



Please return completed form to Registrar's Office. Please print.

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Class year: _____ Credit hours enrolled during time of employment: _____

Term(s) during which you will be employed (trimester/year): _____

Employer: _____

Expected duties: _____

Hours expected to work per week: _____

Please list other any other CURRENT employers and/or internships (paid or unpaid)

Employer _____

Duties: _____

Hours/week: _____

Employer _____

Duties: _____

Hours/week: _____

Employer _____

Duties: _____

Hours/week: _____

Disclaimer and Signature

I acknowledge that second and third year students must also seek permission to work and such permission will generally be granted, assuming good academic standing. Consistent with American Bar Association (ABA) standards, school policy prohibits second and third year students from working more than twenty hours per week during the academic year. I acknowledge that I am aware of the school policy and ABA rule limiting outside employment for full time students to no more than 20 hours per week during the school year and I certify that I will abide by this rule. I understand that I am not permitted to work outside of the law school while I am on my residency. I understand that I must notify the law school and complete a new employment form each academic year or if the above information changes during the semester.

Signature: _____ Date: _____

Please return this form to the Registrar's Office.

For office use:

Approval: _____ Notes: _____
Initials Date