in Background

Action to take after the Caller hangs up: Notify your supervisor, and the University Dispatcher.  
TALK TO NO ONE other than instructed by Campus Police.

\_\_\_\_\_  
Receiving Telephone Number

\_\_\_\_\_  
Person Receiving the Threat

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