



# ELON UNIVERSITY

## Name Change Request

\*\*\*Student must present the required documentation for the type of change as detailed below\*\*\*

### Type of Change – requirements for change

Marriage – requires a copy of marriage certificate or Social Security card.

Legal Change – requires a copy of court order or Social Security card.

Divorce – requires a copy of divorce decree or Social Security card.

Adoption – requires a copy of court order or Social Security card.

Spelling Error – no additional documentation required.

Hyphenated Name – no additional documentation required.

*I request that my name be changed on the official records of the University as follows:*

### From – Former Name

Full Legal Name \_\_\_\_\_ Student ID# \_\_\_\_\_  
Last First Middle

### To – New Name

Full Legal Name \_\_\_\_\_ Effective Date \_\_\_\_\_  
Last First Middle

Student Signature (using new name) \_\_\_\_\_

Date \_\_\_\_\_

Office Use Only	Legal Documentation Approved and Change Recorded By	Date