

# IMANI K. DREW

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## EDUCATION

**Elon University**, Elon, North Carolina

May 2016

Bachelor of Arts, History

Bachelor of Arts, Political Science

Double Minor: International Studies, Classical Relations

GPA: 3.72

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## CAMPUS LEADERSHIP

**President, Treasurer- Phi Alpha Theta**

March 2014-present

- ♦ Evaluate candidates for membership; conduct all correspondence with members and constituents
- ♦ Conduct initiation procedures and ceremonies for inducted members
- ♦ Manage budget and oversee all spending for organization

**President- Omicron Delta Kappa**

March 2014-present

- ♦ Organize bi-monthly meetings with organization officers
- ♦ Head extensive application and selection process; evaluate applicants for membership
- ♦ Conduct all initiation procedures for new members
- ♦ Serve as speaker for Elon University's award ceremony in April

**Speaker Pro Tempore - Student Government Association**

March 2013-present

- ♦ Attend weekly meetings, debate student issue resolutions
  - ♦ Serve as assistant Executive Vice President in VP's absence
  - ♦ Specialized in Parliamentary Procedure/Robert's Rules of Order
  - ♦ Serve on Judicial Committee, attend hearings for disciplinary actions concerning senate members
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## LEGAL EXPERIENCE

**Rudisill, White and Kaplan, P.L.L.C.**, Charlotte, NC

Summers 2014-2015

*Legal Assistant* (Summer 2015)

- ♦ Invited to return to firm after 2014 internship; provided assistance to attorneys in court preparation as well as daily operations within office

*Legal Intern* (May - September 2014)

- ♦ Assembled and compiled medical records for attorneys' use in court
  - ♦ Organized the opening and closing of various case files
  - ♦ Researched and evaluated stipulations and legislation in preparation for hearings, mediations and doctors' depositions
  - ♦ Shadowed attorneys at hearings, doctors' depositions and mediations
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## INTERNATIONAL EXPERIENCE

**China:** *The Flying Dragon* (Study Abroad)

January 2016

**Paris, France:** *The Capital of Modernity* (Study Abroad)

January 2015

**Italy:** *Italy's Glorious Heritage* (Study Abroad)

January 2014

**Germany, Austria, Switzerland, Liechtenstein** (independent backpacking excursions)

June-July 2012

**Bristol, England** (summer employment at local bed and breakfast)

June-July 2011