

LEIGH S. HARPER

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EDUCATION

Elon University, Elon, NC
Bachelor of Arts, Psychology
Minor, Criminal Justice Studies
GPA: 3.675

May 2016

INTERNSHIP EXPERIENCE

Planned Parenthood of Greensboro, Greensboro, NC
Community Education Intern

January 2016

- Created lesson plans for Teens Taking Action class – a group of high school students who go to other schools in the community to educate peers on healthy dating, self-esteem, relationships, etc.
- Created promotional brochures & flyers for different Planned Parenthood events such as “the FREEdom to Get Informed” free HIV test kick-off & the Adolescent Health Advocacy Day (AHAD)
- Performed group facilitation for the Teens Taking Actions class & the AHAD

Crossroads Sexual Assault Response and Resource Center, Burlington, NC
Volunteer

March 2014 - present

- Learned skills necessary to deal with crisis situations such as hospital calls, being present for rape kit exams, and helping to give aid and comfort to victims of sexual assault through phone calls
- Demonstrated crisis management skills both in person at hospital calls and over the crisis line
- Honed skills as an advocate of victims of sexual assault
- Participated in organization fairs as an informative advocate for the various services Crossroads performs as well as information regarding different kinds of sexual assault, ways to prevent sexual assault, and resources for different counseling & support needs

ON-CAMPUS WORK AND INVOLVEMENT

Office of Admissions, Elon University

Diversity Ambassador

February 2014 - present

- Facilitate campus tours that inform prospective students of diversity-focused opportunities and initiatives that are available to all students
- Plan and actively participate in “Phoenix Fusion Weekend” that takes place in the spring for admitted students of diverse backgrounds, as well other event weekends that may take place throughout the year
- Answer phone calls and create information packets for prospective students

Office of Residence Life, Elon University

February 2013 - June 2014

Resident Assistant

- Oversaw the safety & coordination of 600 residents
- Engaged in crisis management and first responder training
- Led and executed creative student programs based in peer education

Elon 101 First-Year Seminar, Elon University

Fall 2013, 2014

Teaching Assistant

- Partnered with a faculty member and assisted with new student transition to college life by designing and implementing comprehensive lesson plans

ADDITIONAL EMPLOYMENT

Geist Station Animal Hospital, Indianapolis, IN

Summers 2011 - 2014

Receptionist/Assistant to the Veterinarian

- Answered phone calls, scheduled appointments, checked clients in/out
- Refilled prescriptions, ran heartworm tests, drew vaccines, assisted with euthanasia, and rolled animals' veins for blood draws
- Balanced the register at the end of the day