

# COVID-19 NOTIFICATION & CONTACT TRACING



If a member of the campus community tests positive for COVID-19, their **close and expanded contacts** will be notified so they can take the necessary precautions. **Information about the infected person's name or identity will not be shared** with direct or expanded contacts. This information is confidential and will remain private.

## CLOSE CONTACTS

The Centers for Disease Control and Prevention defines close contact as someone who **has been exposed** to an infected person while contagious (beginning **two days before** the illness symptoms were noticed or two days before a test sample was collected **until the time the patient is isolated**), for **at least 15 minutes** at a distance of **less than six feet** and **without wearing a mask**. Both the Alamance County Health Department and the university will work together to notify those who are considered close contacts.



BEING EXPOSED TO AN INFECTED PERSON



2 DAYS BEFORE ILLNESS ONSET/TEST SAMPLE COLLECTED



FOR 15 MINUTES AT LESS THAN 6 FEET



WITHOUT WEARING A MASK

## HEALTH DEPARTMENT RESPONSE

Once a healthcare provider notifies the Alamance County Health Department of a positive case of COVID-19, the health department will:

- Reach out to the infected person to offer support and identify close contacts.
- Contact those individuals to tell them they may have been exposed to COVID-19, help them understand what exposure means, explain they need to be quarantined and share how to check symptoms or get tested.

## UNIVERSITY RESPONSE

If the health department staff is aware the infected person is associated with Elon, they will notify the university and share the names of any identified close contacts who may also be affiliated with the university. The university then will contact students, faculty and staff who are identified as close contacts.

- **Student Care & Outreach** staff will reach out to any student referred by the health department to assist with quarantine plans and make arrangements for remote learning.
- **Human Resources** staff will contact any faculty and staff members referred by the health department to provide support and make plans for work arrangements.

## EXPANDED CONTACTS

The university defines expanded contacts as those **students, faculty and staff who do not meet the close contact criteria but who may have been in direct contact with an ill member of the Elon community**. This may include those living in proximity to an ill student, officemates and others (classmates, faculty, staff, teammates, members of an organization, etc.) with whom the ill person may have interacted.



SUITE MATES OF ILL STUDENT



OFFICEMATES OF ILL FACULTY/STAFF



OTHERS WHO MAY HAVE HAD DIRECT CONTACT BUT DO NOT MEET CLOSE CONTACT CRITERIA

## UNIVERSITY RESPONSE

Expanded contacts will receive an email from the **Office of the Dean of Students or Human Resources**. They will not be ordered to quarantine but will be given guidance about health monitoring, preventative practices, limiting the risk of exposing others and available testing options.

# COVID-19 NOTIFICATION & CONTACT TRACING



Person A has COVID-19 symptoms and visits their healthcare provider.



Person A goes to a local testing site, which shares results with the provider.



The provider calls Person A to inform them the results were positive and also notifies the Alamance County Health Department.



## CLOSE CONTACTS TRACING

Health department staff reaches out to Person A to offer support and asks them to identify close contacts.

Person A tells the health department staff they are a member of the Elon University community, so the university is notified about Person A and their close contacts.



The university contacts Person A's close contacts to offer resources and support.

The health department notifies Person A's close contacts they may have been exposed to COVID-19.



Person A's close contacts get tested, monitor their symptoms and quarantine.



If close contact is a student, Student Care & Outreach staff assists with quarantine plans and remote learning arrangements.



If close contact is a staff or faculty member, Human Resources staff provides support and makes plans for work arrangements.



If they test negative, they return to class/work after quarantine.



If they test positive, the health department and the university contact them with next steps.

## EXPANDED CONTACTS NOTIFICATION

Once the health department informs the university about Person A's positive result, university staff will work with Person A to identify students, faculty and staff considered to be expanded contacts.



The Office of the Dean of Students will send emails to offer guidance to students identified as Person A's expanded contacts.



The Office of Human Resources will send emails to offer guidance to faculty and staff identified as Person A's expanded contacts.

Expanded contacts monitor their health and follow preventative measures but do not have to quarantine.

