

ELON UNIVERSITY

April 26, 2017

Dear Graduating Senior:

Congratulations on your forthcoming graduation. We hope that the commencement weekend will be a memorable capstone to your college experience. Elon's commencement website, elon.edu/commencement, has the event schedule and other useful information for you and your guests. Commencement information can also be found on the Elon Guidebook app. To download, visit the Apple App Store or Google Play store, search "Elon Guides."

Outlined below are details related to your part in Commencement on Saturday, May 20. Should you have any special needs or questions regarding Commencement, please call the Commencement Office at 336-278-2641.

You should arrive at **Alumni Gym** with your cap and gown **by 8:00 a.m.** on Saturday May 20. *I suggest you wear comfortable dress shoes. You will be walking quickly across campus, up and down the ramps at the stage and up several sets of steps.*

Elon will partner with GradImages to capture the highlights including each graduate receiving his or her diploma. Proofs will be ready to view online as early as 48 hours after the ceremony. GradImages sends emails and mails paper proofs, along with optional text message notifications. Pre-registering is a simple way to ensure your contact information is on file with GradImages, so they can provide proofs as quickly as possible. To pre-register for commencement proofs, please visit <http://GradImages.com/Preregistration>. Family and friends can also register to receive proofs.

Following Commencement, there will be a reception in front of the Inman Admissions Welcome Center. Signs for academic departments and schools will be placed at refreshment stations.

If the weather is uncertain, the commencement web site will provide updates on the location and time of the ceremony. Also, a recorded weather update will be available by phone at 336-278-RAIN (7246). Elon's switchboard will be open Friday evening and Saturday morning (336-278-2000).

In the event of inclement weather, Commencement will be split into two ceremonies in Alumni Gym. The first ceremony will take place at 9:15 a.m. for graduates receiving Bachelor of Arts degrees. The second ceremony will begin at 1:15 p.m. for graduates receiving Bachelor of Fine Arts, Bachelor of Science and Bachelor of Science in Business Administration degrees. Graduates will assemble in Jordan Gym at 8:00 a.m. for the first ceremony and at 12:00 p.m. for the second ceremony. Graduates, faculty and two guests will require all available seats therefore each graduate will be limited to two guests in Alumni Gym. For those guests who cannot be seated in Alumni Gym, the ceremony will be shown on closed-circuit television at several campus locations. These locations are listed on the Commencement web site under Rain Plan.

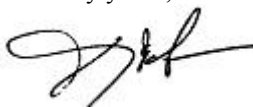
Caps and gowns may be picked up in the Campus Shop on Williamson Avenue if you have not already done so. Beginning on Monday, May 1, you may pick up two rain location tickets in Alamance 109, the Office of Student Life. You must have your Phoenix Card with you and request these tickets in person. Regardless of the weather forecast, please be sure that your rain location tickets are in the possession of the individuals who will use them on Saturday. To avoid a last minute rush, please pick up your cap, gown and tickets prior to Thursday, May 18. When Commencement exercises are held outdoors tickets are not required.

As a courtesy we ask that you respect every classmate by remaining at your seat during the ceremony so that guests can experience the joy of seeing their graduate cross the stage to receive their diploma. The ceremony concludes with the Charge to the Class of 2017 from President Lambert and an academic recessional of graduates and faculty.

Please remember that you must not be late Saturday morning. Delays in Alumni Gym will prevent the program from starting on time. The ceremony will begin no later than 9:15 a.m.

I look forward to seeing you on Saturday, May 20.

Sincerely yours,



Jeffrey Clark
Executive Director
Office of Cultural and Special Programs